

COUNCIL PROCEEDINGS

Regular Meeting

January 11, 2016

CALL TO ORDER: By Mayor Lewis on Monday, January 11, 2016 at 7:00 p.m.

PRESENT: Councilmembers Bahmer, Johnston, Mitchell, Ridge, Russo, Mayor Pro-Tem Sanders, Mayor Lewis, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Pastor John Bailey, Charlotte Church of Christ, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES FOR REGULAR MEETING OF DECEMBER 28, 2015: Mayor Pro-Tem Sanders moved, supported by Bahmer to approve the minutes of December 28, 2015 as presented. Carried. 7 Yes. 0 No.

ABSENT: None.

PUBLIC HEARINGS: None.

PUBLIC COMMENT: None.

CHARLOTTE HIGH SCHOOL LIAISON: Madelynn Hull was not present.

APPROVAL OF AGENDA: Councilmember Ridge moved, supported by Mitchell to approve the agenda as presented. Carried. 7 Yes. 0 No.

SPECIAL PRESENTATIONS: None.

EXPEDITED RESOLUTIONS AND ORDINANCES

A. CONSIDER APPROVAL OF RESOLUTION NO. 2016-01 REGARDING PAYMENT OF GUNTHORPE INVOICE:

A RESOLUTION TO APPROVE GUNTHORPE MECHANICAL'S INVOICE NO. 19172

WHEREAS, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, invoice no. 19172 from Gunthorpe Mechanical, Inc. in the amount of \$10,166.85 was included with the claims presented to Council at their December 28, 2015 meeting; and

WHEREAS, this invoice was not approved at that time pending further information regarding the project; and

WHEREAS, the additional information requested has been provided to council as a separate memorandum in the January 11, 2016 council packet;

THEREFORE, BE IT RESOLVED that the City Council approve the payment of invoice no. 19172 from Gunthorpe Mechanical, Inc. in the amount of \$10,166.85.

APPROVAL OF GUNTHORPE INVOICE BY ROLL CALL VOTE:

Councilmember Ridge moved, supported by Sanders to approve the adoption of Resolution No. 2016-01 to approve the payment of Gunthorpe Invoice No. 19172 as presented. Carried 7 Yes. 0 No.

B. CONSIDER APPROVAL RESOLUTION NO. 2016-02 REGARDING PAYMENT OF CLAIMS & ACCOUNTS:

WHEREAS, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the January 8, 2016 payroll totaled \$169,843.49; and

WHEREAS, the January 11, 2016 claims total \$166,547.26;

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for January 11, 2016 in the amount of \$336,390.75.

APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL VOTE:

Mayor Pro-Tem Sanders moved, supported by Johnston to approve Resolution 2016-02 for expenditures of the City for January 11, 2016 as presented. Carried. 7 Yes. 0 No.

ACTION ITEMS- RESOLUTIONS AND ORDINANCES – None.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES

A. CONSIDER APPROVAL OF THE FIRST READING OF RESOLUTION NO. 2016-03 -2016 POVERTY EXEMPTION CERTIFICATE FOR CITY OF CHARLOTTE:

WHEREAS, the adoption of guidelines for poverty exemption is within the purview of the City Council; and

WHEREAS, the homestead of persons who, in the judgment of the City Assessor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994 (MCL.211.7u); and

WHEREAS, pursuant to PA 390, 1994 the City of Charlotte, Eaton County adopts the following Income and Asset levels establishing eligibility for Poverty Exemptions in the year 2016,

FEDERAL INCOME GUIDELINES FOR 2016 POVERTY EXEMPTION

1 person	\$ 11,770
2 persons	\$ 15,930
3 persons.....	\$ 20,090
4 persons.....	\$ 24,250
5 persons.....	\$ 28,410
6 persons.....	\$ 32,570
7 persons.....	\$ 36,730
8 persons.....	\$ 40,890
For Each Additional Person add.....	\$ 4,160

MAXIMUM ASSET STANDARDS TO BE ELIGIBLE FOR A POVERTY EXEMPTION

(PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall include an asset level test)

1 person	\$ 25,680
2 persons	\$ 31,811
3 persons.....	\$ 38,048
4 persons.....	\$ 44,167
5 persons.....	\$ 50,494
6 persons.....	\$ 56,712
7 persons.....	\$ 62,846
8 persons.....	\$ 69,060
9 persons or more.....	\$ 75,568

Councilmember Ridge moved, supported by Mitchell to approve the first reading of Resolution No. 2016-03 – 2016 Poverty Exemption Certificate City of Charlotte as presented. Carried 7 Yes. 0 No.

B. CONSIDER APPROVAL OF THE FIRST READING OF RESOLUTION NO. 2016-04 FOR PURCHASE OF 2016 JOHN DEERE GATOR RSX860i FOR FIRE DEPARTMENT:

WHEREAS, The Charlotte Fire Department had been operating a 1969 Jeep grass firefighting unit that had become obsolete and not worthy of being used for firefighting operations;

WHEREAS, The Charlotte Fire Department budgeted a total of \$16,000.00 for the purchase of a replacement unit in the 2015/2016 fiscal year, where the total cost of the unit will be equally split between the City of Charlotte (50%) and The Rural Fire Association (50%);

WHEREAS, The Charlotte Fire Department took bids for a 2016 John Deere Gator RSX860i to replace the 45 year old Jeep grass firefighting unit;

WHEREAS, the lowest responsive bidder for this unit, complete to the Charlotte Fire Department specifications is D&G Equipment of Charlotte, MI to the amount of \$14,062.46;

THEREFORE BE IT RESOLVED that the City of Charlotte City Council hereby authorizes the purchase of a 2016 John Deere Gator RSX860i from D&G Equipment of Charlotte, MI.

Councilmember Bahmer moved, supported by Mitchell to approve the first reading of Resolution No. 2016-04 for purchase of 2016 John Deere Gator RSX860i for Fire Department as presented. Carried 7 Yes. 0 No.

C. CONSIDER APPROVAL OF THE FIRST READING OF RESOLUTION NO. 2016-05 TO INCREASE TO NINE THE NUMBER OF MEMBERS ON THE CAMP FRANCES BOARD OF DIRECTORS:

WHEREAS, the City Council previously established the Camp Frances Educational and Recreational Center, Inc; and

WHEREAS, the bylaws of the corporation provide that the number of members on the board of directors shall be no fewer than five and no more than nine; and

WHEREAS, the president of the board of directors has advised Mayor Tim Lewis that the board wishes to increase the number of members from the current seven to nine;

THEREFORE, BE IT RESOLVED that the number of members of the board of directors of the Camp Frances Educational and Recreational Center, Inc. is hereby increased to nine.

Councilmember Bahmer moved, supported by Ridge to approve the first reading of Resolution No. 2016-05 to increase to nine the number of members on the Camp Frances Board of Directors as presented. Carried 7 Yes. 0 No.

D. CONSIDER APPROVAL OF THE FIRST READING OF RESOLUTION NO. 2016-06 FOR RESOLUTION TO AUTHORIZE SIGNATORIES FOR MDOT CONTRACT:

WHEREAS, the City of Charlotte wishes to continue operating and maintaining a Weather Observation and Data Dissemination System at the Fitch H. Beach Municipal Airport, more commonly referred to as the AWOS; and

WHEREAS, the Michigan Department of Transportation Bureau of Aeronautics requires that a Resolution authorizing signatures accompany this contract.

THEREFORE, BE IT RESOLVED that Mayor Tim Lewis and City Clerk Ginger Terpstra are hereby authorized to sign MDOT Contract No. 2016-0058.

Councilmember Ridge moved, supported by Mitchell to approve the first reading of Resolution No. 2016-06 for resolution to authorize signatories for MDOT contract as presented. Carried 7 Yes. 0 No.

E. CONSIDER APPROVAL OF THE FIRST READING OF RESOLUTION NO. 2016-07 FOR RENEWAL OF AWOS CONTRACT WITH MDOT:

WHEREAS, the City of Charlotte wishes to continue operating and maintaining a Weather Observation and Data Dissemination System at the Fitch H. Beach Municipal Airport, more commonly referred to as the AWOS; and

WHEREAS, the AWOS is a suite of meteorological sensors that continuously monitor and report real-time local weather data; and

WHEREAS, the continued availability of this data is integral to the safety and welfare of pilots and passengers making use of the Fitch H. Beach Municipal Airport; and

WHEREAS, the ownership, operation and maintenance of this AWOS is a joint venture between the City of Charlotte and the State of Michigan, the terms of which are set forth in this contract, No. 2016-0058.

THEREFORE, BE IT RESOLVED that MDOT Contract No. 2016-0058 is hereby approved by the City of Charlotte City Council.

Mayor Pro-Tem Sanders moved, supported by Mitchell to approve the first reading of Resolution No. 2016-07 for renewal of AWOS Contract with MDOT as presented. Carried 7 Yes. 0

No.

Councilmember Johnston asked for more information on the timeframe and cost for replacement of this equipment.

COMMUNICATIONS AND COMMITTEE REPORTS

CITY ATTORNEY REPORT: None.

CITY MANAGER REPORT: City Manager Guetschow reported on the changes being made to the Camp Frances Board and upcoming activities. He stated that Anthony Faulkner is expected to request to purchase from the City a vacant parcel of land located at 332 N. Cochran. He stated that there are also three other additional parcels owned by the City that will attempt to be sold. There are two ordinances with sunset dates that will be coming before council for consideration. A Project Rising Tide presentation will be given at the January 25, 2016 council meeting.

COUNCILMEMBER COMMITTEE REPORTS:

- Councilmember Ridge reported that there will be a contractors meeting held Tuesday evening, regarding the Softball Field project, at the Eaton Area Senior Center for the softball field project. The Recreation Co-op will be meeting on Wednesday evening at 7 PM at Carmel Township Hall.

PUBLIC COMMENT: None.

MAYOR AND COUNCIL COMMENTS:

- Councilmember Johnston thanked the Boy Scouts that were in attendance for coming to the meeting.
- Councilmember Mitchell urged everyone to be careful shoveling snow.

- Councilmember Bahmer wished everyone safe travels as another storm approaches.
- Mayor Lewis thanked the Boy Scouts for attending the meeting and making the community a better place. He thanked them for all they do for the city and neighboring townships. He announced that he had met with Masonic Temple and signed the agreement for their project. The contractor expects to start by the end of the week.

A goal setting meeting was set for Friday, January 22, 2016 at 6 P.M.

Councilmember Ridge moved, second by Sanders to adjourn at 7:25 p.m. Carried. 7 Yes. 0 No

Mayor Tim Lewis

Ginger Terpstra, City Clerk