

COUNCIL PROCEEDINGS

Regular Meeting

June 8, 2015

CALL TO ORDER: By Mayor Burch on Monday, June 8, 2015 at 7:00 p.m.

PRESENT: Councilmembers Baker, Dyer, Ridge, Johnston, Conway, Mayor Pro-Tem Sanders, Mayor Burch, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Mayor Burch followed by the Pledge of Allegiance.

APPROVAL OF MINUTES FOR REGULAR MEETING OF MAY 26, 2015: Mayor Pro-Tem Sanders moved, supported by Conway to approve the minutes of May 26, 2015 as presented. Carried. 7 Yes. 0 No.

ABSENT: None.

PUBLIC COMMENT:

Carol Halsey, 416 Johnson, addressed the council regarding the Main Street Project with suggestions and ideas for the project.

CHARLOTTE HIGH SCHOOL LIAISON: None.

APPROVAL OF AGENDA: Councilmember Conway moved, supported by Baker to approve the agenda as presented. Carried. 7 Yes. 0 No.

APPROVAL OF CONSENT AGENDA:

- a) Approve amendment to MERS Hybrid Plan Adoption Agreement for POLC(Police) Unit Plan #110107
- b) Approve amendment to MERS Hybrid Plan Adoption Agreement for SEIU(DPW/Clerical) Unit Plan #110113
- c) Approve amendment to MERS Hybrid Plan Adoption Agreement for Fire/Police (Non-Union) Unit Plan #110174
- d) Approve Proposal from Rowe PSC for engineering 2016 Road Reconstruction Project in the amount of \$142,000.00
- e) Approve temporary street closure 100 block of W. Harris Street June 13, 2015 6:00 pm to 9:00 pm for Special Event – Church of Faith in God
- f) Approve Celebrate Charlotte Resolution 2015-12
- g) Approve Claims & Accounts in the amount of \$209,466.67

APPROVAL OF CONSENT AGENDA BY ROLL CALL VOTE: Mayor Pro-Tem Sanders moved, supported by Dyer to approve the consent agenda as presented. 7 Yes. 0 No.

ITEMS OF BUSINESS:

A. CONSIDER APPROVAL WATER/SEWER UTILITY RATE RESOLUTION 2015-09:

Discussion was held on the water/sewer rate increase. The Water/Sewer Utility Rate Resolution was presented as follows:

WHEREAS, the City of Charlotte completed a Water and Sewer Utility Rate Study to develop a schedule of rates which equitably

reflect the cost of service to each customer class and to recommend a rate adjustment necessary to fund operations, maintenance and improvements, and

WHEREAS, this Council has evaluated said report and concur that said rates are required

NOW, THEREFORE, BE IT RESOLVED, that the following schedule of water and sewer rates be adopted:

Water Rates			Sewer Rates		
Quarterly			Quarterly		
Meter Size	Base Charge	Rate per 1,000 gal.	Meter Size	Base Charge	Rate per 1,000 gal.
5/8 x 3/4	\$ 41.00	\$ 2.75	5/8 x 3/4	\$ 62.00	\$ 4.50
1"	70.00	2.75	1"	99.00	4.50
1.5"	140.00	2.75	1.5"	205.00	4.50
2"	220.00	2.75	2"	329.00	4.50
3"	410.00	2.75	3"	620.00	4.50
4"	640.00	2.75	4"	961.00	4.50
6"	1,370.00	2.75	6"	2,065.00	4.50

BE IT FINALLY RESOLVED, that these rates be effective July 1, 2015.

Councilmember Dyer moved, supported by Ridge to approve Water/Sewer Utility Rate Resolution 2015-09 as presented. Carried. 5 Yes. (Dyer, Conway, Baker, Ridge, Burch) 2 No. (Johnston, Sanders)

B. CONSIDER ADOPTION RESOLUTION 2015-10 2015/2016 FY BUDGET:

City Manager Guetschow gave an overview of changes to remove the bond project and Major Street Fund changes. The budget was presented as follows:

WHEREAS, in accordance with the provisions of the City Charter, the City Manager on April 13, 2015 submitted to this Council a recommended budget for the City of Charlotte, Michigan for the fiscal year commencing July 1, 2015 and ending June 30, 2016; and

WHEREAS, this Council has considered the financial needs of the City of Charlotte for its efficient operations during the coming fiscal year and has reviewed the recommended budget submitted by the City Manager, and

WHEREAS, in accordance with state statute, the Council did after proper notice, conduct public hearings on the proposed budget on May 26, 2015, at which public hearing all objections and comments on the proposed budget were considered.

REVENUES				
Fund #	Fund Name	Amount	Draw from (Increase to) Fund Balance/Net Assets	Total
101	General Fund	\$ 5,081,480	\$ 36,620	\$ 5,118,100
	Taxes	3,192,200		
	Licenses & Permits	26,400		
	Intergovernmental	905,000		
	Charges for Services	346,000		
	Fines & Forfeitures	27,100		
	Other Revenue	110,900		
	Operating Transfers	473,880		
202	Major Street Fund	1,114,200	433,880	1,548,080
203	Local Street Fund	175,600	178,800	354,400
230	Police Drug Enforcement Fund	200	1,300	1,500
240	Act 302 Police Training Fund	8,000	3,500	11,500
260	DDA Fund	33,780	62,940	96,720
261	LDFA Fund	6,800	13,430	20,230
270	Industrial Park Fund	3,850	(100)	3,750
280	Airport Fund	336,970	(8,220)	328,750
311	Building Authority Bonds 2001 Fund	68,610	-	68,610
312	Michigan Transportation Bonds 2001 Fund	76,120	-	76,120
330	2008 Facility Building & Site Bonds	201,710	3,930	205,640
500	Recycling Fund	79,050	(2,750)	76,300
510	Water & Sewer Fund	3,840,000	501,870	4,341,870
	Water Revenue	1,592,100		
	Sewer Revenue	2,237,800		
	Other Revenue	10,100		
601	Motor Vehicle Fund	468,770	153,730	622,500
	Total Revenues	\$ 11,495,140	\$ 1,378,930	\$ 12,874,070

NOW THEREFORE BE IT RESOLVED, that the estimated revenues for the fiscal year commencing July 1, 2015 and ending June 30, 2016 are hereby approved by the Charlotte City Council as follows:

AND BE IT FURTHER RESOLVED, that the expenditures and expenses for the fiscal year commencing July 1, 2015 and ending June 30, 2016 are as follows:

EXPENDITURES		
Fund #	Fund Name	Amount
101	General Fund	\$ 5,118,100
	General Government	1,032,000
	Public Safety	3,071,650
	Public Works	592,940
	Community & Economic Development	168,940
	Recreation & Culture	161,600
	Operating Transfers	90,970
202	Major Street Fund	1,548,080
203	Local Street Fund	354,400
230	Police Drug Enforcement Fund	1,500
240	Act 302 Police Training Fund	11,500
260	DDA Fund	96,720
261	LDFA Fund	20,230
270	Industrial Park Fund	3,750
280	Airport Fund	328,750
311	Building Authority Bonds 2001 Fund	68,610
312	Michigan Transportation Bonds 2001 Fund	76,120
330	2008 Facility Building & Site Bonds	205,640
500	Recycling Fund	76,300
510	Water & Sewer Fund	4,341,870
601	Motor Vehicle Fund	622,500
	Total Expenditures	\$ 12,874,070

AND BE IT FURTHER RESOLVED, that 14.2913 mills be levied on the taxable valuation as equalized for general operating requirements of the City of Charlotte;

AND BE IT FURTHER RESOLVED, that .10 mills be levied on the taxable valuation as equalized for yard waste collection;

AND BE IT FURTHER RESOLVED, that .96 mills be levied on the taxable valuation as equalized to cover the principal and interest payments of the 2008 Building Facility & Site bonds due November 2015 and May 2016. The issuing of these bonds was approved through a ballot proposal by the City of Charlotte electorate on November 6, 2007;

AND BE IT FURTHER RESOLVED, that 2.0 mills be levied on the taxable valuation as equalized for parcels within the Downtown Development Authority (DDA). Revenues collected by this levy will remain in the DDA fund;

AND BE IT FURTHER RESOLVED, that all taxes and special assessments levied on the City tax roll be assessed a 1% property tax administration fee;

AND BE IT FURTHER RESOLVED, that the City Manager be authorized to grant wage increases for all non-union employees within the budget appropriations and the wage schedule;

AND BE IT FURTHER RESOLVED, that the City Council adopt the following policies as recommended by the City Manager:

- 1) City Council reserve the following funds of the City:

Fund #	Fund Name	Amount
101	General Fund	\$ 1,478,000
	Assigned - O-I Judgment	883,000
	Assigned Fund Balance - Tennis Court Project	65,000
	Assigned - Retiree Health Insurance	200,000
	Assigned - Parking Lot Improvements	180,000
	Non-spendable - Prepaids & Inventory	150,000

AND BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to make budgetary transfers within a Fund or between funding centers within a Fund, if they exist, and that all other transfers be approved only by further action of the City Council, pursuant to the provisions of the Michigan Uniform Budget Act.

Councilmember Ridge moved, supported by Dyer to approve Resolution No. 2015-10 2015/2016 FY Budget as presented. Carried. 7 Yes. 0 No.

C. CONSIDER ADOPTION COUNCIL POLICY 2015-02 FOIA POLICY:

Councilmember Ridge moved, supported by Baker to adopt Council Policy 2015-02 FOIA Policy as presented. Carried. 7 Yes. 0 No.

D. CONSIDER APPROVAL SA RESOLUTION NO. 2015-11 TO ADOPT 2015-01 HAZARD & NUISANCE ASSESSMENT ROLL :

City Manager Guetschow explained that this resolution would need to be passed to complete setting the Hazard & Nuisance Assessment roll 2015-01.

Discussion was held on the assessment to 413 Pearl regarding the process of picking up the brush. Council did not remove 413 Pearl from the assessment roll. The roll was presented as follows:

WHEREAS, the City Council held a public hearing on May 26, 2015, after due and legal notice, and reviewed the special assessment roll prepared by the Assessor of all lots and parcels of land within the City upon which hazards and nuisances were found to have existed and for which the City incurred costs associated with the altering, repairing, tearing down, abating or removing the hazards and nuisances including the following property addresses:

- | | | |
|-----------------|-------------------|-----------------|
| 422 Brackett | 324 N. Sheldon | 243 State St. |
| 119 E. First | 319 N. Washington | 220 VanLieu |
| 120 E. First | 442 Prairie | 430 W. Lovett |
| 812 S. Bostwick | 506 S. Cochran | 815 W. Shepherd |
| 216 E. Henry | 1018 S. Cochran | 413 Pearl |
| 312 Foote St | 220 S. Lincoln | |
| 538 Forest | 225 S. Lincoln | |
| 460 Horatio | 329 S. Lincoln | |
| 222 N. Clinton | 228 State St. | |

And

WHEREAS, after hearing all persons interested therein and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with benefits derived by the parcel of land assessed.

NOW, THEREFORE BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor is hereby confirmed and shall be known as Special Assessment Roll No. 2015-01.
2. Said special assessment roll shall be added to the Summer 2015 property tax bill.

Said Special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown there as directed by the City Council.

Councilmember Conway moved, supported by Dyer to adopt Resolution No. 2015-11 to adopt 2015-01 Hazard & Nuisance Assessment Roll as presented. Carried. 7 Yes. 0 No.

E. CONSIDER APPROVAL OF WAIVING FEES FOR ENTIRE COST REIMBURSEMENT CHARGE FOR CELEBRATE CHARLOTTE ACTIVITIES:

Discussion was held among councilmembers.

Councilmember Ridge moved, supported by Baker to approve waiving fees for entire cost reimbursement charge for Celebrate Charlotte activities as presented. Carried. 7 Yes. 0 No.

F. CONSIDER APPROVAL OF COUNCILMEMBER DYER'S REQUEST FOR SMART CITIES WEEK CONFERENCE FEE OF \$275.00:

Councilmember Dyer stated that he would like to attend the Smart Cities Week Conference in Washington DC and would like approval of the \$275.00 conference fee only.

Councilmember Ridge moved, supported by Sanders to approve Councilmembers Dyer's request for Smart Cities Week Conference fee in the amount of \$275.00. Carried. 6 Yes. (Johnston, Conway, Sanders, Ridge, Baker, Burch) 0 No. 1 Abstain. (Dyer)

G. SUSTAINABILITY ADVISORY COMMITTEE RECOMMENDATIONS – COUNCILMEMBER DYER:

Councilmember Dyer stated that the Sustainability Report that was presented was a brief overview of what the committee has been working on. He stated that he is looking for feedback from Council on what areas they would like the committee to focus on.

H. CONSIDER THE CITY MANAGER'S REQUEST TO AUTHORIZE A CLOSED SESSION PURSUANT TO MCL 15.258 (c) TO DISCUSS COLLECTIVE BARGAINING:

Mayor Pro-Tem Sanders moved, supported by Dyer to authorize a closed session pursuant to MCL 15.258 (c) to discuss collective bargaining. Carried. 7 Yes. 0 No.

CITY ATTORNEY REPORT: None.

CITY MANAGER REPORT: City Manager Guetschow stated that the street improvement plan will be presented at the next meeting.

The Rural Fire Association will be meeting on Wednesday to go over the budget.

He will be out of the office next week attending Girls State.

COUNCILMEMBER COMMITTEE REPORTS:

- Councilmember Dyer reported on the Green Committee.
- Councilmember Conway reported on the Planning Commission meeting. They approved two Non-Conforming Uses at their meeting on June 2nd. The Recreation Co-op meeting will be held on Thursday.
- Councilmember Ridge reported that the DNR will be meeting on June 12th to look at the softball fields. The Patronicity grant for the tennis courts has been approved.
- Councilmember Baker reported that EATRAN will be meeting on Wednesday.

PUBLIC COMMENT: None.

MAYOR AND COUNCIL COMMENTS:

- Councilmember Baker stated she is excited for the fireworks display during Celebrate Charlotte.
- Councilmember Ridge encouraged everyone to come out for all of the Celebrate Charlotte festivities, color run and touch a truck.
- Mayor Pro-Tem Sanders invited everyone to come out to the Celebrate Charlotte festivities.
- Mayor Burch thanked the Chamber staff for all of their work on the Celebrate Charlotte event. She encouraged everyone to support the downtown, shop local and enjoy Charlotte.

Motion by Conway, second by Johnston to recess to closed session pursuant to MCL 15.268(c) at 7:40 P.M. Carried. 7 Yes. 0 No.

Motion by Ridge, second by Baker to approve the closed session minutes of May 26, 2015 as presented. Carried. 7 Yes. 0 No.

Motion by Conway, second by Dyer to approve the SEIU/CLERICAL Contract as proposed. Carried. 7 Yes. 0 No.

Councilmember Conway moved, second by Ridge to adjourn at 7:52 P.M. Carried. 7 Yes. 0 No.

Mayor Burch

Ginger Terpstra, City Clerk