

# Memo

**To:** City Council  
**From:** Amy E. Gilson, P.E., Director of Public Works  
**Date:** June 10, 2015  
**Re:** Engineering Change Order



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During the council meeting on April 20<sup>th</sup>, a contract amendment request from the engineer on the UV project at the wastewater plant was tabled. Moore & Bruggink had originally asked for a change order in the amount of \$14,700.00 for additional work and delays. The consultant has agreed to resolve this matter by accepting payment only for those additional costs that were a direct result of requests from either myself or the staff at the wastewater plant. The revised amount requested is \$8,035.44. I have discussed this with the City Manager, and we agree that this number is justifiable and are therefore requesting approval of the contract change order in the amount of \$8,035.44.

If you have any questions, please let me know.