

## **COUNCIL PROCEEDINGS**

### **Regular Meeting**

**August 10, 2015**

**CALL TO ORDER:** By Mayor Burch on Monday, August 10, 2015 at 7:00 p.m.

**PRESENT:** Councilmembers Dyer, Ridge, Johnston, Conway, Mayor Pro-Tem Sanders, Mayor Burch, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Mayor Burch followed by the Pledge of Allegiance.

**APPROVAL OF MINUTES FOR REGULAR MEETING OF JULY 27 2015:** Councilmember Conway moved, supported by Sanders to approve the minutes of July 27, 2015 as presented. Carried. 6 Yes. 0 No. 1 Absent (Baker)

**ABSENT:** Councilmember Baker.

Mayor Pro-Tem Sanders moved, supported by Dyer to excuse Councilmember Baker. Carried. 6 Yes. 0 No. 1 Absent (Baker)

**PUBLIC COMMENT:** None.

**CHARLOTTE HIGH SCHOOL LIAISON:** None.

**APPROVAL OF AGENDA:** Councilmember Conway moved, supported by Ridge to approve the agenda as presented. Carried. 6 Yes. 0 No. 1 Absent (Baker)

### **APPROVAL OF CONSENT AGENDA:**

- a) Rescind Frontier Days Resolution 2015-14 for September 3 - 6, 2015
- b) Approve Frontier Days Resolution 2015-15 for September 10 – 13, 2015
- c) Approve 2016 Street Program (Beech, Oliver, Cherry and Bonnie Streets) Engineering Services Proposal from Rowe Professional Services Company in the amount of \$32,000.00
- d) Approve MERS Annual Meeting Officer Delegate – Ginger Terpstra and Alternate Officer Delegate Christine Mossner. Employee Delegate Todd Newman and Alternate Employee Delegate – Andrew Linn to attend MERS Conference in Grand Rapids, MI October 8 & 9, 2015
- e) Approve Recovery Month Proclamation 2015-0810
- f) Approve Claims & Accounts in the Amount of \$256,799.19 (excludes item 11a)

**APPROVAL OF CONSENT AGENDA BY ROLL CALL VOTE:** Mayor Pro-Tem Sanders moved, supported by Dyer to approve the consent agenda as presented. 6 Yes. 0 No. 1 Absent (Baker)

- A. **CONSIDER APPROVAL OF CLAIM IN THE AMOUNT OF \$943.50 TO SHAYLYNE HARRIS FOR EXPENSE REIMBURSEMENT FOR THE SCIENCE EXPLORATION PROGRAM:**

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Discussion was held on the Science Exploration Program.

**Councilmember Conway moved, supported by Dyer to approve the payment of \$943.50 to Shaylyne Harris for expense reimbursement for the Science Exploration Camp. Carried. 5 Yes. 0 No. 1 Abstain (Ridge) 1 Absent (Baker)**

**B. CONSIDER APPROVAL OF PLANNING COMMISSION RECOMMENDATION TO REZONE 440 N. SHELDON FROM I-2 GENERAL INDUSTRIAL TO R-1 SINGLE FAMILY RESIDENTIAL:**

Councilmember Conway explained that this rezoning was the same as the last couple of rezones in the area of Johnson Lumber LLC and that the Planning Commission is recommending this rezone.

**Mayor Pro-Tem Sanders moved, supported by Johnston to approve the rezone 440 N. Sheldon from I-2 General Industrial to R-1 Single Family Residential. Carried. 6 Yes. 0 No. 1 Absent (Baker)**

**C. DISCUSSION STAR LEADERSHIP PROGRAM:**

Councilmember Dyer expressed his desire to participate in the Star Leadership Program. This program is used for tracking and reporting for the measurement of Sustainability in the community. It measures forty four categories of sustainability. The cost is \$7,500.00 plus \$1,500/year for support and a \$1,500.00 certification fee.

Discussion was held on the cost. It was the consensus that more information was needed on the program.

**D. CONSIDER APPROVAL PURCHASE 2016 FORD EXPLORER SUV W/POLICE PACKAGE FROM CANDY FORD IN THE AMOUNT OF \$25,918.00 PLUS 5 YEAR/125,000 MILE WARRANTY IN THE AMOUNT OF \$5,055.00 AND WAIVE THE BID PROCESS:**

City Manager Guetschow explained that this would allow for waiving the entire bid process as done in the past. It was council's desire to buy from the local dealership instead of purchasing the police vehicle through the State bid.

Discussion was held.

**Councilmember Conway moved, supported by Sanders to approve the purchase of 2016 Ford Explorer SUV w/police package from Candy Ford in the amount of \$25,918.00 plus a 5 yr/125,000 mile warranty in the amount of \$5,055.00 and waive the bid process as requested. Carried. 6 Yes. 0 No. 1 Absent (Baker)**

**E. DISCUSSION OF SIDEWALK SNOW REMOVAL ORDINANCE IMPLEMENTATION:**

Discussion was held on sidewalk snow removal procedures after the snow removal ordinance was put into place last winter. It was decided that the 48 hour notice is sufficient and it was felt that there were more compliance that in the past. The procedure used seems to

be working well so there was no indication that any changes need to be made to the policy at this time.

**CITY ATTORNEY REPORT:** None.

**CITY MANAGER REPORT:** City Manager Guetschow stated that he is working on a report to be presented to council at the first meeting in September on the topic of civics and citizenship.

**COUNCILMEMBER COMMITTEE REPORTS:**

- Councilmember Dyer reported that CARA met and will be replacing a couple of employees.
- Councilmember Ridge reported that there was a Special meeting of the Charlotte Area Rec-CoOp on August 5<sup>th</sup> to discuss the Parks Master Plan.
- Councilmember Conway reported that the Planning Commission met on July 28<sup>th</sup> and recommended approval of rezone for 440 N. Sheldon. They also discussed storage buildings to be built at Kiwanis Manor, 430 S. Cochran.

**PUBLIC COMMENT:** Joe Daly, 223 Pleasant Apt. 4, stated that he liked how the council spent a lot of time discussing the Star Leadership program, however he thought there should be more discussion on the 2016 Street project.

**MAYOR AND COUNCIL COMMENTS:**

- Councilmember Johnston thanked everyone for coming to the meeting.
- Councilmember Ridge stated that the tennis court project has raised \$31,045 to date and has until August 21<sup>st</sup> at

midnight to raise up to the \$35,000. She thanked everyone for coming.

- Mayor Pro-Tem Sanders thanked everyone for coming.
- Mayor Burch stated that there are several openings on boards and encouraged anyone interested to get in contact with her or city hall for an application. She encouraged everyone to get out and enjoy the concerts on the square along with the Thursday night Farmers Markets. She encouraged everyone to shop local and enjoy Charlotte.

**Councilmember Conway moved, second by Johnston to adjourn at 7:40 P.M. Carried. 6 Yes. 0 No. 1 Absent (Baker)**

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Mayor Burch

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Ginger Terpstra, City Clerk