

**COUNCIL PROCEEDINGS**  
**Regular Meeting**  
**Monday, August 8, 2011**

**CALL TO ORDER:** By Mayor Smith on Monday, August 8, 2011, at 7:00 p.m.

**PRESENT:** Councilmembers Conway, Cuttle, Kruger, Sanders, Mayor Pro-Tem Baker, Mayor Smith, City Manager Guetschow and City Clerk King

**ABSENT:** Councilmember Weissenborn

The invocation was offered by Mayor Smith, followed by the pledge of allegiance, led by Devon Strubel, Boy Scout Troop 45.

**APPROVAL OF MINUTES FOR THE REGULAR MEETING OF JULY 25:** Motion by Mayor Pro Tem Baker, second by Sanders to approve the minutes of the regular meeting of July 25, 2011, as presented. Carried. 6 Yeas. 0 Nays.

**EXCUSE ABSENT MEMBERS:** Motion by Councilmember Conway, second by Cuttle to excuse Councilmember Weissenborn from the August 8<sup>th</sup> meeting of City Council. 6 Yeas. 0 Nays.

**PUBLIC COMMENT/PRESENTATIONS:** Devon Strubel, Life Scout Troop 45, inquired if Council has any ideas/suggestions for his Eagle Scout Project

**CHARLOTTE HIGH SCHOOL LIAISON:** No Report during summer break

**APPROVAL OF AGENDA:** Motion by Councilmember Conway, second by Kruger to approve the agenda, as presented. Carried. 6 Yeas. 0 Nays.

**APPROVAL OF CONSENT AGENDA:**

- A. Appoint Scott Cuttle to the Charlotte Area Recreation Cooperative
- B. Appoint Lloyd Conway as the Charlotte City Council representative to the Charlotte Area Recycling Authority
- C. Approve Proclamation 2011-0808a recognizing General Federation of Women's Club – Charlotte on the 40<sup>th</sup> Anniversary of Mobile Meals, Inc

**WHEREAS**, in 1970, after realizing the need to support those who are unable to recognize or provide for their own nutritional requirements, Dr. B. P. Brown approached the General Federation of Women's Clubs – Charlotte (GFWC – Charlotte), challenging them to help fill this need; and

**WHEREAS**, as a result, in January 1971, Mobile Meals of Charlotte was established through the efforts of the GFWC-Charlotte and its Board of Directors; and

**WHEREAS**, Mobile Meals of Charlotte is a program that focuses on need, not age or financial criteria, and provides approximately 6,500 meals per year to shut-ins, convalescents, and physically or mentally handicapped individuals who are unable to adequately care for themselves; and

**WHEREAS**, Mobile Meals of Charlotte delivers low cost, nutritional meals prepared by the staff of Hayes Green Beach Hospital in accordance with menus created by the HGB Dietary Department Staff;

**WHEREAS**, a typical lunch meal consists of a cooked meat, poultry or fish, potato or substitute, vegetable, salad, bread, butter and dessert while a supper meal includes a sandwich, salad, dessert and milk; and

**WHEREAS**, delivery of the meals is coordinated by the GFWC – Charlotte and carried out by volunteers from the GFWC – Charlotte, Charlotte Eagles, and other individuals who volunteer their time.

**NOW, THEREFORE** I, Deleski R. Smith, Mayor of the City of Charlotte, do hereby congratulate the General Federation of Women's Clubs – Charlotte on the 40<sup>th</sup> Anniversary of Mobile Meals and thank each

volunteer for their tireless devotion and commitment to those who are in need in our community.

**BE IT PROCLAIMED**, that this Proclamation be entered into the official proceedings of the Charlotte City Council on the 8th day of August, 2011.

- D. Approve contract with Meade & Hunt for construction of Airport T-Hangars
- E. Approve contract with Michigan Department of Transportation for Airport Improvements under the Community Development Block Grant Program and name the Mayor as the city's authorized official to sign the contract
- F. Approve Proclamation 2011-0808b recognizing National Recovery Month September 2011

**WHEREAS**, behavioral health is an essential part of health and one's overall wellness, and prevention works, treatment is effective, and people can and do recover from substance use and mental disorders; and

**WHEREAS**, all people should have the fundamental and inherent value to be accepted and treated with respect, human dignity and worth; and

**WHEREAS**, individuals should have access to fully participate in community life including economic advancement and prosperity, fair and decent housing, quality education, positive opportunities to benefit from, and contribute to material, cultural, and social progress; and

**WHEREAS**, it is critical to educate our policymakers, friends and family members, health care providers and businesses that substance use and mental disorders are treatable and that people should seek assistance for these conditions with the same urgency as they would any other health condition; and

**WHEREAS**, all Americans have the opportunity to access provisions within the Affordable Care Act and Mental Health Parity and Addictions Equity Act (MHPAEA) aimed to improve physical and emotional health while ensuring people will receive the care they need at a more reasonable cost; and

**WHEREAS**, substance use and mental disorders are serious public health problems. In 2009, 4.3 million people received treatment

for a substance use disorder and 30.2 million people for mental health problems (2009 National Survey on Drug Use and Health), we must continue to reach the millions more who need help; and

**WHEREAS**, to help more people achieve long-term recovery and learn how recovery positively benefits the Nation's overall wellbeing, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), Recovery Network Inc. and its Recovery Month Coalition invite all residents of Charlotte to participate in **National Alcohol and Drug Addiction Recovery Month**.

**NOW, THEREFORE**, I Deleski R. Smith by virtue of the authority vested in me by the laws of the City of Charlotte do hereby proclaim the month of September 2011 as National Recovery Month; Prevention Works, Treatment is Effective, People Recover, and call upon the people of the City of Charlotte to observe this month with appropriate programs, activities and ceremonies supporting this year's theme, "Join the Voices for Recovery: Recovery Benefits Everyone."

**IN WITNESS WHEREOF**, I have hereunto set my hand this eighth day of August, in the year of our Lord two thousand eleven, and of the independence of the United States of America the two hundred thirty sixth.

- G. Adopt Resolution approving the City Auction on September 17, 2011

**Whereas**, Chapter 2, Division 4, Sec. 2-196 of the Charlotte City Code requires the Chief of Police to notify the City Council of any Lost, Unclaimed or Stolen Property which is unclaimed for six months after recovery and request authority to dispose of it;

**Whereas**, the City Council on August 8, 2011 gave the Chief of Police authority to sell all Lost, Unclaimed, Recovered, Stolen Property and unneeded City Property that has been in his possession for a period of six months or more, and

**Whereas**, said sale is to be held on SATURDAY, SEPTEMBER 17, 2011 at 9:00 a.m. at the Department of Public Works, 301 W. Tirrell Highway, Charlotte, Michigan. Any items listed may be properly identified as to owner and claimed before September 10, 2011.

- H. Approve Recommendation from the DPW Director to award bid for Inspection and Cleaning of Well #3 to the low bidder Northern Well & Pump in the amount of \$11,547.50
- I. Approve Recommendation from the DPW Director to award bid for 2011 Road Project to the low bidder Michigan Paving & Materials in the amount of \$84,650
- J. Approve Recommendation by the Chief of Police for the Sale of a 2008 Crown Victoria to Chicago Motors in the amount of \$4,807; and a 2007 Ford Expedition to Asia Motors in the amount of \$6,379

K. Adopt Resolution approving festivities and road closings for Frontier Days Celebration September 8<sup>th</sup> – 11<sup>th</sup>, 2011.

**WHEREAS**, the Frontier Days Festival is a community based, organized event that is to be held September 8<sup>th</sup> through the 11<sup>th</sup>, 2011; and

**WHEREAS**, the Frontier Days Festival Committee is responsible for organizing events that contribute to community wide fellowship, benevolence, and welfare; and

**WHEREAS**, the Committee in conjunction with the Chief of Police, Lieutenant and DPW Director, have planned the Frontier Days Parade and other events that require use and closure of certain public streets and right of ways; and

**WHEREAS**, the Committee has requested that the Charlotte City Council approve the following requests and conditions:

**CLOSURE OF STREETS**

1. Closure to through traffic from 6:00 a.m. to 1:00 p.m. on Saturday, September 10, 2011:

- West Lovett from Cochran to Bostwick
- East Lovett from Cochran to Pleasant Seminary from Cochran to Pleasant
- Krebs Ct. from Cochran to Horatio
- Henry from Cochran to Pleasant
- Warren from Cochran to Pleasant
- Shaw from Cochran to Pleasant
- Horatio from Lawrence to Shepherd
- Washington from Lawrence to Seminary

With one side of above mentioned street remaining open for emergency vehicle access.

- 2. The Committee will provide for street closure signing as per the Michigan Manual of Uniform Traffic Devices for the above streets, except for Horatio. The city will supply closing signs for Horatio at Shepherd and Lawrence.
- 3. The Committee requests the 100-300 block of S. Cochran be closed on Thursday, September 8, from 4:00 – 9:00 p.m. for a Classic Car Show. The center two lanes will be kept open at all times.
- 4. The Committee requests both sides of Lovett Street on each side of Cochran be closed on Thursday, September 8 from 4:00 – 9:00 p.m. for the Classic Car Show.
- 5. The Committee requests W. Lovett from Cochran to Bostwick closed on Saturday, September 10, from 6:00 a.m. to 6:00 pm for special events.
- 6. The Committee requests E. Lovett from Cochran to Washington closed on Friday, September 9, after 6:00 pm to Saturday, September 10, at 6:00 pm for placement of a “Reviewing Stand” east of the Cochran intersection.
- 7. The Committee requests Cochran from Lawrence south to Fourth St. be closed from 9:30 a.m. Saturday, September 10, until 1 p.m. Saturday, September 10 for a parade and as approved by the Michigan Department of Transportation Permit.

**PARADE – SEPTEMBER 10, 2011**

- 1. The Department of Public Works shall be responsible for placement of the required “NO PARKING” signs at 5:00 am, Saturday, September 10, 2011, along the parade assembly area as well as Third St., Fourth St., and the 100 Blk. of W. Stoddard St. or as designated by the Charlotte Police Department.
- 2. The Committee will provide parade marshals near the street closure locations to assist with traffic.
- 3. The Committee requests that the Charlotte Police Department provide assistance for the parade on September 10, and further assistance will be provided by parade marshals, with the route and detour of the parade and time being provided to the Charlotte Police at the earliest opportunity.
- 4. The Committee will rope the parade route and display “No Parking” signs on the morning of the parade between 5:00 am and 6:00 am and remove them immediately after the parade.
- 5. Due to the parade route no parking will be allowed on Third Street, both on the East and West side of the fairgrounds.

## **OTHER REQUESTS**

1. Council gives special approval for the use of Eatran Trolley pickup signs placed in the right-of-way where necessary.
2. The Committee will provide “No Parking” signs for the above streets except for Horatio which the city will provide the “No Parking” signs.
3. The Committee will provide, for approval, to the Chief of Police, a completed liquor license application for the saloon.
4. HGB Hospital in cooperation with the Committee will organize and hold a “5 K Race” on Saturday morning, September 10, 2011. The race will begin in the 200 Block of N. Oliver St., follow the parade route, circle through Bennett Park and return to finish on Lawrence Ave. near Pleasant Street.
5. That the City Department of Public Works install event signs to be placed in the right of way on S. Cochran - South bound, North of Third Street (60” x 18”), North bound South of Third Street (48” x 6”), and North bound, South of tennis court/fairgrounds entrance (60” x 18”).
6. Grant the use of Bennett Park, south of the river, for the 18th Century Encampment as in the past years.
7. The Committee will provide several kids rides and petting zoo, at the Eaton County Fairgrounds from September 8 through September 11, 2011.
8. The use of the back entrance into the fairgrounds camping area located adjacent to the waste water treatment plant, for the entrance and exit of campers and their vehicles only.
9. That the following area be designated as “No Parking”: All four sides of the 1885 Courthouse block which includes East bound Harris, South bound Cochran, West bound Lawrence, and North bound Bostwick and the North side of 100 and 200 blocks of West Harris, with a portion of N. Bostwick Ave. reserved for handicapped parking. The “No Parking” signs will be placed around the square as coordinated by the Charlotte Police Department and the Arts and Craft Chairman with signing to be provided by the Arts and Crafts Committee.
10. Permission to place arts and crafts in the parkway around Courthouse square boarded by Cochran, Lawrence, Bostwick, and Harris Street under the direction of the Charlotte Police Department in accordance with a layout map provided.
11. A license will be granted to Charlotte Frontier Days, Inc. to be the designated agent for all solicitor licenses in the City of Charlotte during the Frontier Days Celebration from September 8 through September 11, 2011, per City Code, Chapter 46, Section 2.

**WHEREAS**, the City Council of the City of Charlotte determine these temporary street closings and other requests are in the best interest of the City.

**WHEREAS**, the City of Charlotte may require payment for in kind services to cover the costs of overtime labor and equipment charges used in conjunction with this special event.

**NOW, THEREFORE BE IT RESOLVED**, that these street closures at the specified times and the other requests be granted.

**BE IT ALSO RESOLVED**, that the Department of Public Works will provide the requested barricades and signs for street closings and parking.

- L. Appoint Christine Mossner as the City’s Officer Delegate and Michelle King as the Alternate Officer Delegate to the Annual MERS Conference.
- M. Claims and Accounts – \$237,067.01

**APPROVAL OF CONSENT AGENDA: Motion by Councilmember Sanders, second by Cuttle to approve the consent agenda. Carried. 6 Yeas. 0 Nays.**

## **ITEMS OF BUSINESS:**

### **A. SAS 114 Pre-Audit Communication**

Shaun Krick, Plante Moran explained that the purpose of his visit is to open the lines of communication between the Council and Auditors and felt that making an appearance at a Council meeting may be more effective than sending the SAS 114 Pre-Audit Letter. He discussed the audit procedure and asked if Council had any questions or areas of concern that they wanted reviewed during the audit.

### **B. Discussion Regarding Policy Statement: Environmental Stewardship**

Councilmember Cuttle explained that the policy statement presented to Council is purposely vague and emphasis is on the need for the leadership to become more educated on Green Initiatives and then set the example. We are more fortunate than

some communities because we have the Charlotte Area Recycling Authority (CARA) Center in our City; however, it is still not being utilized to its fullest potential. The policy underscores the desire to not adopt any Green Initiatives that will negatively impact the safety or wellbeing of the community.

**COMMUNICATIONS AND COUNCILMEMBER COMMITTEE REPORTS:** No oral reports given.

**PUBLIC COMMENT:** **Branden Dyer, 644 Forest Street,** inquired what activities the Council recommends for a young individual who wants to become politically active.

**MAYOR AND COUNCIL COMMENTS:**

Mayor Smith congratulated Clerk King on the birth of her first Grandchild, Emily Jade.

**There being no further business, the meeting was adjourned at 7:45 p.m.**

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Deleski R. Smith, Mayor

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Michelle M. King, City Clerk