

Camp Frances Educational and Recreational Center
Meeting Minutes for Board Meeting on January 27th, 2016

Members Present: Brenda Bly, Kim Bailey, Rita Skidmore, Martha Lawrence & Chris Reist
Absent: Mary Hall, Sue Latchaw, Amanda Pearsall, and Julie Shaver.

Brenda Bly opened the meeting at 7pm with a welcome and prayer.

Brenda informed members that City Council approved the increase from 7 to 9 members of the board.

Rita Skidmore motioned to approve the minutes from the January 5th meeting, Chris 2nd the motion, minutes approved by all members present.

No financial report as Sue Latchaw was absent

Old Business –

- 1) Website and Facebook pages are still under development, Brenda to arrange having Gregg Guetschow meet with some of the board to discuss further work on sites.
- 2) Friends Of Camp Frances waiting on website development
- 3) Brenda and Julie working on speech for the Women Giving Together presentation.
- 4) Gregg's challenge will move forward pending website development.

Brenda informed the board of a \$1,000 donation by Rod Lea, board agreed on a hand written Thank you to be sent to Mr. Lea.

Brenda met with the building inspector on Saturday January 23rd and was informed that the occupancy of upstairs with tables and chairs is 30 and same with downstairs, without tables and chairs the occupancy is 60. Also discussed was what was needed to make handicap accessible including a railing on basement stairs and 2 grab bars in the bathroom by the toilet.

Brenda informed the board that she was planning on attending the meeting for the Parks Department to discuss working together.

New Business –

- 1) Martha Lawrence motioned to appoint Kim Bailey as secretary and Chris Reist 2nd the motion and remaining board members approved.
- 2) Brenda brought up the topic of AdHoc meetings for fundraising and Kim Bailey and Chris Reist volunteered to participate in meetings
- 3) Brenda stated she wants to have board meetings the last Wednesday of each month starting with February 24th and continuing on the following dates, March 30th, April 27th, May 25th and June 29th. With various AdHoc meetings included.
- 4) Brenda will contact Denise at city hall about paper for printing letterheads and having the city print them for the board.
- 5) The board also agreed on anyone donating \$100 or more gets their name on the plaque at Camp Frances.

General Discussion-

Brenda asked the board if everyone had keys, they do not so Brenda will be getting keys.

It was decided by the board that a "monthly check" schedule will be created for after Camp Frances was rented to make sure it was ready for the next activity.

Rita Skidmore would like to board to consider in the future having some kind of security system in place.

It was also discussed about placing a combined cleaning and key deposit and increasing the amount to \$50.

Meeting was adjourned at 9:12pm. Next Meeting will be on Wednesday February 24th at 7pm in the Community Room at City Hall.