

# OPERATIONS AND MANAGEMENT PLAN

## PROGRAMS AND PROJECTS

<u>Dept./Div.</u> Code Enforcement	<u>Date</u> 10/24/2014		<b>Hours</b>	<b>\$\$\$</b>
		<b>Labor</b>	280	7300
		<b>Equipment</b>		
<u>Program/Project</u> Sidewalk Snow Removal Enforcement		<b>Supplies</b>		250
		<b>Contractual</b>		6,000
		<b>Other</b>		(8,000)
		<b>Total</b>		5,550

  

Description The sidewalk snow removal ordinance will be enforced in the following manner: During the fall, through news releases, Cable TV slides, and website and Facebook posts, the public will be informed of the ordinance provisions. After a reasonable time not less than 48 hours following the conclusion of a storm producing a snow fall of 2 inches or more, a code enforcement officer will inspect sidewalks along all major streets and in locations along local streets based on complaints. Door hangers will be left where violations are found. Re-inspections will be conducted 24 hours later. Contractors will be contacted to clear sidewalks that are still in violation and property owners will be billed a fee established by City Council.

  

Policy/Goal To improve pedestrian safety and ease of travel during winter months

  

<u>Task(s)/Objective(s)</u> Description, including time frame(s)	Report Due:			
	Oct	Jan	Apr	Jul
1. Order violation notice door hangers and solicit interest from snow removal contractors by November 14, 2014.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Submit news releases and prepare and post information on Cable TV, website and Facebook by November 14, 2014.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Prepare and issue administrative policy describing the manner of enforcing the sidewalk snow removal ordinance by November 14, 2014.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Implement the inspection and snow removal provisions of the sidewalk snow removal administrative policy following each snow fall of 2 inches or more and when complaints are received.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Invoice owners of property for fees associated with sidewalk snow removal after confirming the contractor has completed the work.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

  

Performance Standard(s) Random inspections and casual observations throughout the community reveal substantial compliance with the provisions of the sidewalk snow removal ordinance.