

COUNCIL PROCEEDINGS

Regular Meeting

November 23, 2015

CALL TO ORDER: By Mayor Lewis on Monday, November 23, 2015 at 7:00 p.m.

PRESENT: Councilmembers Bahmer, Johnston, Mitchell, Ridge, Russo, Mayor Pro-Tem Sanders, Mayor Lewis, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by City Manager Guetschow followed by the Pledge of Allegiance.

APPROVAL OF MINUTES FOR ORGANIZATIONAL MEETING OF NOVEMBER 9, 2015: Councilmember Bahmer moved, supported by Sanders to approve the minutes of the Organizational meeting held on November 9, 2015 as presented. Carried. 7 Yes. 0 No.

APPROVAL OF MINUTES FOR REGULAR MEETING OF NOVEMBER 9, 2015: Mayor Pro-Tem Sanders moved, supported by Ridge to approve the minutes of November 9, 2015 as presented. Carried. 7 Yes. 0 No.

ABSENT: None.

PUBLIC HEARINGS: None.

PUBLIC COMMENT: None.

CHARLOTTE HIGH SCHOOL LIAISON: Madelynn Hull reported that News 10 was at the High School on Friday for School's Rule. On December 11, 2015 the basketball teams will be hosting Jackson Lumen Christi. There will be a food drive and battle of the fans at that game. They will once again have the Angel/Mitten tree. The robotics team has doubled since last year. There will be a Red Cross Blood Drive on December 9, 2015. The talent show will be held on December 18th which will be the last day before Christmas break. A concert was held for Veteran's Day.

APPROVAL OF AGENDA: Mayor Pro-Tem Sanders moved, supported by Russo to approve the agenda as presented. Carried. 7 Yes. 0 No.

SPECIAL PRESENTATIONS:

A. DISCUSSION REGARDING JUNE 30, 2015 ANNUAL FINANCIAL REPORT:

Mayor Lewis stated that the presentation by Plante & Moran was very helpful and informative. He mentioned the fund balance was at a very good number.

William Brickey, Plante & Moran, stated that the City experiences a good fund balance in comparison with other communities. The City of Charlotte has been able to maintain that over the past few years.

EXPEDITED RESOLUTIONS AND ORDINANCES

A. RESOLUTION 2015-26 MAYORAL APPOINTMENTS:

WHEREAS, vacancies exist on the Planning Commission and in positions to which City Council members are appointed as Council representatives; and

WHEREAS, Mayor Lewis is recommending the following individuals to fill these vacancies:

Name	Board	Term Ending
John Bly	Planning Commission	March 31, 2018
Lloyd Conway	Planning Commission	March 31, 2018
Joe Daly	Planning Commission	March 31, 2017
Chris Bahmer	Planning Commission (Council Representative)	November 13, 2017
Yvonne Ridge	Charlotte Area Recreation Cooperative (Council Representative)	November 13, 2017

THEREFORE, BE IT RESOLVED that the appointments listed above shall be and the same are hereby approved.

Councilmember Bahmer expressed his desire to abstain from voting on this resolution as he is named in the resolution.

Councilmember Johnston moved, supported by Mitchell to allow Councilmember Bahmer to abstain from the vote on Resolution No. 2015-26. Carried. 6 Yes. 0 No. 1 Abstain (Bahmer)

Councilmember Johnston moved, supported by Russo to approve Resolution No. 2015-26 as written. Carried. 6 Yes 0 No. 1 Abstain (Bahmer)

B. RESOLUTION 2015-27 PAYMENT OF CLAIMS & ACCOUNTS:

WHEREAS, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the November 13, 2015 payroll totaled \$139,122.14; and

WHEREAS, the November 23, 2015 Bank of America credit card charges totaled \$4,938.53; and

WHEREAS, the November 23, 2015 claims total \$109,738.10;

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for November 23, 2015 in the amount of \$253,798.77.

APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL VOTE: Councilmember Ridge moved, supported by Sanders to approve Resolution 2015-27 for expenditures of the City for November 23, 2015 as presented. 5 Yes. 2 No. (Bahmer, Mitchell)

ACTION ITEMS- RESOLUTIONS AND ORDINANCES:

A. RESOLUTION 2015-25 FOR PURCHASE OF ECITATION/ECRASH/SOFTWARE/HARDWARE:

Resolution No. 2015-25 was introduced for consideration of approval reading as follows:

WHEREAS, in order to keep up with the changing methods and times, it is necessary to simplify the process by which we issue and maintain traffic citations; and

WHEREAS, there is a need to be compatible with our partnering entities; The State of Michigan, 56th District Court, Eaton County Prosecutor and the Eaton County Sheriff's Office; and

WHEREAS, this purchase will allow us to increase officer safety, as well as document and transmit citations electronically to Records Management systems used within our City and County; and

WHEREAS, LexisNexis is the provider for above listed entities, has submitted a proposal in the amount of \$4,690.50 to supply our agency with the software and support needed to meet the Court and State of Michigan specifications. As well as Hardware in the form of the Brother 4030 printer and accessories from CDW-G in the amount of \$2695.05.

THEREFORE, BE IT RESOLVED that the City enter into a purchase agreement with LexisNexis to provide the specified services and software;

BE IT FURTHER RESOLVED that the City enter into a purchase agreement with CDW-G to provide the printers for the Police Department.

Councilmember Ridge moved, supported by Mitchell to approve Resolution No. 2015-25 for purchase of eCitation/eCrash Software/Hardware. Carried. 7 Yes. 0 No.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES:

A. CONSIDER FIRST READING OF RESOLUTION NO. 2015-28 COUNCIL POLICY NO. 2015-07 RE MAYOR PRO-TEMPORE ROTATION:

Resolution No. 2015-28 was introduced reading as follows:

BE IT RESOLVED that Council Policy 2015-07 Mayor Pro Tempore Rotation shall be and the same is hereby adopted.

Council Policy No. 2015-07

1. PURPOSE

The purpose of this policy is to engage more City Council members in leadership roles by rotating the duties of Mayor Pro Tempore among all six individuals serving as council members.

2. AUTHORITY

This policy is adopted pursuant to the provisions of Section 4.5 of the Charter of the City of Charlotte.

3. BACKGROUND

The first meeting following each City Council election is an organizational meeting. The Charter provides that during this meeting the Council shall elect a Mayor Pro Tempore. During the organizational meeting held on November 9, 2015, newly elected

Mayor Tim Lewis proposed rotating the office of Mayor Pro Tempore among all six Council members with each serving a period of four months.

4. TERMS OF OFFICE

The following shall be the terms of office for Mayor Pro Tempore pursuant to this policy:

Corey Sanders: November 2015 through February 2016
Yvonne Ridge: March 2016 through June 2016
Brad Johnston: July 2016 through October 2016
Chris Bahmer: November 2016 through February 2017
Anthony Russo: March 2017 through June 2017
Bill Mitchell: July 2017 through November 13, 2017

If the office of Mayor Pro Tempore shall become vacant prior to the expiration of the term of office shown above, the Council shall select a council member to fill the remainder of the term of office. If the Council seat of an individual named above shall become vacant prior to his or her term as Mayor Pro Tempore, the individual designated to serve the following term shall serve in his or her place, all other Council members shall advance to the preceding term and the individual selected to fill the Council vacancy shall serve the final term of office for Mayor Pro Tempore; provided, however, if the vacancy affects the final term of office shown above, the office of Mayor Pro Tempore shall be filled by the individual then serving on City Council who had served the earliest term of office as Mayor Pro Tempore.

5. RESIGNATION

Pursuant to the provisions of Charter Section 4.6, and in order to provide an orderly transition between Mayors Pro Tempore, each Council member, prior to taking the oath of office for Mayor Pro Tempore, shall sign a letter resigning the office of Mayor Pro Tempore effective the final day of his or her term of office as designated in paragraph 4 above.

6. SUNSET

This policy shall sunset and no longer be in effect as of November 13, 2017.

7. EFFECTIVE DATE.

This policy shall become effective upon its approval by the City Council.

Discussion was held among councilmembers on the rotation schedule as presented in Resolution No. 2015-28 and Council Policy No. 2015-07.

Councilmember Russo was concerned about being able to fulfill the duties of Mayor Pro-Tempore.

Councilmember Bahmer sees this position of one that has earned the respect of fellow members that have more tenure on the council.

Councilmember Johnston stated that even though he thinks it is a creative idea he would echo the thoughts of Councilmembers Russo and Bahmer.

Resolution No. 2015-28 for Council Policy No. 2015-07 re Mayor Pro-Tempore rotation was defeated with no support.

B. CONSIDER FIRST READING OF RESOLUTION 2015-29 TO EXTEND THE TERM OF THE CITY MANAGER'S EMPLOYMENT CONTRACT:

Resolution No. 2015-29 was introduced, reading as follows:

WHEREAS, the City Council employs Gregg Guetschow as city manager pursuant to the terms of the First Restated Employment Contract between Gregg Guetschow and the City Council of the City of Charlotte; and

WHEREAS, said employment contract has a term that concludes on January 31, 2016; and

WHEREAS, the City Council wishes to extend the term of the contract so as to provide time for a more thoughtful process of assessing Mr. Guetschow's performance and negotiating the terms of a renewal of the contract, if desired;

THEREFORE, BE IT RESOLVED that the term of the First Restated Employment Contract between Gregg Guetschow and the City Council of the City of Charlotte shall be extended until June 30, 2016; and

BE IT FURTHER RESOLVED the City Attorney is hereby directed to prepare an amendment to the First Restated Employment Contract between Gregg Guetschow and the City Council of the City of Charlotte extending its term until June 30, 2016 and the Mayor and Clerk are hereby authorized to sign said amendment on the behalf of the City.

Discussion was held regarding extending the contract thru June 30, 2015 to give council a chance to work with the City Manager before making the decision on extending the contract.

Councilmember Ridge moved, supported by Mitchell to approve the first reading of Resolution No. 2015-29 to extend the term of the City Manager's Employment Contract. Carried 4 Yes. (Johnston, Mitchell, Ridge, Lewis) 3 No. (Russo, Sanders, Bahmer)

COMMUNICATIONS AND COMMITTEE REPORTS

CITY ATTORNEY REPORT: None.

CITY MANAGER REPORT: City Manager Guetschow referred to his written report which included information on street funding, airport planning meeting, city attorney attendance at next council meeting, an invitation to the next CANDO meeting on November 25th at 7:00 a.m. and that City offices will be closed on Thursday and Friday for the Thanksgiving holiday.

COUNCILMEMBER COMMITTEE REPORTS:

- Councilmember Ridge reported that the Recreation Co-op met on November 12th. They are moving forward with the construction plans for the softball fields. There has been no meeting of the LDFA.

PUBLIC COMMENT: None.

MAYOR AND COUNCIL COMMENTS:

- Councilmember Johnston wished everyone a Happy Thanksgiving.

- Councilmember Russo wished everyone a Happy Thanksgiving.
- Councilmember Ridge stated that the if anyone was interested in seeing the Schools Rule segment from Channel 10 it is out on the Charlotte Public School's website. She wished everyone a Happy Thanksgiving and safe travels.
- Councilmember Mitchell wished everyone a Happy Thanksgiving.
- Councilmember Bahmer wished everyone a Happy Thanksgiving.
- Mayor Lewis congratulated the DPW workers on the great job over the weekend with keeping up with the snow fall. He announced that his office hours will be Tuesday 8:30 a.m. – 10:30 a.m. and 5:00 p.m. to 7:00 p.m. and Thursday's 8:30 a.m. – 10:30 a.m. and all others by appointment. He welcomes all members of the council and all citizens. He wished everyone a Happy Thanksgiving.

Mayor Pro-Tem Sanders moved, second by Russo to adjourn at 7:53 p.m. Carried. 7 Yes. 0 No

Mayor Tim Lewis

Ginger Terpstra, City Clerk