

CITY OF CHARLOTTE

ANNUAL BUDGET



FISCAL YEAR 2010/2011



MEMORANDUM

TO: Mayor Smith and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: Budget for fiscal year 2010-2011

DATE: April 12, 2010

Pursuant to the provisions of the City of Charlotte charter, I am submitting herewith the proposed budget for the fiscal year that begins July 1, 2010.

Overview

The state's and the nation's economic conditions continue to affect adversely the City's budget. This is especially evident this year in the reduction of property tax revenues. The real estate market is struggling to adjust to the impact on property values of large numbers of foreclosures, an oversupply of housing resulting from out-migration from Michigan and overbuilt commercial and industrial sectors. These factors have found their way into estimates of true cash value. In combination with overall price deflation affecting taxable values, property tax revenues are estimated to decline by nearly 4%.

The other major component of general fund revenue is state revenue sharing. Considerable uncertainty exists with regard to this revenue source. While there is some indication that state officials are reluctant to further reduce statutory revenue sharing, reductions in sales tax revenues generally are expected to result in a decrease in constitutional revenue sharing. Our estimate for this source is more than \$200,000 less than the current year's adopted budget.

Reductions in these two revenue sources represent more than 90% of the negative difference between the current year's budget and the proposed budget of \$346,525.

Revenues in the water and sewer fund were the subject of a staff report and Council action last year. Council decided then to increase water and sewer rates over a two-year period by implementing one-half of the recommended increase initially. A separate report on this topic is found in the budget document that supports a higher rate than would result from implementing the second half of last year's recommendation. This topic is discussed below in greater detail.

At the same time as we are experiencing challenges on the revenue side of the budget, we are also seeing significant cost increases for employee benefits. Several steps are proposed to address these increases that will be discussed below.

A third source of fiscal pressure in this year's budget comes from the desire to continue progress in meeting Council objectives for "quality of place" investments. When a fiscal crisis is expected to be of a short duration investments in infrastructure can be postponed. While the City of Charlotte was later than many communities in experiencing the worst of the effects of Michigan's recession, there is little reason to hope that we will see a quick turn-around. It is essential, then, that we avoid starving the capital side of the budget in order to sustain operations. Our recommendations for capital improvements follow.

Capital Investments.

Streets. For the current fiscal year, Council approved \$250,000 for street improvements. The appropriation of these funds marked a significant departure from prior years in which funds were appropriate only to meet matching requirements for grant funded street projects. As has been discussed in the past, this amount is not adequate if we are to achieve a reversal of the current trend of deterioration. Nevertheless, I have been unable to identify sufficient reductions in other areas to enable this amount to be increased. Accordingly, \$250,000 is again budgeted for street improvements.

We have also included \$15,000 in the Local Street Fund for the application of a chip and seal surface to a gravel street. This project is intended to be a demonstration of a method that might be considered as a means of eliminating gravel streets. While it falls short of the quality of an asphalt-paved surface with curbs and gutters, it provides a better appearance than a gravel street and eliminates the need for dust control and grading.

The budget also reflects the addition to fund balance in the Major Street Fund. This is a planned addition to financial assets of the fund to meet a future obligation associated with the use of grant funds to reconstructed North Sheldon Street.

Parks. The proposed budget recommends \$50,000 targeted for utility improvements to Lincoln Park to be spent in conjunction with the Charlotte Rotary Club's construction of a new pavilion and restroom structure. City Council has given its approval to the Rotary project. As you learned from the recent presentation by the Charlotte Disc Golf Association, this facility would be a welcome addition to the park.

Fire Equipment. Funding is included for the equipping of the replacement of truck 313. The cab and chassis purchase was funded in the current fiscal year. The source of funds for this truck is a loan or installment purchase agreement. Details on this financing will be presented in the future.

Parking Lot Improvements. We have restored funds in the proposed budget for the reconstruction of the parking lot behind buildings on the west side of the 200 block of South Cochran. These funds were appropriated last year, but were sequestered when the state passed reductions in revenue sharing after the start of the City's fiscal year.

Expenditure Reductions.

Employee wages and benefits constitute a significant proportion of the City's total expenditures. While methods of accounting for benefits vary, they represent close to 50% of amounts paid as wages. Health insurance cost increases have exceeded general price inflation for a number of years. In addition, benefit enhancements and investment performance have combined to result in significant increases for pension benefits for retirees.

Wages. Except for a few employees who are entitled to step adjustments for their classifications, there are no changes in wages budgeted for the fiscal year that begins July 1.

Health Insurance. City Clerk Michelle King has done considerable research into alternatives to the City's current health insurance plan. In keeping with national trends, she and I have identified a plan that shifts costs to employees through higher deductibles and co-payments as a means of reducing premium costs and encouraging employees to be smarter consumers of health care services. Adoption of the proposed alternative would constitute a 25% reduction in cost as compared to continuing with the current plan.

Pension. The City's primary post-employment benefit is a defined benefit pension program. As noted above, improvements in this benefit have been granted in recent years, including inflation adjustments to the benefits of retirees. At the same time, the value of the pension system's assets has declined along with the stock market. As of December 2008, the most recent date for which data is available, the City had unfunded accrued liabilities totaling more than \$4 million. Using a smoothed funding model, valuation assets represented just 74.4% of liabilities. Based on market values, assets represented 53% of liabilities.

In a defined benefit plan, the liability for benefit increases and market downturns rests solely with the City unless changes in employee contributions are made. For a fifteen year period beginning in the early 1990s, the City's contribution averaged about 10% of salaries and wages. Since 2004, however, we have seen a gradual increase in this rate. All but one employee group in the City has a rate in excess of 10% with the highest being more than 25% effective July 1, 2010. The required contribution for the next fiscal year of more than \$400,000 represents a 25% increase from the current year.

The proposed budget places greater responsibility for funding pension benefits onto employees in an effort to return to the historical average rate. The amounts vary among employee group.

Retiree Health Insurance. The City began providing a post-employment health insurance benefit for certain management employees in 1987. Under this program, the City paid up to 100% of the cost of insurance depending upon the tenure of the employee. It was assumed that the City's cost for this benefit would decline significantly when the

employee became eligible for Medicare coverage. The City established a designated reserve of \$200,000 to cover this benefit.

The City's share of the cost of this benefit now equals \$125,000 annually. Initial projections as to the cost of this benefit underestimated inflation in health insurance premium cost and the dramatic increase in the use of prescription drugs among the elderly that has occurred since the mid-1980s. In addition, the structure of Medicare benefits is such that the cost for providing health insurance for retirees actually increases once they become Medicare-eligible.

At a time when we are asking employees to make sacrifices, I believe that changes must be made to reduce the cost of retiree health insurance. A detailed recommendation will be provided during the April 26 meeting that will include alternatives to the current group health insurance plan and caps on the City's costs when individuals become eligible for Medicare. In addition, I will be recommending personnel policy changes that will eliminate this benefit for future City employees.

The budget does not reflect the impact of these changes due to uncertainties regarding the exact program to be adopted and the timing for implementation of changes.

Accrued Leave Payout. The proposed budget includes \$70,000 for making payments for accrued leave to two employees expected to retire over the course of the next fiscal year. A significant portion of this cost is attributable to accrued sick leave. The liability for this cost is not reflected on the balance sheet for the general fund but is included in the consolidated statements.

The present policy, which is found in the personnel manual as well as in union contracts, allows employees to be paid for 100% of the value of accrued sick leave up to 720 hours. Many employees are diligent in accruing this leave as retirement nears. With an aging work force, the funding requirements for this benefit are significant but somewhat unpredictable. Further, the benefit does not necessarily provide adequate protection to the employees.

I will be recommending a change to the personnel manual that will provide a two-tier system that will ultimately result in an elimination of the large accrual in favor of a long-term disability insurance program that will better meet the needs of employees with off-the-job illnesses or injuries of an extended duration.

Police Department Staffing. It is proposed to reduce the current staffing in the Police Department by eliminating one detective position and one sergeant position. This would bring the number of sworn officers in the department, including the chief and lieutenant, to 16. At a ratio of one sworn officer for every 524 residents (based on the 2000 census), it is consistent with staffing rates for Grand Ledge, Hastings, Mason, Eaton Rapids and Marshall which range from ratios of one officer for every 488 residents to one per 533 residents.

This approach to staff reductions is intended to continue as much as possible the Department's commitment to road patrol and to the school liaison program. This is not to suggest that this change is without consequences. Elimination of a detective position is likely to result in an increase in the length of time that it will take to investigate some cases. At the same time, coverage for time off is likely to be affected. I have proposed an increase in the budget for overtime pay to allow for this.

City Manager Salary. The imposition of increased pension contributions for employees results in a reduction in their take-home pay. This reduction does not affect me since I do not participate in the defined benefit program. To increase the fairness of my proposal in this regard, it is proposed that my salary be reduced by 5% effective July 1, 2010.

Other Budget Matters

Utility Rates. As noted above, Council did not accept the staff's recommendation for water and sewer rate increases last year but instead voted to implement half the proposed increase. As we stated at the time, we would need to revisit this issue again at the time of budget presentation. In fact, this is consistent with the requirements of the ordinance. An evaluation of the adequacy of utility rates will be a part of the budget presentation every year from now on.

You will find attached a fiscal analysis prepared by Finance Director Christine Mossner based on research that she, DPW Director Amy Schoonover, and Utilities Superintendent Keith Moss have done. This analysis builds upon the work completed last year and further refines it by incorporating more detailed data about water consumption trends. As we reported last year, the amount of water sold has been declining in recent years due in part to water conserving home fixtures and the impact of a weak economy on industrial production. In this regard, it is worth noting that Owens-Illinois was the City's largest utility customer.

In evaluating the need for rate increases, administrative staff members considered those components of the cost structure that would be considered variable and, therefore, sensitive to reductions in water use or wastewater production. These would include chemicals, some operating supplies and utilities. We have concluded that these components account for a small fraction of the total cost of the operations, no more than 10% of total costs.

The majority of costs, then, are associated with producing the first unit of water or sewage treatment. A vacant staff position left unfunded in this year's budget continues unfunded in the proposed budget. The operational needs of the utilities do not provide other opportunities for further staff reductions.

The result, then, is the need for additional rate increases to meet relatively constant costs with decreasing sales.

Millage. During discussions last year about the budget, Council clearly expressed its intent not to levy the additional millage available to the City. Despite the challenging fiscal environment, I have assumed that no additional millage would be levied for the proposed budget.

Airport. The general fund subsidy of the operations as Fitch H. Beach Airport has returned to a level consistent with that typical of budgets other than the most recent couple. As you recall, expenditures were higher as we employed individuals during the absence of a fixed base operator and to rehabilitate a long-neglected facility. These improvements have coincided with the impact of the economy on general aviation generally.

We understand that the benefit to the general citizenry of subsidizing the airport has been of concern to Council. A report from Community Development Directory Bryan Myrkle providing information necessary to evaluate the need for policy changes regarding the airport is attached.

Service Consolidation. In preparing this budget, I considered opportunities for consolidation of services with other governments as a means of reducing operating costs. There are a few services that are typical candidates for out-sourcing or joint provision but the majority of these are not practical for Charlotte to pursue. For example, fire suppression services are often examined. Our history of jointly providing the service with the Rural Fire Association means that there are no further opportunities evident in this area. Another service commonly subcontracted to private providers or other governments is building inspection and code enforcement. As you are aware, we utilize staff members of the Fire Department for these functions. Subcontracting the service to another entity would not reduce our need for these same individuals to provide station coverage. We would lose revenue without reducing costs.

Two areas that are more promising candidates are tax assessing and police services. A few municipalities in the state have contracted with their counties for this service. It is also feasible to contract with another municipality. This change is one that might be worth investigating further but a change in this service to another provider would take some time to implement and has ramifications for other services in the City. I would not expect a significant decrease in costs for this service.

Greater costs savings might be available if the City were to contract with the Sheriff's Department for the provision of police services. At present, the Sheriff's Department provides such services under contract with Delta Township in a relationship that is reported to be very satisfactory to Delta Township officials. A preliminary estimate of the cost for a contract with the Sheriff's Department shows savings in the range of \$280,000 and \$420,000. These amounts do include costs associated with meeting pension obligations for current employees and retirees but do not include costs associated with unemployment compensation for police officers that might be laid off as a result of the contract.

While the potential costs savings are substantial, a move to subcontracting this service should not be taken without careful study. It should be expected that there will be residents for whom such a change would not be easily accepted. In addition, the City's labor attorney advises that a year should be allowed to address the various labor issues that will arise should Council desire to consider such an action.

Fund Balance. Despite the various cost reductions described in this memorandum, the expenditures proposed for the next fiscal year exceed revenues, necessitating the use of undesignated reserves to balance the budget. It is projected that we will finish the 2010-11 fiscal year with a fund balance of slightly less than 20% of non-capital expenditures.

This fund balance is lower than I would like it to be for two reasons. First, as we continue to effect a transition to a smaller, less costly government, it would be desirable to utilize fund balance over as long a period as possible to ease that transition. Second, this budget is based on assumptions related to employee costs that are subject to uncertainties related to both timing and outcomes of the collective bargaining process with the City's unionized employees. This latter factor in particular could result in costs exceeding appropriations for which no funding source is currently recognized.

Future Outlook

The budgets that Council has adopted over the last several years have reflected the continuing challenge of balancing the demand for services with the limited financial resources available to the City. As I have said before, I think the current fiscal climate for cities in Michigan will continue for another decade.

The reductions in expenditures that we have made and that are included in this proposed budget have been done in such a manner as to permit us to meet the key purpose of city government: to provide for the public health, safety and welfare. There have been some service reductions but they have had a minimal effect on most citizens. More cuts are needed, however, and it is to be expected that those reductions will be in areas that will be more visible.

These reductions are necessary for two reasons. First, as noted above, the current budget, like last year's budget, relies on the use of reserves. This is unsustainable over another decade. Second, we are not adequately funding our investments in "quality of place." In particular, as I have state before, we need to move our funding for routine street rehabilitation from \$250,000 per year to \$500,000 per year. In addition, we are relying on debt financing for the purchase of new fire equipment. This is an acceptable approach to capital investments of this size but is not my preferred method.

These two factors combine to create a situation in which we lack the fiscal strength that I think is optimal. Additional difficult choices must be made to insure that we are living within our means while investing for the future.

Once again this year I wish to express my appreciation to the department heads for their work in preparing responsible budgets for their operations. Additional thanks are owed to Christine Mossner and her staff for the time that they devote to preparing a budget that outlines the key policy choices that Council faces. We welcome your review and consideration of this proposed budget.

City of Charlotte Resolution #2010-13

Councilmember Cuttle offered the following resolution and moved its adoption:

WHEREAS, in accordance with the provisions of the City Charter, the City Manager on April 12, 2010 submitted to this Council a recommended budget for the City of Charlotte, Michigan for the fiscal year commencing July 1, 2010 and ending June 30, 2011; and

WHEREAS, this Council has considered the financial needs of the City of Charlotte for its efficient operations during the coming fiscal year and has reviewed the recommended budget submitted by the City Manager, and

WHEREAS, in accordance with state statute, the Council did after proper notice, conduct public hearings on the proposed budget on May 10, 2010, at which public hearing all objections and comments on the proposed budget were considered.

NOW THEREFORE BE IT RESOLVED, that the estimated revenues for the fiscal year commencing July 1, 2010 and ending June 30, 2011 are hereby approved by the Charlotte City Council as follows:

REVENUES

Fund #	Fund Name	Amount	Draw from (Increase to) Fund Balance/Net Assets	Total
101	General Fund			
	Taxes	3,333,900		
	Licenses & Permits	32,275		
	Intergovernmental	677,000		
	Charges for Services	356,000		
	Fines & Forfeitures	30,500		
	Other Revenue	132,000		
	Operating Transfers	436,714		
	Loan Proceeds	87,000		
202	Major Street Fund	511,100	(67,247)	443,853
203	Local Street Fund	317,800	106,437	424,237
230	Police Drug Enforcement Fund	200	500	700
240	Act 302 Police Training Fund	3,681	2,319	6,000
260	DDA Fund	71,095	58	71,153
261	LDFA Fund	101,500	260,850	362,350
270	Economic Development Fund	-	50,820	50,820
280	Airport Fund	111,500	(514)	110,986
311	Building Authority Bonds 2001 Fund	67,545	-	67,545
312	Michigan Transportation Bonds 2001 Fund	76,380	-	76,380
330	2008 Facility Building & Site Bonds	189,800	(1,744)	188,056
411	Building Fund	-	36,238	36,238
500	Recycling Fund	51,750	34,170	85,920
510	Water & Sewer Fund	3,683,355	150,106	3,833,461
	Water Revenue	1,414,010		
	Sewer Revenue	2,255,145		
	Other Revenue	14,200		
601	Motor Vehicle Fund	438,000	108,553	546,553
	Total Revenues	<u>\$ 10,709,095</u>	<u>\$ 1,129,073</u>	<u>\$ 11,838,168</u>

City of Charlotte Resolution #2010-13

AND BE IT FURTHER RESOLVED, that the expenditures and expenses for the fiscal year commencing July 1, 2010 and ending June 30, 2011 are as follows:

EXPENDITURES

Fund #	Fund Name	Amount
101	General Fund	\$ 5,533,916
	General Government	1,023,557
	Public Safety	3,034,865
	Public Works	847,705
	Community & Economic Development	102,144
	Recreation & Culture	155,690
	Operating Transfers	369,955
202	Major Street Fund	443,853
203	Local Street Fund	424,237
230	Police Drug Enforcement Fund	700
240	Act 302 Police Training Fund	6,000
260	DDA Fund	71,153
261	LDFA Fund	362,350
270	Industrial Park Fund	50,820
280	Airport Fund	110,986
311	Building Authority Bonds 2001 Fund	67,545
312	Michigan Transportation Bonds 2001 Fund	76,380
330	2008 Facility Building & Site Bonds	188,056
411	Building Fund	36,238
500	Recycling Fund	85,920
510	Water & Sewer Fund	3,833,461
601	Motor Vehicle Fund	546,553
	Total Expenditures	\$ 11,838,168

AND BE IT FURTHER RESOLVED, that 13.9144 mills be levied on the taxable valuation as equalized for general operating requirements of the City of Charlotte;

AND BE IT FURTHER RESOLVED, that .80 mills be levied on the taxable valuation as equalized to cover the principal and interest payments of the 2008 Building Facility & Site bonds due November 2010 and May 2011. The issuing of these bonds was approved through a ballot proposal by the City of Charlotte electorate on November 6, 2007;

AND BE IT FURTHER RESOLVED, that all taxes and special assessments levied on the City tax roll be assessed a 1% property tax administration fee;

City of Charlotte Resolution #2010-13

AND BE IT FURTHER RESOLVED, that the City Manager be authorized to grant wage increases for all non-union employees within the budget appropriations and the wage schedule;

AND BE IT FURTHER RESOLVED, that the City Council adopt the following policy as recommended by the City Manager:

- 1) City Council reserve the following funds of the City:

Fund #	Fund Name	Amount
101	General Fund	\$ 360,000
	Retiree Health Insurance	200,000
	Prepays & Inventory	160,000
261	LDFA Fund - MEDC Debt Obligation	93,834
	Total	\$ 453,834

AND BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to make budgetary transfers within a Fund or between funding centers within a Fund, if they exist, and that all other transfers be approved only by further action of the City Council, pursuant to the provisions of the Michigan Uniform Budget Act.

Councilmember Sanders seconded the motion. 6 Yes 1 No (Weissenborn)

I hereby certify that the above is a certified true copy of a resolution adopted at a regular meeting of the Charlotte City Council on June 14, 2010.

Michelle M. King, City Clerk
City of Charlotte

GENERAL FUND

CITY OF CHARLOTTE
101 - GENERAL FUND
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																																																																																																							
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Designated Cash - Retiree Health Benefits	200,000																																																																																																								
Designated Fund Balance - Compensated Absences	<u>-</u>																																																																																																								
Available Cash-on-hand @ 6/30/11	<u>1,515,035</u>																																																																																																								
EXPENDITURE BREAKDOWN																																																																																																									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Budgeted 10/11 Salary & Benefits</td> <td style="text-align: right;">3,237,830</td> <td style="text-align: right;">58.5%</td> </tr> <tr> <td>Budgeted 10/11 Operational Expenditures</td> <td style="text-align: right;">1,492,481</td> <td style="text-align: right;">27.0%</td> </tr> <tr> <td>Budgeted 10/11 Capital Expenditures</td> <td style="text-align: right;">433,650</td> <td style="text-align: right;">7.8%</td> </tr> <tr> <td>Budgeted 10/11 Interfund Capital Transfers</td> <td style="text-align: right;">339,955</td> <td style="text-align: right;">6.1%</td> </tr> <tr> <td>Budgeted 10/11 Interfund Operating Transfers</td> <td style="text-align: right;"><u>30,000</u></td> <td style="text-align: right;">0.5%</td> </tr> <tr> <td></td> <td style="text-align: right;">5,533,916</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Total Non-Capital Expenditures</td> <td style="text-align: right;">4,760,311</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Projected Unreserved FB</td> <td style="text-align: right;">20.0%</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Projected Total FB</td> <td style="text-align: right;">27.5%</td> <td></td> </tr> </table>	Budgeted 10/11 Salary & Benefits	3,237,830	58.5%	Budgeted 10/11 Operational Expenditures	1,492,481	27.0%	Budgeted 10/11 Capital Expenditures	433,650	7.8%	Budgeted 10/11 Interfund Capital Transfers	339,955	6.1%	Budgeted 10/11 Interfund Operating Transfers	<u>30,000</u>	0.5%		5,533,916		Total Non-Capital Expenditures	4,760,311		Projected Unreserved FB	20.0%		Projected Total FB	27.5%																																																																															
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CITY OF CHARLOTTE
101 - GENERAL FUND
REVENUE/EXPENDITURE SUMMARY FY 2010/2011

Program	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
	FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
TOTAL REVENUES - GENERAL FUND	5,055,831	5,407,006	4,251,409	4,033,515	1,218,398	5,251,913	5,306,914	4,985,389	4,985,389	5,085,389
TOTAL EXPENDITURES										
100 - MAYOR, CITY COUNCIL & BOARDS	31,757	19,639	7,487	7,397	14,253	21,650	22,950	21,800	21,800	21,800
150 - CITY MANAGER	210,483	210,355	103,388	99,421	78,684	178,105	162,515	158,005	144,440	144,440
200 - CITY CLERK	287,497	325,661	163,391	182,308	179,342	361,650	317,220	401,295	336,880	336,880
210 - CITY ASSESSOR	92,438	121,163	58,343	61,408	79,379	140,787	137,800	156,957	142,932	142,932
220 - FINANCE & TREASURY	371,078	346,783	212,346	238,728	143,519	382,247	375,755	411,155	377,505	377,505
230 - COMMUNITY DEVELOPMENT	142,389	105,962	63,516	73,954	53,793	127,747	126,254	105,504	102,144	102,144
300 - POLICE DEPARTMENT	1,950,278	1,935,061	931,608	951,914	1,056,058	2,007,972	2,026,825	2,101,185	1,831,990	1,907,235
350 - FIRE DEPARTMENT	827,161	926,990	404,849	459,239	660,398	1,119,637	1,121,970	1,180,090	1,127,630	1,127,630
410 - PUBLIC WORKS ADMINISTRATION	266,904	222,305	101,413	110,577	147,726	258,303	254,245	298,115	270,710	270,710
422 - LEAF COLLECTION	19,785	15,510	10,395	10,739	14,700	25,439	25,800	20,470	20,310	20,310
424 - PARKING SERVICES	11,472	18,051	13,918	11,340	12,841	24,181	78,525	100,430	100,400	100,400
425 - PARKING SERVICES/WINTER MAINT.	21,691	25,571	7,243	1,718	14,940	16,658	24,850	21,680	21,540	21,540
430 - STORM SEWERS	26,422	38,439	30,279	27,761	1,838	29,599	33,900	38,090	38,010	38,010
440 - SIDEWALK MAINTENANCE	60,419	48,135	15,028	34,786	31,680	66,466	65,000	64,640	64,320	64,320
442 - HANDI-CAP RAMPS	2,378	334	-	1,936	640	2,576	2,430	4,580	4,570	4,570
452 - TREE MAINTENANCE	71,728	69,014	23,647	10,143	67,294	77,437	77,400	84,170	83,710	83,710
663 - CITY PROPERTY MAINTENANCE	64,442	91,905	40,243	46,025	60,183	106,208	84,330	101,580	101,570	101,570
664 - CITY HALL BUILDING & GROUNDS	120,613	167,482	85,164	47,278	71,269	118,547	130,984	142,615	142,565	142,565
825 - PARKS & RECREATION	145,918	80,144	54,825	76,885	42,513	119,398	107,700	166,070	165,690	155,690
999 - CONTRIBUTIONS TO OTHER FUNDS	138,682	137,037	68,520	180,444	209,816	390,260	340,260	372,955	381,955	369,955
TOTAL EXPENSES - GENERAL FUND	4,863,535	4,905,541	2,395,603	2,634,001	2,940,866	5,574,867	5,516,713	5,951,386	5,480,671	5,533,916
REVENUES OVER (UNDER) EXPENDITURES	192,296	501,465	1,855,806	1,399,514	(1,722,468)	(322,954)	(209,799)	(965,997)	(495,282)	(448,527)

**CITY OF CHARLOTTE
101 - GENERAL FUND
REVENUE PROJECTIONS FY 2010/2011**

REVENUES

Account Code	Account Name	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
411.000	Current Tax Collection	2,926,556	3,026,505	2,953,597	3,110,028	109,972	3,220,000	3,200,000	3,100,000	3,100,000	3,200,000
412.000	Trailer Park Taxes	921	957	469	456	444	900	900	900	900	900
413.000	Taxes - Collection Fees	103,379	110,646	75,690	79,444	37,556	117,000	109,000	105,000	105,000	105,000
414.000	Taxes - Interest & Penalties	13,314	48,549	774	3,160	16,840	20,000	15,000	18,000	18,000	18,000
416.000	Delinquent Property Taxes	-	39,295	39,295	19,693	5,307	25,000	-	10,000	10,000	10,000
423.000	EM&P Trade Inspections	11,057	5,077	3,072	1,615	1,385	3,000	5,000	3,000	3,000	3,000
425.000	Building Permits	94,255	62,715	37,990	9,615	10,385	20,000	40,000	20,000	20,000	20,000
426.000	Gun Permits	445	485	170	110	190	300	300	300	300	300
427.000	Solictor Permits	285	270	80	95	55	150	150	150	150	150
428.000	Zoning Permits	235	35	25	30	20	50	50	25	25	25
429.000	Other Permits	1,765	2,275	1,300	650	350	1,000	1,000	1,000	1,000	1,000
432.000	Liquor Licenses	7,888	1,059	261	7,901	-	7,901	7,800	7,800	7,800	7,800
433.000	State Rev. Sharing - Sales Tax	863,697	866,895	328,271	267,273	470,727	738,000	850,000	635,000	635,000	635,000
437.000	State Grant	200	-	-	-	-	-	-	-	-	-
437.002	State Grant - DNR	200	-	-	-	-	-	-	-	-	-
438.000	County/Local Grants	1,500	1,200	1,200	-	-	-	-	-	-	-
439.000	Federal Grants	1,408	14,503	-	-	-	-	-	-	-	-
439.005	Federal Grant - DOJ	-	-	-	17,985	-	17,985	-	-	-	-
442.000	Rural Fire Association	201,730	221,846	221,846	215,948	84,000	299,948	307,500	307,000	307,000	307,000
443.000	Cable Franchise Fees	41,160	52,111	20,874	10,602	29,398	40,000	40,000	40,000	40,000	40,000
444.000	Airport Hangar Rent	23,113	16,070	10,322	-	-	-	-	-	-	-
446.000	Weed Cutting	3,311	8,421	4,043	3,063	2,937	6,000	4,000	5,000	5,000	5,000
447.000	Accident Report Copies	3,971	3,739	1,916	2,273	1,727	4,000	4,000	4,000	4,000	4,000
448.000	Payment in Lieu of Taxes	7,933	8,469	-	-	9,000	9,000	8,000	8,500	8,500	8,500
450.000	School Participation	39,555	41,693	1,180	1,180	40,820	42,000	40,000	42,000	42,000	42,000
451.000	Copy/Fax Charges	-	63	-	-	-	-	-	-	-	-
471.000	Parking Fines	11,792	10,415	4,960	2,892	5,108	8,000	10,000	10,000	10,000	10,000
472.000	District Court Fines	17,877	25,649	13,878	9,345	11,655	21,000	25,000	20,000	20,000	20,000
473.000	Civil Infractions	3,514	375	300	2,265	-	2,265	300	500	500	500
474.000	OUIL Cost Recovery	9,327	10,192	4,856	5,205	6,295	11,500	10,000	10,000	10,000	10,000
501.000	Interest Income	115,193	60,675	18,583	4,742	7,758	12,500	40,000	15,000	15,000	15,000
591.002	Annual Cable Payment	5,015	5,002	5,002	-	5,000	5,000	5,000	5,000	5,000	5,000
592.000	Fuel Sales	44,458	53,608	32,596	-	-	-	-	-	-	-
593.000	Rent Earned - City Property	9,762	10,625	938	-	-	-	-	-	-	-
594.000	Sale of Fixed Assets	-	10,400	10,400	-	-	-	-	-	-	-
596.000	Sundry Revenue	54,318	233,486	234,750	7,995	2,005	10,000	10,000	5,000	5,000	5,000
600.000	Reimbursements	3,300	3,212	3,200	3,200	-	3,200	3,200	3,500	3,500	3,500
602.000	Contributions from Retiree's	33,101	47,829	18,952	37,326	44,674	82,000	44,000	85,000	85,000	85,000
603.000	Contributions from Others	14,421	7,085	2,835	-	-	-	2,500	-	-	-
605.261	Contrib. from LDFA Fund	-	-	-	-	17,874	17,874	17,874	17,874	17,874	17,874
605.500	Contrib. from Recycling Fund	6,670	6,850	3,426	3,522	3,518	7,040	7,040	7,040	7,040	7,040
605.510	Contrib. from Water & Sewer	337,285	345,725	172,860	183,750	183,750	367,500	367,500	367,500	367,500	367,500
605.601	Contrib. from MVP Fund	41,920	43,000	21,498	22,152	22,148	44,300	44,300	44,300	44,300	44,300
606.000	Loan Proceeds	-	-	-	-	87,500	87,500	87,500	87,000	87,000	87,000
TOTAL		5,055,831	5,407,006	4,251,409	4,033,515	1,218,398	5,251,913	5,306,914	4,985,389	4,985,389	5,085,389

FUND 101 – GENERAL FUND
DEPARTMENT 100 – MAYOR, CITY COUNCIL & BOARDS

DEPARTMENT FUNCTION

The Mayor and City Council are the elected representatives of the residents. In this role, they formulate policies and ordinances to guide development, assure public safety and provide desired services to the residents.

This department accounts for the expenditures needed for the operation of the Mayor, City Council and various Boards in performing their various duties on behalf of the City of Charlotte.

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

100 - MAYOR, CITY COUNCIL & BOARDS

Account Code	Expladatioid	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
708.000	Council Compensation	13,360	11,170	4,845	6,035	5,965	12,000	12,000	12,000	12,000	12,000
721.000	FICA/Medicare - City Share	-	330	-	462	488	950	950	950	950	950
735.000	Dues & Subscriptions	5,631	5,021	60	100	5,400	5,500	5,500	5,500	5,500	5,500
746.000	Professional Services	5,000	256	256	30	170	200	500	100	100	100
748.000	Conferences & Training	3,659	1,678	1,408	648	1,352	2,000	2,500	2,500	2,500	2,500
751.000	Meeting Expense	-	30	-	-	500	500	1,000	250	250	250
972.000	Sundry	4,107	1,154	918	122	378	500	500	500	500	500
		31,757	19,639	7,487	7,397	14,253	21,650	22,950	21,800	21,800	21,800

**FUND 101 – GENERAL FUND
DEPARTMENT 150 – CITY MANAGER**

DEPARTMENT FUNCTION

The City Manager is the chief administrative officer of the City and is appointed by the Mayor and City Council and serves at their discretion. The City Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and City Council and propose ordinances, policies and alternative solutions to City problems for the Mayor and City Council’s consideration.

OPERATING NEEDS

Professional Services

IS Consultant.....	\$2,900
Miscellaneous	<u>300</u>
Total	<u>\$3,200</u>

Capital Outlay – Computer Equipment

General IT Items	\$1,100
Software	<u>250</u>
Total	<u>\$1,350</u>

Capital Outlay – Equipment

Miscellaneous	\$100
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**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

150 - CITY MANAGER

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	53,631	87,836	43,750	43,750	43,750	87,500	87,500	87,500	83,130	83,130
704.000	Staff Wages	34,157	32,685	16,790	1,512	-	1,512	-	-	-	-
710.000	Compensated Absences	6,569	6,075	2,336	3,069	-	3,069	-	-	-	-
711.000	Longevity	736	864	765	493	-	493	-	-	-	-
714.000	Unused Sick & Vacation Leave	8,383	2,783	-	12,235	250	12,485	250	250	250	250
718.000	Auto Allowance	2,222	3,518	1,752	1,752	1,748	3,500	3,500	3,500	3,500	3,500
721.000	FICA/Medicare - City Share	8,073	10,232	5,002	4,805	3,500	8,305	6,980	6,980	6,360	6,360
723.000	Vision Care	468	282	104	133	133	266	300	160	160	160
724.000	Life, Work Comp, Unemployment	1,230	542	(62)	54	1,261	1,315	1,315	1,315	1,205	1,205
725.603	Retiree Health Benefits	6,209	12,643	6,616	9,088	8,012	17,100	17,100	21,000	17,300	17,300
725.604	Dental & Health Benefits	24,395	26,660	13,758	10,924	10,076	21,000	21,000	16,500	12,175	12,175
728.000	Retirement Plans (City Share)	13,466	16,927	8,411	6,735	4,375	11,110	12,670	8,750	8,310	8,310
731.000	Materials & Supplies	1,398	837	391	124	276	400	800	400	400	400
732.000	Postage	391	185	104	157	243	400	600	400	400	400
735.000	Dues & Subscriptions	518	999	999	914	286	1,200	1,200	1,200	1,200	1,200
737.000	Printing & Publishing	381	109	35	51	149	200	200	200	200	200
741.000	Maintenance - Eq/Bldg/Grnds	-	-	-	-	-	-	150	100	100	100
744.000	Telephone & Pagers	1,099	979	566	481	369	850	850	550	550	550
746.000	Professional Services	41,646	3,314	1,410	2,240	960	3,200	3,200	3,200	3,200	3,200
747.000	Insurance & Bonds	1,972	1,803	(18)	-	2,100	2,100	2,100	2,200	2,200	2,200
748.000	Conferences & Training	704	524	277	554	446	1,000	1,000	1,000	1,000	1,000
751.000	Meeting Expense	187	102	47	30	70	100	200	250	250	250
864.000	Capital Outlay - Equipment	-	-	-	-	-	-	250	100	100	100
865.000	Cap. Outlay - Computer Equip.	515	456	355	320	680	1,000	1,250	2,350	2,350	2,350
972.000	Sundry	2,133	-	-	-	-	-	100	100	100	100
		210,483	210,355	103,388	99,421	78,684	178,105	162,515	158,005	144,440	144,440

FUND 101 – GENERAL FUND
DEPARTMENT 200 – CITY CLERK

DEPARTMENT FUNCTION

There will definitely be two elections and perhaps as many as four elections scheduled during the 10/11 fiscal year. The Primary Election held in August followed by the General Election in November. Included in the November election will be the annual School Board election and a Constitutional Convention question, which is required every 16 years, on the ballot. Should the electors of the State of Michigan choose to convene a Constitutional Convention, there will be elections in February and/or May.

Registered voters residing in the City numbered 6227 at the end of 2009 (almost 100 more than 2008). The state requires all election inspectors and chairpersons to be recertified every two years. The two year training requirement for all election workers will be required this year before the August Election.

The City Clerk's office is responsible for retention and maintenance of the City's public records. This includes the minutes of the City Council and various City Boards, as well as deeds, contracts and agreements, resolutions, personnel records, claims and suits, vehicle titles and registration, and any other legal documents that are a part of municipal government. The Clerk also maintains the City Code and ensures that all the proper notices are published in accordance with federal and state law. All administration of the City's insurance policies, including property and liability for all departments of the City is the Clerk's responsibility.

Human resource duties are the responsibility of the Clerk's office. These duties include: hiring personnel, health, optical and dental insurance, deferred compensation, workers compensation reports, retirement, maintenance of the city's bloodborne pathogen records, MSDS policy, personnel policy, ADA, and Family Medical Leave. We have changed third party administrators for payment of our health care claims in an effort to more accurately define the health care costs.

City Hall maintenance is shared between the Clerk's office and the Fire/Building Department. The Clerk's office is responsible for the custodial duties, ordering of maintenance supplies, floor coverings, wall coverings and furnishings. The Building/Fire Department is responsible for structural maintenance and repair. We share that budget which can be found in the general fund's department 664.

BUDGET SUMMARY

The FY 10/11 budget will provide for the setup of the August Primary and November General Elections as well as the February and May elections.

The Other Compensation account provides for wages for election chairpersons and inspectors to work the Elections.

The materials and supply account provides for the various forms and supplies required to conduct the registration and election process. This year it will also include office supplies for the Clerks office and funding for framing resolution, personnel supplies, and grave marker/flags for the VFW/American Legion. Employee recognition awards, retirement open house supplies, and ergonomic equipment costs are budgeted in supplies.

The Professional Services account sets aside funds to program the memory cards for the M-100 and AutoMark voting machines for the elections, and for printing the ballots. Funds have been budgeted for actuarial studies, indigent attorney fees and an annual property appraisal for insurance purposes. Funds for the City's general legal services are budgeted by the clerk's department.

Contractual services account provides for the shredding of documents which as been done on a monthly basis to keep up with the demand and to save on costs. It also covers the cost of our M-100 service agreements which, until this year, the State of Michigan has paid for, as well as services for medical exams and drug testing.

GOALS AND OBJECTIVES

The goals of the Clerk's office are to be efficient, accessible to the public, the council and employees, and provide accurate records of city business. We continue to utilize technology available to increase efficiency, conducting elections with accuracy, and maintaining the education necessary to perform the demanding duties of the office. Employees will be encouraged to take advantage of the education and

health benefits available to all employees. The City will continue to offer a wellness benefit incentive for employees who become members of a health club, weight watchers or other related organization. We will continue working toward saving health care costs for the City. It will also be a goal of the Clerk's office to continue to look for ways to cut ordinance publishing costs.

OPERATING NEEDS

Professional Services

City Attorney	\$125,600
IS Consultant.....	2,000
Actuarial studies.....	2,000
City property appraisal	2,950
Labor Attorney.....	10,000
Encoding fees.....	1,680
Ballot Printing fees	7,500
Cobra/Flex Spending Fees	765
Indigent attorney services	<u>500</u>

Total \$152,995

Contractual Services

M-100 Maintenance Fees.....	\$455
Medical Examinations/Drug Testing	\$984
Shred-It document destruction	<u>650</u>

Total \$2,100

Capital Outlay – Equipment

Office Equipment	\$1,000
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Capital Outlay – Computer Equipment

General IT Items	\$1,100
QVF Printer.....	1,250
Miscellaneous Hardware/Software	<u>500</u>

Total \$2,850

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

200 - CITY CLERK

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	31,631	57,410	28,367	30,605	31,195	61,800	61,800	66,900	66,900	66,900
704.000	Staff Wages	41,923	38,608	20,722	19,445	21,009	40,454	44,220	44,220	44,220	44,220
706.000	City Labor - DPW	874	2,179	2,027	181	169	350	750	500	500	500
707.000	Part-time Staff Wages	8,124	733	1,359	-	-	-	-	-	-	-
710.000	Compensated Absences	12,108	5,879	3,925	3,766	-	3,766	-	-	-	-
711.000	Longevity	1,500	1,500	1,500	1,500	1,500	3,000	1,500	1,500	1,500	1,500
714.000	Unused Sick & Vacation Leave	1,268	1,698	-	-	1,480	1,480	1,480	1,480	1,480	1,480
715.000	Health Reimbursement	1,525	3,150	1,500	1,500	1,500	3,000	3,000	3,000	3,000	3,000
719.000	Clothing Allowance	420	375	250	250	250	500	500	500	500	500
721.000	FICA/Medicare - City Share	7,844	8,514	4,593	4,382	4,228	8,610	8,610	8,770	8,770	8,770
723.000	Vision Care	533	785	236	304	396	700	580	750	750	750
724.000	Life, Work Comp, Unemployment	924	542	(62)	54	1,126	1,180	1,180	1,100	1,100	1,100
725.603	Retiree Health Benefits	9,223	19,070	9,979	13,605	11,995	25,600	25,600	42,000	34,500	34,500
725.604	Dental & Health Benefits	28,056	13,330	6,879	7,283	6,717	14,000	14,000	16,500	12,175	12,175
728.000	Retirement Plans (City Share)	9,810	11,261	5,996	6,148	6,092	12,240	12,240	13,380	10,790	10,790
728.001	Retirement Health Savings	2,008	1,843	836	1,000	1,000	2,000	2,000	2,000	2,000	2,000
730.000	Safety Supplies	1,204	310	-	450	250	700	1,000	900	900	900
731.000	Materials & Supplies	3,901	4,336	1,251	1,066	1,500	2,566	3,500	3,000	3,000	3,000
732.000	Postage	1,709	1,149	595	482	900	1,382	2,000	2,000	2,000	2,000
735.000	Dues & Subscriptions	1,356	1,063	603	422	700	1,122	1,500	1,350	1,350	1,350
737.000	Printing & Publishing	15,263	5,868	2,840	4,445	4,000	8,445	10,000	10,000	10,000	10,000
741.000	Maintenance - Eq/Bldg/Grnds	-	-	-	-	-	-	500	500	500	500
744.000	Telephone & Pagers	1,228	1,180	560	510	510	1,020	1,260	600	600	600
746.000	Professional Services	87,618	120,309	52,467	78,962	75,000	153,962	99,800	152,995	102,995	102,995
747.000	Insurance & Bonds	4,648	2,604	(28)	-	1,300	1,300	3,500	1,300	1,300	1,300
748.000	Conferences & Training	1,274	3,596	2,432	1,304	1,600	2,904	3,500	3,000	3,000	3,000
749.000	Contractual Services	499	1,638	360	350	750	1,100	1,500	2,100	2,100	2,100
750.000	Other Compensation	6,640	11,401	10,186	2,221	3,000	5,221	6,000	13,000	13,000	13,000
751.000	Meeting Expense	109	41	41	40	50	90	100	100	100	100
753.000	Special Purpose Expenses	1,898	1,774	1,105	198	300	498	2,000	2,000	2,000	2,000
851.000	MVP Equipment Rental	242	424	344	27	25	52	150	200	200	200
864.000	Capital Outlay - Equipment	599	-	-	-	-	-	1,000	1,000	1,000	1,000
865.000	Cap. Outlay - Computer Equip.	607	1,356	1,234	533	500	1,033	1,200	2,850	2,850	2,850
970.000	Mileage Allowance	-	327	170	175	100	275	250	300	300	300
972.000	Sundry	931	1,408	1,124	1,100	200	1,300	1,000	1,500	1,500	1,500
		287,497	325,661	163,391	182,308	179,342	361,650	317,220	401,295	336,880	336,880

**FUND 101 – GENERAL FUND
DEPARTMENT 210 – ASSESSOR**

DEPARTMENT FUNCTION

The Assessing department is responsible for listing each parcel of real estate and each personal property account located within the city limits for the purpose of creating and maintaining an assessment roll. The assessment roll is the basis for calculating property taxes. The assessing department must comply with the “General Property Tax Law” which is “Public Act 206 of 1893”.

The primary function of this department is the appraisal of each parcel of real estate and each item of personal property within the city limits. In conjunction with appraising, there are many related functions such as; market analysis; sales studies; land value studies; assessment appeals; preparation of special assessment rolls, calculation of the assessed, capped and taxable value, and administration of the homestead exemptions as required by Proposal A.

A very important part of this department is assisting the general public with questions and information pertaining to the assessment practice.

The Board of Review is a five-member board responsible for hearing assessment appeals as well as making corrections due to clerical errors within the assessment roll. The authority of this board is given through the General Property Tax Act, §211.28 within the Michigan Constitution. The board has full authority to make individual changes to the assessment roll based on the information presented to them by a taxpayer, their representative or the assessor. There are typically four meetings per year, two full days in March for taxpayer appeals, one meeting in July and December to correct errors within the assessment rolls.

BUDGET SUMMARY

Personnel

An ongoing training program is in place and this will continue throughout the year. We have budgeted for educational classes for this year which involve more computer training as well as continued training involving the assessment practice.

Budget Summary

The re-inspection program continues this year of the residential properties. The second year of this proposal will include approximately 700 inspections and the data entry of the information obtained while doing the inspections. Many of the accounts in the assessing budget have remained unchanged. The assessor's contract fee will remain unchanged. The main change this year is an increase from \$5,000 to \$10,000 to cover the cost of any possible tax tribunal appeals that may require substantial cost for appraisals or expert witnesses.

Goals and Objectives

It is our goal to continue to maintain a quality assessing department by maintaining and improving our records. With the addition of the re-inspection program we will greatly improve the accuracy of our records. This should be an ongoing process and is actually required by the State Tax Commission. This will help maintain the consistency and accuracy of our records which will in turn assure us that we are collecting the proper amount of revenues due to the City while at the same time meeting the requirements of the State.

Performance Data

2003 State Equalized Value	\$216,462,800
2004 State Equalized Value	\$232,238,100
2005 State Equalized Value	\$249,152,800
2006 State Equalized Value	\$264,872,200
2007 State Equalized Value	\$277,791,863
2008 State Equalized Value	\$280,957,663
2009 State Equalized Value	\$283,560,887
2003 Taxable Value	\$175,127,400
2004 Taxable Value	\$183,373,000
2005 Taxable Value	\$196,457,200
2006 Taxable Value	\$207,796,500
2007 Taxable Value	\$219,613,813
2008 Taxable Value	\$227,609,491
2009 Taxable Value.....	\$239,239,917

OPERATING NEEDS HIGHLIGHTS

Professional Services

IS Consultant..... \$2,000

Contractual Services

Assessor's Services..... \$34,962
Raappraisal..... 14,000
MTT Appeals..... 10,000
BSA Internet Support..... 1,500
BSA Software Support..... 1,500
APEX Support 900

Total \$61,992

Capital Outlay – Computer Equipment

General IT Items \$1,100
Laptop 1,500
Miscellaneous Hardware/Software 500

Total \$3,100

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

210 - CITY ASSESSOR

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
704.000	Staff Wages	20,773	34,596	16,400	18,760	21,340	40,100	42,680	42,680	42,680	42,680
709.000	Other Compensation	578	507	70	123	377	500	800	550	550	550
710.000	Compensated Absences	4,131	8,482	4,369	2,580	-	2,580	-	-	-	-
711.000	Longevity	1,197	1,246	1,246	1,280	-	1,280	1,280	1,280	1,280	1,280
721.000	FICA/Medicare - City Share	1,997	3,391	1,684	1,731	1,630	3,361	3,400	3,360	3,360	3,360
723.000	Vision Care	163	215	82	77	83	160	285	185	185	185
724.000	Life, Work Comp, Unemployment	(19)	271	(31)	54	231	285	285	285	285	285
725.603	Retiree Health Benefits	6,209	6,322	3,308	-	-	-	-	-	-	-
725.604	Dental & Health Benefits	7,319	13,330	6,879	7,283	6,717	14,000	14,000	16,500	12,175	12,175
728.000	Retirement Plans (City Share)	3,044	4,750	2,101	2,954	2,786	5,740	5,740	6,100	4,400	4,400
731.000	Materials & Supplies	1,522	641	162	110	140	250	1,000	600	600	600
732.000	Postage	2,701	2,939	677	584	2,000	2,584	3,000	3,000	3,000	3,000
735.000	Dues & Subscriptions	1,315	1,359	439	424	350	774	1,700	350	350	350
737.000	Printing & Publishing	381	1,544	268	636	1,122	1,758	950	1,375	1,375	1,375
741.000	Maintenance - Eq/Bldg/Grnds	-	-	-	-	-	-	500	500	500	500
744.000	Telephone & Pagers	889	682	322	292	438	730	730	300	300	300
746.000	Professional Services	1,690	1,792	840	1,120	880	2,000	2,000	2,000	2,000	2,000
747.000	Insurance & Bonds	1,972	1,697	(18)	-	2,100	2,100	2,100	2,100	2,100	2,100
748.000	Conferences & Training	1,115	897	743	716	-	716	2,000	2,000	2,000	2,000
749.000	Contractual Services	34,960	36,142	18,515	22,365	37,635	60,000	52,000	61,992	61,992	61,992
864.000	Capital Outlay - Equipment	-	-	-	-	550	550	550	500	500	500
865.000	Cap. Outlay - Computer Equip.	501	360	287	319	1,000	1,319	2,500	11,100	3,100	3,100
970.000	Mileage	-	-	-	-	-	-	100	100	100	100
972.000	Sundry	-	-	-	-	-	-	200	100	100	100
		92,438	121,163	58,343	61,408	79,379	140,787	137,800	156,957	142,932	142,932

**FUND 101 – GENERAL FUND
DEPARTMENT 220 – FINANCE & TREASURY**

DEPARTMENT FUNCTION

The Finance & Treasury department incorporates a broad range of services and responsibilities over fiscal operations. The department's programs include administration, cash management, accounting, budgeting, revenue collection, taxes, payroll, accounts payable, utility billing, and customer service.

BUDGET SUMMARY

Goals and Objectives

Plan, organize, coordinate and direct the financial activities of the City

Provide for the development, implementation and support for all accounting systems of the City

Promote a sound cash management and investment program for the City

Provide for the administration of Debt and Treasury management policies of the City

Strive for continuous improvement in the areas of accounts payable, payroll and utility billing

Encourage and promote efficiencies in City operations through the use of computer technology

OPERATING NEEDS

Professional Services

Auditors	\$50,000
IS Consultant.....	5,000
Stauder & Barch - Annual Disclosure.....	<u>1,000</u>
Total	<u>\$56,000</u>

Contractual Services

Fund Balance (Annual Maintenance Agreement).....	\$4,500
BS&A Internet Support.....	1,500
BS&A (Annual Maintenance Agreement).....	<u>1,000</u>
Total	<u>\$7,000</u>

Annexation Tax Sharing

Eaton Twp 425 Agreement - Property Taxes.....	\$49,400
Eaton Twp 425 Agreement – Revenue Sharing.....	10,000
Carmel Twp 425 Agreement - Property Taxes	<u>6,350</u>
Total	<u>\$65,750</u>

Capital Outlay – Equipment

Miscellaneous	\$500
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Capital Outlay – Computer Equipment

General IT Items	\$2,700
Miscellaneous Hardware/Software	<u>1,000</u>
Total	<u>\$3,700</u>

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

220 - FINANCE & TREASURY

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	70,298	70,993	35,317	36,288	36,292	72,580	72,580	72,580	72,580	72,580
704.000	Staff Wages	76,645	64,352	31,741	32,864	41,071	73,935	79,840	81,040	81,040	81,040
710.000	Compensated Absences	10,141	8,036	4,267	5,905	-	5,905	-	-	-	-
711.000	Longevity	2,156	2,659	2,659	2,732	-	2,732	2,735	2,735	2,735	2,735
714.000	Unused Sick & Vacation Leave	750	772	-	-	1,500	1,500	1,500	1,400	1,400	1,400
715.000	Health Reimbursement	5,550	5,750	3,000	1,500	1,500	3,000	6,000	3,000	3,000	3,000
719.000	Clothing Allowance	1,340	1,000	500	500	500	1,000	1,000	1,000	1,000	1,000
721.000	FICA/Medicare - City Share	12,417	11,461	5,789	5,936	6,190	12,126	12,500	12,370	12,370	12,370
723.000	Vision Care	353	191	105	44	456	500	700	720	720	720
724.000	Life, Work Comp, Unemployment	793	542	(62)	109	1,491	1,600	1,600	1,600	1,600	1,600
725.603	Retiree Health Benefits	9,223	6,322	3,308	4,517	3,983	8,500	8,500	-	-	-
725.604	Dental & Health Benefits	29,160	13,330	6,879	7,283	6,717	14,000	14,000	33,000	24,350	24,350
728.000	Retirement Plans (City Share)	18,122	17,198	8,983	8,338	8,492	16,830	16,830	17,660	17,660	17,660
728.001	Retirement Health Savings	2,605	3,019	1,475	1,708	1,792	3,500	3,500	3,500	3,500	3,500
731.000	Materials & Supplies	4,982	2,179	1,050	3,223	5,000	8,223	4,000	4,000	4,000	4,000
732.000	Postage	2,430	3,653	2,810	2,854	1,646	4,500	5,000	5,000	5,000	5,000
735.000	Dues & Subscriptions	1,890	1,065	828	713	387	1,100	1,600	1,400	1,400	1,400
737.000	Printing & Publishing	803	3,042	1,186	1,537	2,463	4,000	3,000	4,500	4,500	4,500
741.000	Maintenance - Eq/Bldg/Grnds	-	-	-	-	-	-	250	250	250	250
744.000	Telephone & Pagers	1,239	1,309	568	725	545	1,270	1,270	750	750	750
746.000	Professional Services	51,747	50,678	47,210	56,075	6,925	63,000	57,000	56,000	56,000	56,000
747.000	Insurance & Bonds	2,958	2,710	(28)	-	3,200	3,200	3,200	3,200	3,200	3,200
748.000	Conferences & Training	1,767	3,083	542	336	1,664	2,000	3,000	3,000	3,000	3,000
749.000	Contractual Services	6,162	6,220	6,220	2,130	4,370	6,500	7,000	7,000	7,000	7,000
749.003	Annexation Tax Sharing	52,648	62,913	46,626	59,163	5,837	65,000	64,300	65,750	65,750	65,750
864.000	Capital Outlay - Equipment	1,046	-	-	-	-	-	500	500	500	500
865.000	Cap. Outlay - Computer Equip.	2,953	3,142	1,261	1,202	1,498	2,700	3,850	28,700	3,700	3,700
972.000	Sundry	900	1,164	112	3,046	-	3,046	500	500	500	500
		371,078	346,783	212,346	238,728	143,519	382,247	375,755	411,155	377,505	377,505

**FUND 101 – GENERAL FUND
DEPARTMENT 230 – COMMUNITY DEVELOPMENT**

DEPARTMENT FUNCTION

The Community Development department provides for many of the general needs of the City's community development department and community development activities. This includes providing outdoor Christmas decorations, contributions to others such as the Courthouse Square Association, community access cable expenses, web site development costs, promotional activities and materials, and professional dues and membership expenses.

BUDGET SUMMARY

Personnel

The administration of this fund falls generally within the responsibilities of the Community Development Director, and a portion of his salary and fringe benefits are included here.

Vehicles

There are no vehicles solely associated with this fund, although much of the work done by the Department of Public Works from the Community Development Budget requires the use of vehicles. For example, the placement and removal of signs and barricades for several parades throughout the year require vehicles and is charged to this account, the same is true of Christmas decorations.

Goals and Objectives

Continue to enhance the quality of life in the City of Charlotte, with the cooperation of the various organizations in this community

Provide an economical Christmas display to celebrate the Holiday

Provide cable access system equipment necessary to continue increasing programming, and to promote the cable system within the community

Continue funding print and broadcast advertising as necessary to communicate within the community and promote the community on a regional basis.

Provide for the further development of the city's web site.

OPERATING NEEDS

Professional Services

IT Consultant	\$1,000
Telecommunications Consultant.....	<u>500</u>
Total	<u>\$1,500</u>

Contractual Services

Web site development and maintenance	\$1,200
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Contribution to Others

Courthouse Square	\$9,000
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Specific Designations

(Account Numbers 753.000 – 756.000)

Christmas expenses (753.000).....	\$3,750
Ambulance Expense (756.000)	\$24,265

Capital Outlay – Equipment

Cable Equipment	\$500
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Capital Outlay – Computer Equipment

General IT Items	\$500
Miscellaneous Hardware/Software	<u>250</u>
Total	<u>\$750</u>

CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011

230 - COMMUNITY DEVELOPMENT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Adminstrative Salaries	29,904	29,497	14,673	15,077	15,073	30,150	30,150	30,150	30,150	30,150
706.000	City Labor - DPW	6,294	8,661	5,446	6,024	4,976	11,000	7,000	11,000	11,000	11,000
711.000	Longevity	1,129	587	587	603	-	603	600	600	600	600
714.000	Unused Sick & Vacation Leave	551	690	-	-	700	700	125	700	700	700
721.000	FICA/Medicare - City Share	2,827	2,974	1,586	1,661	1,590	3,251	3,125	3,250	3,250	3,250
723.000	Vision Care	136	148	69	60	80	140	140	165	165	165
724.000	Life, Work Comp, Unemployment	200	271	(31)	54	411	465	465	625	625	625
725.603	Retiree Health Benefits	3,069	-	-	-	-	-	-	-	-	-
725.604	Dental & Health Benefits	6,063	6,445	3,439	3,641	3,359	7,000	7,000	8,250	6,090	6,090
728.000	Retirement Plans (City Share)	4,027	4,449	2,416	2,727	2,273	5,000	5,000	4,290	3,090	3,090
731.000	Materials & Supplies	473	675	515	484	-	484	400	400	400	400
732.000	Postage	130	97	52	53	247	300	300	200	200	200
735.000	Dues & Subscriptions	330	325	85	240	600	840	500	500	500	500
737.000	Printing & Publishing	213	122	17	34	266	300	300	300	300	300
744.000	Telephone & Pagers	255	255	121	111	199	310	310	150	150	150
746.000	Professional Services	845	896	420	560	500	1,060	2,100	1,500	1,500	1,500
747.000	Insurance & Bonds	986	907	(9)	-	1,100	1,100	1,100	1,100	1,100	1,100
748.000	Conferences & Training	1,105	396	396	-	1,500	1,500	1,500	1,000	1,000	1,000
749.000	Contractual Services	2,420	1,140	570	570	570	1,140	1,500	1,200	1,200	1,200
753.000	Special Purpose Expenses	3,515	4,091	3,167	2,711	-	2,711	3,750	3,750	3,750	3,750
755.000	Contribution to Others	26,000	9,000	-	9,000	-	9,000	9,000	9,000	9,000	9,000
756.000	Ambulance Expense	21,860	24,262	24,262	24,262	-	24,262	24,265	-	-	-
851.000	MVP Equipment Rental	7,561	8,588	5,095	5,957	2,000	7,957	8,000	8,000	8,000	8,000
864.000	Capital Outlay - Equipment	21,048	1,055	525	-	-	-	1,000	500	500	500
865.000	Cap. Outlay - Computer Equip.	1,385	128	107	107	393	500	500	750	750	750
871.000	Principal	-	-	-	-	17,874	17,874	17,874	17,874	17,874	17,874
972.000	Sundry	63	303	8	18	82	100	250	250	250	250
		142,389	105,962	63,516	73,954	53,793	127,747	126,254	105,504	102,144	102,144

FUND 101 – GENERAL FUND DEPARTMENT 300 – POLICE

DEPARTMENT FUNCTION

The Charlotte Police Department provides police patrol services 24 hours a day, seven days a week inside the city limits of the City of Charlotte and certain designated bordering areas. This is accomplished by means of vehicles, foot, and bicycle patrol. A significant amount of police patrol involves responding to calls for services and criminal investigation. Other functions include enforcement of traffic laws, accident investigation, follow-up investigations, security inspections, and a myriad of crime prevention activities.

Four years ago we also became responsible for security at the annual Eaton County Fair held each summer. Fortunately the Fair Board has provided funding to partially offset the cost of this added responsibility.

The Investigations Division is responsible for completing follow-up investigations of all serious crimes. This function includes but is not limited to: Interviewing victims, witnesses and suspects; coordinating department activity with the prosecutors and city attorney's offices. Taking charge of major crime scenes; obtaining search warrants; Coordinating drug buys and interacting with Tri-County Metro Narcotics Unit; Preparing detailed reports and criminal prosecution; Coordinating polygraph exams; Completing assigned background investigations and Transporting evidence to the Crime Lab.

We are also strong advocates of the Community Policing Philosophy of Law Enforcement. The goal of Community Policing is to foster a mutually beneficial relationship between neighborhood residents and

police. To develop this relationship, an individual officer is assigned to a specific geographic area, allowing them to work with the people of the neighborhood to prevent criminal activity and disorder. All patrol officers are designated as Community Policing Officers and assigned to designated districts within the city.

For two years now we have practiced "Intelligent Policing" along with our Community focus. This involves an analysis of the reasons for crime and the impact on our society as a whole. A natural offshoot of Community Policing, we address the factors leading to criminal activity as well as the crime itself. To do so, requires adequate Records Management and Mapping abilities. These principals also allow for a very efficient traffic enforcement strategy.

Administrative functions involve directing the department in its overall operation. It involves all of the following: Planning operations; supervising day-to-day operations; Developing departmental policies; Budgeting; Overseeing maintenance of vehicles and equipment; Receiving and following up with citizen complaints; Personnel functions include recruiting, hiring promotions, payroll preparation, etc.; Communications with city council and other city departments; Development of training programs; Instructing in-house training, and overseeing education programs.

BUDGET SUMMARY

Personnel

Staff – With our existing staff of sworn officers we remain two short of our 2004 FY level, yet we are able to maintain most services through more efficient procedures and the use of technology. We have noticed a decline in our Crime Prevention and Community Policing activities due to our staff level, but constantly adjust priorities to provide quality service.

In 2005, through a community funded effort we added a K-9 unit to our patrol staff and this program has seen monumental success. We were able to use an existing officer for this unit and community funds for the purchase of a dog and related training. While the program now requires general fund support, the cost is minimal.

We do not anticipate any retirements prior to the completion of the budget year. However the possibility exists that at least one staff member may leave due to other career objectives.

Equipment

Patrol Vehicle Accessories – We have completed the replacement of several in Car VHS Video systems with digital equipment which was part of a two year phased program. We hope to complete a similar process with our vehicle prisoner cages etc. The anticipated change by Ford Motor Company and elimination of the Crown Victoria model may alter our plans in this area.

Accident Investigation Equipment - Traffic continues to increase in our community making the need to constantly upgraded and provide our investigation team with the latest technology. At this time we anticipate the purchase some minor equipment as well as tools for this effort.

Bicycle Team – With the decrease in staffing levels, the opportunity to utilize our bicycle unit has diminished to nearly zero. I anticipate no great need to support this team until such time as our staff increases.

Computer Technology - Computer upgrades seem constantly necessary and work diligently with the cities IT person to remain on the cutting edge of technology. This is of tremendous benefit in efficiency.

With the recent upgrade of our upgrade of our Records Management System we are in good standing for better crime analysis and inner-operability with the Central Dispatch OSSI system.

Vehicles

We have been able to maintain a diverse fleet of patrol units, semi-marked traffic units, detective, and utility vehicles through a diligent "replacement and maintenance" program. Due to budget cuts in FY 06/07 we replaced the command vehicle only. This increased our maintenance costs of which are only now becoming manageable.

The use of the Public Works Mechanic for routine maintenance and repairs has been very beneficial in keeping costs down.

This budget year we anticipate replacement of two patrol units.

Goals and Objectives

The Police Department projects the following goals for FY 10/11:

Patrol Unit Replacement – As stated previously we hope to replace two primary patrol units. Newer vehicles under warranty often save their cost in maintenance fees if replaced in a timely manner.

We have been very successful with the resale (auction) of our used units and this keeps the cost more reasonable.

Public Relations – Each year brings new challenges to our public relations efforts. With today's technology, the community expectation is quite sophisticated and we must look for ever more inventive and exciting ways to present ourselves and our department. We will be researching the feasibility of updating our existing materials as well as development of new promotional items.

Records Management System – We now have a new Records Management System installed and working well. Some adjustments were needed and we require minimal hardware and software to stay up to date.

Digital Recordings – The department has undergone a transition from VHS to digital video recordings in both our vehicles and our interview room. We anticipate legislation forthcoming which will mandate (in some form) the recording of all "in-custody" interviews and we must be ready for this requirement.

Fortunately our department was chosen as a pilot site to study the effects of mandatory in-custody digitally recorded interviews. Therefore we received all equipment and software free of charge and will be able to keep the materials once the program ends. The only additional cost will be for maintenance and upgrades.

Performance Data

In the year 2009, the Charlotte Police Department responded to 11,431 calls for service, a 1% decrease over last year. Officers investigated 2,770 crimes, policed over 502 traffic accidents, and issued 1,533 traffic citations. Crime and traffic issues show a slight increase over last year.

Even with the decrease in calls came an increase in crimes reported. This indicates that officers are responding to more criminal incidents and have had much less time for quality of life or prevention activities.

Officers spent over 1,060 hours in training but were unable to maintain their Community Relations and Public Presentation Activities at previous levels. This decrease is primarily due to service orientated calls and staffing shortages.

We continue to see a slight shift towards more Crime and Violator Enforcement. As the criminal element within our community increases we must also increase our prevention efforts with the hope that preventable crime will lessen. Unfortunately, this past year we experienced a greater number of more serious criminal activities. Part I crimes decreased, but the Part II rose by 5%. We continue to strive for balance in maintaining a strong community presence while addressing the enforcement needs for the safety of all citizens and the protection of their property.

Though juvenile issues have been on the increase for a number of years, we experienced a drop of 17% in 2009. Our improved efforts have seen some success. Close involvement with the schools and increased efforts with our liaison officer seems to be essential in this case.

OPERATING NEEDS

Professional Services

City Attorney	\$95,000
IT Consultant	<u>10,800</u>
Total	<u>\$105,800</u>

Contractual Services

School Crossing Guard	\$7,700
Lien Fees	1,300
K-9 Boarding	250
Miscellaneous	<u>250</u>
Total	<u>\$9,500</u>

Capital Outlay-Motor Vehicles

Two Patrol Vehicle	\$53,000
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Capital Outlay-Equipment

Equipment – Teams	\$2,500
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Capital Outlay- Computer Equipment

General IT Items	\$5,900
Miscellaneous Hardware/Software	4,000
Workstations	2,500
Laptop	1,250
Printer.....	750
Cisco Support.....	<u>300</u>
Total	<u>\$14,700</u>

CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011

300 - POLICE DEPARTMENT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	131,595	132,861	66,092	67,910	67,910	135,820	135,820	135,820	135,820	135,820
704.000	Staff Wages	681,235	674,352	333,157	353,152	394,900	748,052	801,250	812,030	710,720	760,330
704.100	Staff - Overtime	20,603	49,165	32,399	28,106	27,354	55,460	55,460	55,980	65,000	60,000
704.200	Holiday Compensation	55,273	62,650	30,936	19,624	28,926	48,550	48,550	49,200	42,770	46,240
706.000	City Labor - DPW	66	234	95	333	417	750	200	1,000	1,000	1,000
707.000	Part-time Staff Wages	12,101	12,664	6,284	1,310	-	1,310	2,000	2,000	2,000	2,000
710.000	Compensated Absences	92,066	88,311	44,793	53,198	-	53,198	-	-	-	-
711.000	Longevity	20,847	19,545	19,545	19,670	-	19,670	19,670	22,940	22,940	22,940
712.000	Special Compensation	5,334	4,824	3,196	3,725	625	4,350	4,350	4,350	3,250	3,850
714.000	Unused Sick & Vacation Leave	20,817	7,884	29	-	8,300	8,300	8,300	7,780	7,780	7,780
715.000	Health Reimbursement	6,175	6,050	3,000	3,000	3,000	6,000	6,000	6,000	6,000	6,000
719.000	Clothing Allowance	1,170	1,500	750	750	750	1,500	1,500	1,500	1,500	1,500
721.000	FICA/Medicare - City Share	13,685	14,960	7,633	7,405	7,495	14,900	14,900	15,070	13,210	14,210
722.000	ICMA - City Share	49,721	55,599	30,946	23,216	39,784	63,000	63,000	63,000	56,000	59,500
723.000	Vision Care	5,811	5,446	1,827	636	5,029	5,665	5,665	5,760	5,160	5,460
724.000	Life, Work Comp, Unemployment	8,861	7,857	(902)	1,685	25,615	27,300	27,300	27,655	24,500	26,100
725.603	Retiree Health Benefits	67,780	57,105	29,882	36,298	32,002	68,300	68,300	84,000	69,100	69,100
725.604	Dental & Health Benefits	206,621	226,611	116,939	123,808	114,192	238,000	238,000	247,500	158,300	165,435
728.000	Retirement Plans (City Share)	159,042	155,223	80,597	80,753	75,847	156,600	156,600	198,000	147,340	159,370
728.001	Retirement Health Savings	10,999	10,676	4,664	5,218	12,782	18,000	18,000	18,000	16,000	17,000
730.000	Safety Supplies	9,685	5,778	181	-	3,200	3,200	5,000	3,000	3,000	3,000
731.000	Materials & Supplies	20,589	24,385	9,130	26,340	3,500	29,840	20,000	20,000	20,000	20,000
732.000	Postage	4,560	2,082	1,146	1,263	1,000	2,263	6,300	4,100	4,100	4,100
733.000	Uniform & Cleaning	8,688	9,058	3,850	3,164	3,200	6,364	7,900	6,500	6,500	6,500
734.000	Gasoline & Oil	40,710	34,243	21,965	14,837	20,000	34,837	40,000	35,000	35,000	35,000
735.000	Dues & Subscriptions	2,120	3,355	850	1,534	-	1,534	1,000	1,500	1,500	1,500
737.000	Printing & Publishing	5,760	3,162	2,188	574	1,200	1,774	5,300	6,000	6,000	6,000
740.000	Vehicle Maintenance	26,517	20,760	9,401	14,221	6,000	20,221	20,000	21,000	21,000	21,000
741.000	Maintenance - Eq/Bldg/Grnds	211	73	-	120	-	120	100	150	150	150
744.000	Telephone & Pagers	11,786	10,835	5,149	5,117	6,000	11,117	11,060	5,000	5,000	5,000
746.000	Professional Services	116,011	100,165	45,005	50,555	50,000	100,555	100,000	105,800	105,800	105,800
747.000	Insurance & Bonds	50,805	45,580	(488)	-	46,000	46,000	53,000	53,000	53,000	53,000
748.000	Conferences & Training	2,296	2,002	1,375	24	2,000	2,024	2,200	2,100	2,100	2,100
749.000	Contractual Services	4,562	14,463	2,665	370	8,730	9,100	8,500	9,500	9,500	9,500
851.000	MVP Equipment Rental	10	-	-	-	-	-	100	100	100	100
863.000	Cap. Outlay -Motor Vehicles	63,415	50,215	11,998	-	49,000	49,000	51,000	53,000	53,000	53,000
864.000	Capital Outlay - Equipment	-	5,903	-	-	4,000	4,000	9,000	2,500	2,500	2,500
865.000	Cap. Outlay - Computer Equip.	11,405	7,765	4,941	3,819	7,000	10,819	10,900	14,700	14,700	14,700
970.000	Mileage Allowance	122	-	-	-	100	100	100	150	150	150
972.000	Sundry	1,224	1,720	390	179	200	379	500	500	500	500
		1,950,278	1,935,061	931,608	951,914	1,056,058	2,007,972	2,026,825	2,101,185	1,831,990	1,907,235

**FUND 101 – GENERAL FUND
DEPARTMENT 350 – FIRE DEPARTMENT**

DEPARTMENT FUNCTION

This department handles all aspects of the Fire Department, Building/Zoning Department, code enforcement, and assists with the Planning function. The Rural Fire Association contributes about 40% of the Fire Departments Budget as we provide fire protection in the rural areas, which includes parts of 5 surrounding townships. The City itself is responsible for the Building/Zoning Department expenditures; however, some of this is off set by the money that is collected from building permits. The Fire Department is fortunate to have the Rural Fire Association as a partner when new fire vehicles are purchased. For instance, this past year a new chassis was purchased to replace a 20 year old pumper and the cost of just the chassis was 175,000. The City and the Rural Fire Association split the cost of this chassis 50-50, so the total cost to the City was 87,500. When we purchase the apparatus portion of the pumper this year the cost will also be split 50-50 so the cost to the City will be 86,000. That means the City has the use of a new pumper that is valued at 347,000 for a cost to the City of 173,500. This cooperative arrangement is a very good way to purchase expensive fire equipment.

The building department has slowed down after last years busy season caused by the hail storm. We have had the time to do more fire inspections and code enforcement. It is very important to get up to date on fire inspections because ISO, the company that sets insurance rates, expects us to do inspections on a yearly basis. We are behind in most cases 5-10 years. The reason it is important to maintain a good

insurance rating is because the cost of insurance is based on this rating and a worse rating would cost everyone who has fire insurance more money.

This department also handles building equipment and maintenance problems for the entire City Hall Building by repairing when possible or coordinating contracted service when required. This work includes replacing light ballasts, replacing faucets, repairing plumbing fixtures, fixing windows and doors, and any other work that can be handled with staff personnel.

With the addition of the Westside fire station we have added responsibilities that we need to monitor, but the volunteer firefighters have been a great help by manning the downtown station on nights, Sundays and Holidays. We have had many runs already where the location of the new station has made a difference. The trains have caused one side or the other to be held up but the other station was responding so we have not had delays because of the tracks like we did in the past. It has also been shown in the past year how important it is to have both stations manned so that help is near to anyone who lives on the East side of town, or the West side of town. Without the volunteers manning the downtown station we would have a major problem.

BUDGET SUMMARY

Some interesting aspects of this year's budget are:

1. We will be purchasing and taking delivery of a new fire pumper. The chassis was purchased last year and the apparatus will be purchased this year. The cost of the chassis was 175,000 and the cost of the apparatus will be 172,000, or a total of 347,000. The actual cost of this vehicle and the equipment that comes with the pumper is 425,000. We were able to obtain a savings of 78,000 because we allowed both Spartan Motors (Bill Foster) and Rosenbauer Co. to use the chassis and the completed vehicle as a show truck. This means the vehicle has been driven to various shows and other fire departments have driven the vehicle, so the vehicle will have a few thousand miles on the drive train before we take delivery. We have done this in the past and have not had any major issues. Two of our firefighters, John Sawanson and Josh Fullerton, have worked very hard with suppliers of equipment to get donations and reduced costs for the equipment on the vehicle and this work has saved us a considerable amount of money. The total cost of the vehicle, equipped will be \$347,000 and this total amount is split with the Rural fire Association so the cost to each is \$173,500.
2. This past year we budgeted 23,500 as our share to purchase new radios and pagers valued at 94,000. Eaton Central was unable to make all of the purchases before our budget year runs out on June 30, 2010. Therefore, we will only spend \$10,000 of the amount in the FY 09/10 budget and we will need to forward \$10,000 into the FY 10/11 budget to finish the purchase. This grant is an 80/20 match and we must participate because we would not have any communications if we did not change to this narrow band, which is required by the FCC.

The Fire/Building Departments goals for FY10/11 include our desire to maintain a low loss of life and property. We would also like to update our preplans and put the updates in the fire vehicles. We have many buildings in our response area that have not ever been preplanned so we hope to be able to plan at least a few of these new buildings. Fire Inspections along with Code Enforcement will remain priorities as these activities help to maintain safe buildings for the people of the Charlotte area. We will continue to provide fire education for all of the school children and our fire prevention activities will be expanded to include more fire extinguisher schools for local businesses and the elderly.

The Charlotte Fire Department responded to the following incidents in 2009:

Structure Fires	63
Vehicle Fires	12
Grass Fires.....	34
Other Fires	54
Extrications	28
Rescue Calls.....	238
Hazardous Conditions	115
Non-fire Calls.....	51
Total	595

The Building Department had the following activity:

Total Permits Issued.....	774
Building Value	\$4,597,370
Permit Receipts	\$36,490

OPERATING NEEDS

Professional Services

IS Consultant..... \$12,700

Contractual Services

Siren Maintenance \$2,500
Weather Radar 1,650
Aerial Certification 1,500
SCBA Certification..... 1,000
Air Compressor Maintenance 1,000
Fiber Optic Connection..... 850

Total \$8,500

Capital Outlay – Motor Vehicles

Replace #313..... \$174,000

Capital Outlay - Equipment

Radio Equipment..... \$10,000
Chain Saw 1,500
Hose/Nozzles/Appliances 6,000

Total \$17,500

Capital Outlay – Computer Equipment

General IT Items \$5,400
Workstation..... 1,250
Windows 7 Upgrade..... 1,200
Miscellaneous Hardware/Software 500

Total \$8,350

CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011

350 - FIRE DEPARTMENT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	73,041	73,737	36,681	37,690	37,690	75,380	75,380	75,380	75,380	75,380
704.000	Staff Wages	230,269	245,791	118,203	118,025	131,627	249,652	264,750	265,310	265,310	265,310
704.100	Staff - Overtime	36,330	30,544	16,426	12,671	19,459	32,130	32,130	33,270	33,270	33,270
704.200	Holiday Compensation	9,342	8,505	3,881	3,642	5,498	9,140	9,140	9,400	9,400	9,400
706.000	City Labor - DPW	-	1,051	-	1,420	2,080	3,500	-	4,000	4,000	4,000
707.000	Part-time Staff Wages	34,174	40,492	22,276	22,718	18,282	41,000	41,000	40,690	40,690	40,690
710.000	Compensated Absences	32,009	28,788	15,929	15,098	-	15,098	-	-	-	-
711.000	Longevity	8,787	9,503	8,791	8,622	-	8,622	8,625	8,625	8,625	8,625
714.000	Unused Sick & Vacation Leave	12,810	42,244	-	-	12,350	12,350	12,350	71,000	71,000	71,000
718.000	Auto Allowance	3,769	3,039	1,514	1,514	1,516	3,030	3,030	3,030	3,030	3,030
721.000	FICA/Medicare - City Share	10,317	12,051	5,528	7,738	7,262	15,000	11,590	12,380	12,380	12,380
722.000	ICMA - City Share	19,442	20,732	11,110	3,925	13,575	17,500	17,500	17,500	17,500	17,500
723.000	Vision Care	1,774	1,889	898	683	1,042	1,725	1,725	2,020	2,020	2,020
724.000	Life, Work Comp, Unemployment	4,618	4,064	(467)	815	12,435	13,250	13,250	15,100	15,100	15,100
725.603	Retiree Health Benefits	25,675	25,391	13,287	13,605	11,995	25,600	25,600	-	-	-
725.604	Dental & Health Benefits	81,724	93,311	48,152	50,980	47,020	98,000	98,000	115,500	85,220	85,220
728.000	Retirement Plans (City Share)	45,539	47,784	23,706	26,651	26,349	53,000	53,000	54,370	39,190	39,190
728.001	Retirement Health Savings	1,044	964	480	520	480	1,000	2,000	2,000	2,000	2,000
731.000	Materials & Supplies	2,052	4,641	1,178	885	3,000	3,885	4,200	4,100	4,100	4,100
732.000	Postage	1,710	752	431	473	1,000	1,473	2,400	1,500	1,500	1,500
733.000	Uniform & Cleaning	15,747	17,780	2,387	3,386	9,500	12,886	11,000	13,000	13,000	13,000
734.000	Gasoline & Oil	10,956	7,934	3,354	4,231	4,000	8,231	7,000	7,000	7,000	7,000
735.000	Dues & Subscriptions	2,776	2,426	465	1,409	600	2,009	2,000	2,000	2,000	2,000
737.000	Printing & Publishing	1,481	435	139	219	200	419	600	800	800	800
738.000	Operating Supplies	10,389	11,869	7,447	3,426	6,000	9,426	10,000	10,000	10,000	10,000
738.001	Haz-mat Supplies	2,421	3,115	718	561	4,000	4,561	4,500	4,500	4,500	4,500
740.000	Vehicle Maintenance	13,461	14,405	7,705	13,273	3,500	16,773	11,000	10,000	10,000	10,000
741.000	Maintenance - Eq/Bldg/Grnds	8,627	12,613	7,036	2,060	7,500	9,560	10,000	9,000	9,000	9,000
744.000	Telephone & Pagers	4,827	4,959	2,338	2,349	2,349	4,698	4,850	3,000	3,000	3,000
745.000	Utilities	-	29,556	1,201	10,954	21,000	31,954	32,500	34,000	34,000	34,000
746.000	Professional Services	20,297	10,462	4,731	6,310	3,700	10,010	10,000	12,700	12,700	12,700
747.000	Insurance & Bonds	14,388	15,846	(136)	1,509	14,491	16,000	16,000	18,500	18,500	18,500
748.000	Conferences & Training	9,110	11,669	6,288	5,104	4,900	10,004	10,000	10,000	10,000	10,000
749.000	Contractual Services	6,635	7,807	4,356	15,722	3,000	18,722	8,500	8,500	8,500	8,500
750.000	Other Compensation	41,828	55,287	11,449	29,383	32,000	61,383	64,000	64,000	64,000	64,000
751.000	Meeting Expense	124	93	20	52	150	202	250	200	200	200
756.000	Ambulance Expense	-	-	-	-	-	-	-	24,265	24,265	24,265
851.000	MVP Equipment Rental	10,100	4,596	2,298	2,336	2,298	4,634	4,600	100	100	100
853.000	Hydrant Rental	3,700	3,696	1,848	1,848	1,850	3,698	3,700	4,000	4,000	4,000
863.000	Cap. Outlay -Motor Vehicles	-	-	-	25,877	168,000	193,877	200,000	174,000	174,000	174,000
864.000	Capital Outlay - Equipment	11,284	11,254	10,031	(100)	15,000	14,900	28,500	17,500	17,500	17,500
865.000	Cap. Outlay - Computer Equip.	2,903	3,348	1,475	1,612	3,000	4,612	4,800	15,350	8,350	8,350
970.000	Mileage Allowance	799	588	366	-	200	200	500	500	500	500
972.000	Sundry	882	1,979	1,329	43	500	543	2,000	2,000	2,000	2,000
		827,161	926,990	404,849	459,239	660,398	1,119,637	1,121,970	1,180,090	1,127,630	1,127,630

FUND 101 – GENERAL FUND
DEPARTMENT 410 – PUBLIC WORKS ADMINISTRATION

DEPARTMENT FUNCTION

The Public Works administrative staff coordinates administers and provides supervision for the following General Fund work programs: Leaf Collection, Parking Services, Storm Sewers, Sidewalk Maintenance, Parks & Recreation, Tree Maintenance, Airport Maintenance and City Property Maintenance.

BUDGET SUMMARY

The Department of Public Works Administration budget allocates a percentage of the salary based on the estimated time expended during the fiscal year for the General Fund programs as follows:

Director of Public Works	30%
DPW Foreman	15%
DPW Secretary	20%

The fringe benefit costs include the above personnel and 32% of the DPW employees' fringe benefit costs. Said percentage of cost is based on the estimated hourly cost budgeted within the General Fund as compared to the total hourly cost budgeted in other funds.

OPERATING NEEDS

Professional Services

IS Consultant.....	\$8,800
Misc. Engineering	5,000
GIS	<u>2,000</u>
Total	<u>\$15,800</u>

Contractual Services

AMBS Message Service	\$2,000
ESRI Software Maintenance	3,000
Miss Dig.....	1,000
MML Drug Testing Pool	<u>900</u>
Total	<u>\$6,900</u>

Capital Outlay – Equipment

Miscellaneous	\$200
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Capital Outlay – Computer Equipment

General IT Items	\$4,900
Miscellaneous Hardware/Software	1,000
Computer.....	<u>1,250</u>
Total	<u>\$7,150</u>

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

410 - PUBLIC WORKS ADMINISTRATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	34,483	37,676	19,463	16,319	15,821	32,140	32,140	32,990	32,990	32,990
704.000	Staff Wages	5,842	6,081	2,923	3,126	4,104	7,230	7,230	7,230	7,230	7,230
710.000	Compensated Absences	12,598	10,155	4,771	7,717	9,983	17,700	17,700	18,060	18,060	18,060
711.000	Longevity	2,943	2,727	2,613	3,461	-	3,461	3,090	3,300	3,300	3,300
714.000	Unused Sick & Vacation Leave	1,494	1,843	-	-	1,640	1,640	1,640	11,230	11,230	11,230
715.000	Health Reimbursement	1,632	1,816	910	1,037	823	1,860	1,860	1,860	1,860	1,860
718.000	Auto Allowance	966	994	454	454	456	910	910	910	910	910
719.000	Clothing Allowance	1,854	1,863	745	900	455	1,355	1,355	1,330	1,330	1,330
721.000	FICA/Medicare - City Share	4,696	4,801	2,421	2,505	2,550	5,055	5,100	5,880	5,880	5,880
723.000	Vision Care	742	544	134	188	512	700	940	940	940	940
724.000	Life, Work Comp, Unemployment	2,780	2,168	(249)	435	6,265	6,700	6,700	7,310	7,310	7,310
725.603	Retiree Health Benefits	70,948	38,035	19,903	27,264	24,036	51,300	51,300	84,000	69,100	69,100
725.604	Dental & Health Benefits	41,839	37,754	23,126	20,392	18,808	39,200	39,200	42,735	31,530	31,530
728.000	Retirement Plans (City Share)	6,425	7,350	4,394	3,558	3,442	7,000	5,150	7,140	5,840	5,840
728.001	Retirement Health Savings	395	394	193	193	207	400	400	400	400	400
730.000	Safety Supplies	274	1,450	64	(298)	400	102	500	500	500	500
731.000	Materials & Supplies	4,439	4,366	1,872	1,209	3,191	4,400	4,400	4,400	4,400	4,400
732.000	Postage	4,559	2,030	1,146	1,314	1,686	3,000	6,600	4,300	4,300	4,300
735.000	Dues & Subscriptions	1,067	1,110	540	513	687	1,200	1,300	1,300	1,300	1,300
737.000	Printing & Publishing	5,384	2,150	1,033	795	905	1,700	1,700	2,200	2,200	2,200
744.000	Telephone & Pagers	10,856	10,491	5,052	5,080	6,050	11,130	11,130	4,000	4,000	4,000
746.000	Professional Services	12,232	11,450	4,201	7,600	7,900	15,500	15,500	15,800	15,800	15,800
747.000	Insurance & Bonds	23,604	21,332	(220)	-	24,250	24,250	24,250	24,250	24,250	24,250
748.000	Conferences & Training	565	232	8	1,159	361	1,520	1,500	1,600	1,600	1,600
749.000	Contractual Services	5,020	5,350	1,962	1,800	11,700	13,500	6,800	6,900	6,900	6,900
864.000	Capital Outlay - Equipment	5,200	-	-	-	-	-	500	200	200	200
865.000	Cap. Outlay - Computer Equip.	3,992	8,112	3,923	3,727	1,423	5,150	5,150	7,150	7,150	7,150
972.000	Sundry	75	31	31	129	71	200	200	200	200	200
		266,904	222,305	101,413	110,577	147,726	258,303	254,245	298,115	270,710	270,710

**FUND 101 – GENERAL FUND
DEPARTMENT 422 – LEAF COLLECTION**

DEPARTMENT FUNCTION

The City's leaf collection program involves the collection and disposal of leaves. DPW collects leaves, which are bagged by the property owners, from private properties each fall. The City also provides a spring pickup, which includes bagged leaves and piled brush at the curb. City personnel, in the course of sweeping the street, collect leaves in the city right-of-way.

BUDGET SUMMARY

The leaf collection program was instituted with the passage of the city ordinance that banned open burning. The Public Works Department coordinates the leaf and brush collection programs during the Spring and Fall each year. In addition the Public Works facilities are open each Saturday 8:00 a.m. to 12:00 noon May 1 through November 1 to receive bagged leaves and brush which is dropped off by city residents.

Goals and Objectives

To provide all residents Spring and Fall yard clean-up service at a reasonable cost.

To provide residents a cost effective alternative for disposing of leaves and brush from private property.

Due to increasing costs and regulations, we will be exploring ways to insure that only non-commercial debris from properties within the City limits are being disposed of at the DPW.

OPERATING NEEDS

Contractual Services

Leaf Dump Maintenance.....	\$3,000
MDEQ Permit	<u>700</u>
Total	<u>\$3,700</u>

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

422 - LEAF COLLECTION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	8,802	7,834	5,444	5,752	6,000	11,752	10,000	8,000	8,000	8,000
721.000	FICA/Medicare - City Share	670	594	414	438	460	898	800	610	610	610
728.000	Retirement Plans (City Share)	815	780	549	588	640	1,228	1,100	960	800	800
731.000	Materials & Supplies	-	387	387	-	100	100	200	200	200	200
749.000	Contractual Services	-	-	-	-	1,500	1,500	1,700	3,700	3,700	3,700
851.000	MVP Equipment Rental	9,498	5,915	3,601	3,961	6,000	9,961	12,000	7,000	7,000	7,000
		19,785	15,510	10,395	10,739	14,700	25,439	25,800	20,470	20,310	20,310

**FUND 101 – GENERAL FUND
DEPARTMENT 424 – PARKING SERVICES**

DEPARTMENT FUNCTION

Parking services include funds designated for the maintenance of City parking lots, on street parking, and alleys. Maintenance includes; sweeping, asphalt repair, the installation and replacement of lighting and the marking and remarking of parking stalls. The funds also pay for City taxes for the parking lot behind Bank of America (f.k.a. LaSalle Bank), in the form of fees charged by the bank for the use of the property as a public lot. This lease was renewed for an additional ten years as of March 2004.

BUDGET SUMMARY

Goals and Objectives

Provide safe and ample parking in the CBD

Provide for safe operation of alleys in the CBD

Provide safe parking for downtown residents

Provide ADA approved parking spaces

OPERATING NEEDS

Professional Services

Parking Lot Design Engineering	\$8,000
Parking Lot # 2 Construction Engineering	<u>7,000</u>
Total	<u>\$15,000</u>

Capital Outlay – Improvements

Reconstruct Parking Lot #2.....	\$70,000
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Contractual Services

Crack Sealing Various Lots	\$2,000
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**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

424 - PARKING SERVICES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	662	1,564	1,357	1,954	400	2,354	1,625	1,700	1,700	1,700
721.000	FICA/Medicare - City Share	50	119	103	148	30	178	100	130	130	130
728.000	Retirement Plans (City Share)	54	157	137	200	40	240	200	200	170	170
731.000	Materials & Supplies	461	768	442	328	672	1,000	1,200	1,000	1,000	1,000
743.000	Taxes	1,448	4,018	4,018	3,885	315	4,200	4,200	4,100	4,100	4,100
745.000	Utilities	4,432	5,018	1,990	2,484	2,375	4,859	4,500	5,300	5,300	5,300
746.000	Professional Services	-	3,700	3,700	-	8,000	8,000	8,000	15,000	15,000	15,000
749.000	Contractual Services	3,550	1,636	1,236	850	800	1,650	2,000	2,000	2,000	2,000
851.000	MVP Equipment Rental	815	1,071	935	1,491	209	1,700	1,700	1,000	1,000	1,000
862.000	Cap. Outlay- Improvements	-	-	-	-	-	-	55,000	70,000	70,000	70,000
		11,472	18,051	13,918	11,340	12,841	24,181	78,525	100,430	100,400	100,400

FUND 101 – GENERAL FUND
DEPARTMENT 425 – PARKING SERVICES/WINTER MAINT.

DEPARTMENT FUNCTION

The Winter Maintenance budget accounts for the physical maintenance expenditures required to maintain the parking lots including but not limited to snow removal and salting. It also covers the clearing of snow and ice and the salting of sidewalks adjacent to City properties.

BUDGET SUMMARY

Goals and Objectives

Provide safe and ample parking in the CBD

Provide for safe operation of alleys in the CBD

Provide snow removal from parking stalls and alleys within
24 hours of snowfall

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

425 - PARKING SERVICES/WINTER MAINT.

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	7,642	8,761	870	461	4,000	4,461	8,500	7,000	7,000	7,000
721.000	FICA/Medicare - City Share	583	666	66	35	310	345	700	540	540	540
728.000	Retirement Plans (City Share)	797	880	88	47	430	477	900	840	700	700
731.000	Materials & Supplies	80	260	-	-	-	-	150	300	300	300
749.000	Contractual Services	-	-	-	-	-	-	600	-	-	-
851.000	MVP Equipment Rental	12,589	15,004	6,219	1,175	10,200	11,375	14,000	13,000	13,000	13,000
		21,691	25,571	7,243	1,718	14,940	16,658	24,850	21,680	21,540	21,540

**FUND 101 – GENERAL FUND
DEPARTMENT 430 – STORM SEWERS**

DEPARTMENT FUNCTION

Storm sewers are the means by which storm waters are collected and directed to outlying streams, rivers or collection basins. Throughout the year, the City, County and/or private contractors are called upon to make repairs, as well as install new storm sewers. The City is also responsible for paying assessments to Eaton County, for the use of County storm sewers, which are used to carry runoff from City properties.

BUDGET SUMMARY

The budget provides for the normal maintenance, repair, and cleaning of the City storm sewer system. Monies are also appropriated to pay at-large assessments by the Eaton County Drain Commissioners office. The Ames Relief Drain Special Assessment is estimated at \$21,000 and the Blair Acres Drain Special Assessment is estimated at \$5,500.

Goals and Objectives

Provide clean, obstruction free storm sewers which facilitates the drainage of our streets and properties

Add storm water drainage systems and relief to improve runoff in severe flooding areas

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

430 - STORM SEWERS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	1,055	4,635	1,605	2,195	705	2,900	2,900	4,000	4,000	4,000
721.000	FICA/Medicare - City Share	79	353	122	167	50	217	200	310	310	310
728.000	Retirement Plans (City Share)	101	460	160	225	80	305	300	480	400	400
731.000	Materials & Supplies	66	506	113	528	100	628	500	800	800	800
851.000	MVP Equipment Rental	1,631	6,676	2,471	2,597	903	3,500	3,500	6,000	6,000	6,000
868.000	Eaton County Drain Assessment	23,490	25,809	25,808	22,049	-	22,049	26,500	26,500	26,500	26,500
		26,422	38,439	30,279	27,761	1,838	29,599	33,900	38,090	38,010	38,010

**FUND 101 – GENERAL FUND
DEPARTMENT 440 – SIDEWALK MAINTENANCE**

DEPARTMENT FUNCTION

Sidewalk expenditures include money designated towards miscellaneous replacement, repair, grinding and installation of sidewalks.

The City of Charlotte revised the Sidewalk Ordinance of September 14, 1998 assuming 100% responsibility for the repair of all existing sidewalks and construction of all new sidewalks within the City. A concentrated effort was made in 2009 to input all of the sidewalks into Roadsoft to manage this asset. There approximately 44 miles of sidewalk in the City.

BUDGET SUMMARY

The budget provides funds to repair sidewalks. The repairs will be prioritized based on high pedestrian usage within the central business district and the surrounding schools

The City continues to connect discontinuous sidewalks and add sidewalks where there are currently none. The budget for FY 10/11 provides funds for approximately 400 squares of defective sidewalk to be removed and replaced. The area programmed for FY 10/11 is City wide.

Funds are also available for new sidewalk construction on Beech Street. We will also start constructing sidewalk on Pearl Street south of West Shepherd.

Goals and Objectives

Remove and replace hazardous sections of City sidewalk

Continue to maintain safe and hazard-free sidewalks

Continue to work toward the goals set forth in the 1999 Sidewalk Study for repair of existing and construction of new sidewalks.

OPERATING NEEDS

Professional Services

Surveying & Engineering \$2,500

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

440 - SIDEWALK MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	14,870	13,046	4,278	14,520	13,000	27,520	16,675	16,000	16,000	16,000
721.000	FICA/Medicare - City Share	1,151	991	325	1,103	990	2,093	1,300	1,220	1,220	1,220
728.000	Retirement Plans (City Share)	1,264	1,280	420	1,445	1,390	2,835	1,800	1,920	1,600	1,600
731.000	Materials & Supplies	19,081	14,035	4,694	8,191	7,000	15,191	20,862	23,000	23,000	23,000
746.000	Professional Services	6,900	600	-	-	800	800	3,500	2,500	2,500	2,500
851.000	MVP Equipment Rental	17,153	18,183	5,311	9,527	8,500	18,027	20,863	20,000	20,000	20,000
		60,419	48,135	15,028	34,786	31,680	66,466	65,000	64,640	64,320	64,320

**FUND 101 – GENERAL FUND
DEPARTMENT 442 – HANDI-CAP RAMPS**

DEPARTMENT FUNCTION

The cost for installation of handicap ramps is separated from the sidewalk maintenance in order to document the handicap ramp expenditures on an annual basis. Said accumulated cost for handicap ramps qualify for non-motorized transportation expenditures.

BUDGET SUMMARY

The budget provides funds for the maintenance and repair of existing handicap ramps. New handicap ramps are constructed as part of all sidewalk projects to meet requirements for ADA accessibility.

OPERATING NEEDS

Contractual Services

ADA Compliant Crossing Plates	\$1,200
Curb Cutting	<u>800</u>
Total	<u>\$2,000</u>

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

442 - HANDI-CAP RAMPS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	675	50	-	725	200	925	450	700	700	700
721.000	FICA/Medicare - City Share	51	4	-	55	20	75	30	50	50	50
728.000	Retirement Plans (City Share)	69	5	-	73	20	93	50	80	70	70
731.000	Materials & Supplies	1,134	-	-	565	300	865	600	1,200	1,200	1,200
749.000	Contractual Services	-	275	-	-	-	-	800	2,000	2,000	2,000
851.000	MVP Equipment Rental	449	-	-	518	100	618	500	550	550	550
		2,378	334	-	1,936	640	2,576	2,430	4,580	4,570	4,570

**FUND 101 – GENERAL FUND
DEPARTMENT 452 – TREE MAINTENANCE**

DEPARTMENT FUNCTION

The Department of Public Works is responsible for all trees in the City parks, on City property and within the street right of way excluding state highways. The tree maintenance program includes removal of dead trees & branches, stump removal, trimming and planting a limited number of new trees with the street right of way.

BUDGET SUMMARY

For the 04/05 budget year, new trees that were requested by residents on a first come, first serve basis were eliminated. The FY 10/11 Budget provides for 20 new trees to be planted at an average cost of \$150/tree. These new trees may replace those that are removed by the City. The FY 10/11 budget also provides funds for stump grinding of 35 trees. Funding for tree trimming and tree removal is budgeted in DPW Labor and MVP Equipment Rental with the tree trimming truck.

OPERATING NEEDS

Professional Services

Professional Forester..... \$200

Contractual Services

Brush & Tree Grinding \$9,000
Replacement Trees 3,000
Stump Grinding..... 3,000

Total \$15,000

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

452 - TREE MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	18,657	16,623	6,963	1,681	20,419	22,100	22,100	22,700	22,700	22,700
721.000	FICA/Medicare - City Share	1,398	1,263	529	128	1,560	1,688	1,700	1,740	1,740	1,740
728.000	Retirement Plans (City Share)	1,736	1,640	681	169	2,180	2,349	2,300	2,730	2,270	2,270
731.000	Materials & Supplies	1,394	778	325	493	307	800	800	800	800	800
746.000	Professional Services	-	-	-	-	-	-	500	200	200	200
749.000	Contractual Services	7,285	9,400	-	-	10,000	10,000	10,000	15,000	15,000	15,000
851.000	MVP Equipment Rental	41,258	39,310	15,149	7,672	32,828	40,500	40,000	41,000	41,000	41,000
Total Tree Maintenance		71,728	69,014	23,647	10,143	67,294	77,437	77,400	84,170	83,710	83,710

**FUND 101 – GENERAL FUND
DEPARTMENT 663 – CITY PROPERTY MAINTENANCE**

DEPARTMENT FUNCTION

The City owns various properties and right-of-ways that must be maintained, including the costs of operating all street lights on the City’s public streets, which are under contract with Consumers Energy.

BUDGET SUMMARY

The major expense is the street lighting for approximately 650 streetlights placed throughout the City. The annual estimated cost to power these lights is \$100,000. This includes monies for all municipal lighting systems.

Goals and Objectives

Keep all City property safe, clean, and as attractive as possible

Ensure all street lights are working and in good repair

OPERATING NEEDS

Contractual Services

Miscellaneous \$500

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

663 - CITY PROPERTY MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	-	85	38	209	151	360	360	400	400	400
721.000	FICA/Medicare - City Share	-	6	3	16	10	26	30	30	30	30
728.000	Retirement Plans (City Share)	-	9	4	20	20	40	40	50	40	40
731.000	Materials & Supplies	-	260	96	-	100	100	100	100	100	100
745.000	Utilities	63,625	91,414	40,084	42,698	53,302	96,000	83,000	100,000	100,000	100,000
749.000	Contractual Services	-	-	-	2,660	6,500	9,160	500	500	500	500
851.000	MVP Equipment Rental	817	131	18	422	100	522	300	500	500	500
		64,442	91,905	40,243	46,025	60,183	106,208	84,330	101,580	101,570	101,570

FUND 101 – GENERAL FUND
DEPARTMENT 664 – CITY HALL BUILDING & GROUNDS

DEPARTMENT FUNCTION

This department provides for the operation and maintenance of the City Hall complex and surrounding grounds. The following departments are located entirely within the City Hall complex: City Manager, City Clerk, City Assessor, Finance & Treasury, Community Development, Police and Fire departments. In addition, the Public Works Director and secretary's offices are located within the building.

BUDGET SUMMARY

Personnel

The wages and benefits of the part-time custodian are accounted for within this department.

City Hall Improvements

Replacement items and maintenance needs are addressed every year to keep the Municipal Building maintained in a manner that will preserve the integrity of the building for many years.

OPERATING NEEDS

Contractual Services

HVAC Repair Labor & Parts	\$9,500
Otis Elevator	5,460
Cintas	2,100
Miscellaneous Repairs	1,750
Waste removal	960
Annual Floor Waxing	900
Lawn Care	500
Annual Boiler Testing.....	360
Window Cleaning	350
Annual Sprinkler Test.....	300
Pest Control.....	300
Annual Backflow Certifications.....	200
Annual Elevator Testing	200
Tru-Green.....	<u>120</u>
Total	<u>\$21,115</u>

Capital Outlay – Improvements

Replace 25% of Radiant Heaters.....	\$4,500
Generator Repairs	3,000
Window Maintenance/Replacement	3,000
Ceiling Tile Replacements	2,500
Roof Maintenance	2,000
Drinking Fountain Repair	<u>600</u>
Total	<u>\$5,500</u>

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

664 - CITY HALL BUILDING & GROUNDS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	1,281	1,908	1,120	1,198	1,302	2,500	2,500	2,500	2,500	2,500
707.000	Part-time Staff Wages	15,039	12,262	5,403	7,295	8,855	16,150	16,150	17,780	17,780	17,780
710.000	Compensated Absences	2,381	-	-	-	-	-	-	-	-	-
721.000	FICA/Medicare - City Share	1,101	1,083	498	649		649	1,479	1,550	1,550	1,550
724.000	Life, Work Comp, Unemployment	244	271	(31)	54	451	505	505	585	585	585
728.000	Retirement Plans (City Share)	117	192	114	120	130	250	265	300	250	250
731.000	Materials & Supplies	14,364	9,494	3,596	3,451	4,000	7,451	15,000	12,500	12,500	12,500
745.000	Utilities	66,007	63,933	27,493	16,240	47,720	63,960	70,000	67,500	67,500	67,500
747.000	Insurance & Bonds	-	417	-	-	-	-	-	-	-	-
749.000	Contractual Services	16,028	(9,924)	8,944	15,189	5,811	21,000	18,835	23,000	23,000	23,000
851.000	MVP Equipment Rental	2,051	1,093	482	769	500	1,269	750	1,300	1,300	1,300
862.000	Cap. Outlay- Improvements	2,000	37,545	37,545	2,313	2,500	4,813	5,500	15,600	15,600	15,600
864.000	Cap. Outlay- Equipment	-	49,208	-	-	-	-	-	-	-	-
		120,613	167,482	85,164	47,278	71,269	118,547	130,984	142,615	142,565	142,565

**FUND 101 – GENERAL FUND
DEPARTMENT 825 – PARKS & RECREATION**

DEPARTMENT FUNCTION

The City owns, maintains, and operates seven City parks. Bennett, Oak, Dean, Island, Southridge, Gateway, Snell and Lincoln parks require seasonal and weekly mowing as well as leaf collection. Appropriations are made here for the restroom supplies, trash collection and capital improvements to the parks.

The City will start contributions to the new Charlotte Recreation Authority in cooperation with Eaton and Carmel Townships. This fund also makes available monies for the wages of two seasonal workers for 10 weeks during the summer.

BUDGET SUMMARY

Goals and Objectives

Provide safe and diverse recreational services to the community

Encourage and increase family orientated activities for people of all ages at our City parks

Continuously add, upgrade, improve, and repair playground and park equipment

OPERATING NEEDS

Contractual Services

Grass Cutting	\$11,600
Waste Removal	1,300
Eaton County Community Corrections Crew	1,000
Weed Control	600
Other Miscellaneous Services	<u>200</u>

Total \$14,700

Professional Services

Lincoln Park Topographic Survey	2,000
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Capital Outlay – Bennett Park

Horseshoe Court Barrier	\$2,000
Security Cameras	<u>1,800</u>
Total	<u>\$3,800</u>

Capital Outlay – Lincoln Park

Utilities for New Pavilion	\$50,000
Disc Golf Improvements	<u>1,500</u>
Total	<u>\$51,500</u>

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

825 - PARKS & RECREATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	18,416	16,929	10,180	9,636	11,664	21,300	21,300	19,000	19,000	19,000
707.000	Part-time Staff Wages	12,054	9,597	10,568	5,170	1,830	7,000	7,000	7,500	7,500	7,500
721.000	FICA/Medicare - City Share	2,240	1,850	1,429	958	1,030	1,988	2,700	2,030	2,030	2,030
728.000	Retirement Plans (City Share)	1,516	1,692	1,014	970	1,240	2,210	2,300	2,280	1,900	1,900
731.000	Materials & Supplies	2,975	9,619	5,560	1,491	5,109	6,600	7,200	11,000	11,000	11,000
745.000	Utilities	2,440	3,329	1,623	1,756	1,844	3,600	4,000	3,800	3,800	3,800
746.000	Professional Services	-	-	-	-	-	-	-	12,000	12,000	2,000
747.000	Insurance & Bonds	251	281	(2)	-	-	-	-	300	300	300
749.000	Contractual Services	14,080	17,534	12,576	38,672	6,328	45,000	28,200	14,700	14,700	14,700
753.000	Special Purpose Expenses	42,000	-	-	-	-	-	-	-	-	-
755.000	Contribution to Others	-	-	-	-	-	-	-	13,960	13,960	13,960
851.000	MVP Equipment Rental	21,232	19,313	11,877	15,732	9,268	25,000	25,000	24,000	24,000	24,000
862.000	Cap. Outlay- Improvements	-	-	-	-	4,000	4,000	8,000	-	-	-
864.000	Capital Outlay - Equipment	2,000	-	-	-	-	-	-	-	-	-
864.001	Cap. Outlay-Lincoln/Skate Park	52	-	-	-	-	-	-	51,500	51,500	51,500
864.002	Capital Outlay - Bennett Park	13,800	-	-	-	-	-	-	3,800	3,800	3,800
864.003	Cap. Outlay-Sledding/Ice Rink	12,765	-	-	-	-	-	-	-	-	-
864.006	Cap. Outlay-Dean Park	-	-	-	-	-	-	1,800	-	-	-
970.000	Mileage Allowance	97	-	-	-	-	-	-	-	-	-
972.000	Sundry	-	-	-	2,500	200	2,700	200	200	200	200
		145,918	80,144	54,825	76,885	42,513	119,398	107,700	166,070	165,690	155,690

FUND 101 – GENERAL FUND
DEPARTMENT 999 – CONTRIBUTIONS TO OTHER FUNDS

DEPARTMENT FUNCTION

This department accounts for the operating transfers to other funds. The use of a separate department provides for better documentation and tracking of these transactions.

BUDGET SUMMARY

Per Michigan Act 51 for Major and Local Street funds any expenditures not covered by Act 51 revenue, special assessments or interest income must be subsidized by the General fund. For FY 10/11 the amount needed to cover these expenditures is budgeted at \$131,900 for Major Streets and \$162,800 for Local Streets.

The City maintains a special revenue fund that controls the expenditure of monies for the continual training of police officers. In past year's this fund was subsidized by a contribution from the General Fund, however, no subsidy is budgeted for FY 10/11.

The City maintains a special revenue fund that controls the expenditure of monies for the airport operations.. This fund is subsidized each year by a contribution from the General Fund. The amount budgeted for FY 10/11 is \$30,000

The General Fund is responsible for 67% of the outstanding debt obligation of the 2001 Building Authority Bonds, which were issued to fund the construction of a new DPW facility. The principal and interest payments of this bond issue are accounted for in a separate debt service fund, therefore a transfer is required each fiscal year. For FY 10/11 the transfer needed from the General Fund is \$45,255. The Water & Sewer Fund will cover the remaining 33%.

**CITY OF CHARLOTTE
101 - GENERAL FUND
BUDGET REQUEST FY 2010/2011**

999 - CONTRIBUTIONS TO OTHER FUNDS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
859.202	Contrib. to Major Street Fund	33,300	32,000	16,002	68,052	68,048	136,100	136,100	127,400	131,900	131,900
859.203	Contrib. to Local Street Fund	55,200	52,800	26,400	78,099	78,101	156,200	156,200	158,300	162,800	162,800
859.240	Contrib. to Pol. Training Fund	4,000	4,000	1,998	600	600	1,200	1,200	-	-	-
859.280	Contrib. to Airport Fund	-	-	-	10,311	39,689	50,000	-	42,000	42,000	30,000
859.311	Contrib to Bldg Auth Bond Fund	46,182	48,237	24,120	23,382	23,378	46,760	46,760	45,255	45,255	45,255
		138,682	137,037	68,520	180,444	209,816	390,260	340,260	372,955	381,955	369,955

MAJOR STREET

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011**

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																											
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Unreserved Fund Balance @ 7/1/09</td> <td style="text-align: right;">601,427</td> </tr> <tr> <td>+ Projected 09/10 Revenues</td> <td style="text-align: right;">462,802</td> </tr> <tr> <td>- Projected 09/10 Expenditures</td> <td style="text-align: right;"><u>(416,866)</u></td> </tr> <tr> <td> Projected Unreserved Fund Balance @ 6/30/10</td> <td style="text-align: right;">647,363</td> </tr> <tr> <td>+ Budgeted 10/11 Revenues</td> <td style="text-align: right;">511,100</td> </tr> <tr> <td>- Budgeted 10/11 Expenditures</td> <td style="text-align: right;"><u>(443,853)</u></td> </tr> <tr> <td> Projected Unreserved Fund Balance @ 6/30/11</td> <td style="text-align: right;">714,610</td> </tr> </table>	Unreserved Fund Balance @ 7/1/09	601,427	+ Projected 09/10 Revenues	462,802	- Projected 09/10 Expenditures	<u>(416,866)</u>	Projected Unreserved Fund Balance @ 6/30/10	647,363	+ Budgeted 10/11 Revenues	511,100	- Budgeted 10/11 Expenditures	<u>(443,853)</u>	Projected Unreserved Fund Balance @ 6/30/11	714,610	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash-on-hand @ 7/1/09</td> <td style="text-align: right;">586,791</td> </tr> <tr> <td>+ Projected 09/10 Revenues</td> <td style="text-align: right;">462,802</td> </tr> <tr> <td>- Projected 09/10 Expenditures</td> <td style="text-align: right;"><u>(416,866)</u></td> </tr> <tr> <td> Projected Cash-on-hand @ 6/30/10</td> <td style="text-align: right;">632,727</td> </tr> <tr> <td>+ Budgeted 10/11 Revenues</td> <td style="text-align: right;">511,100</td> </tr> <tr> <td>- Budgeted 10/11 Expenditures</td> <td style="text-align: right;"><u>(443,853)</u></td> </tr> <tr> <td> Projected Cash-on-hand @ 6/30/11</td> <td style="text-align: right;">699,974</td> </tr> </table>	Cash-on-hand @ 7/1/09	586,791	+ Projected 09/10 Revenues	462,802	- Projected 09/10 Expenditures	<u>(416,866)</u>	Projected Cash-on-hand @ 6/30/10	632,727	+ Budgeted 10/11 Revenues	511,100	- Budgeted 10/11 Expenditures	<u>(443,853)</u>	Projected Cash-on-hand @ 6/30/11	699,974
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**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
REVENUE PROJECTIONS FY 2010/2011**

Revenues

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
415.000	Special Assessment Revenue	3,964	2,527	810	-	1,474	1,474	1,280	-	-	-
431.000	State Aid	357,521	344,105	118,980	114,528	170,000	284,528	330,000	326,000	326,000	326,000
435.000	State Revenue - Trunklines	15,531	13,224	4,967	6,601	4,399	11,000	11,000	12,000	12,000	12,000
436.000	METRO Act	24,065	23,713	-	-	25,000	25,000	25,000	25,000	25,000	25,000
437.000	State Grants	468,518	1,483,905	1,483,906	-	-	-	-	-	-	-
501.000	Interest Income	21,601	13,402	5,634	730	770	1,500	8,000	10,000	10,000	10,000
502.000	Assessment/Lien Interest	431	304	97	-	200	200	200	200	200	200
596.000	Sundry Revenue	6,271	8,949	1,616	1,301	1,699	3,000	3,000	6,000	6,000	6,000
605.101	Contribution from General Fund	33,300	32,000	16,002	68,052	68,048	136,100	136,100	127,700	131,900	131,900
	TOTAL	931,202	1,922,129	1,632,012	191,212	271,590	462,802	514,580	506,900	511,100	511,100

**FUND 202 – MAJOR STREET FUND
DEPARTMENT 520 – ADMINISTRATION**

DEPARTMENT FUNCTION

The department budget is used for expending a percentage of the salaries and fringe benefits of the administrative employees of the Department of Public Works and 11.0% of the fringe benefits of the hourly employees based on actual wages expended for each work program. In accordance with ACT 51 regulations, administrative charges shall not exceed 10% of the ACT 51 revenues received each fiscal year; thus additional funds must be received from other sources to supplement the Major Street Fund's budget of administrative charges exceeding 10%.

BUDGET SUMMARY

The Department of Public Works Administration budget allocates a percentage of the salary based on the estimated time expended during the fiscal year for the Major Street Fund programs as follows:

Director of Public Works	15%
DPW Foreman	15%
DPW Secretary	5%

The fringe benefits costs include the listed personnel and 10% of the DPW employees' fringe benefits cost. Said percentage of cost is based on the estimated hourly cost budgeted within the Major Street Fund as compared to the total hourly cost budgeted in other funds.

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

520 - ADMINISTRATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	33,918	38,384	20,317	10,531	10,209	20,740	20,740	21,420	21,420	21,420
704.000	Staff Wages	2,930	2,968	1,470	782	1,028	1,810	1,810	1,810	1,810	1,810
710.000	Compensated Absences	3,475	3,539	1,536	2,017	4,083	6,100	6,100	6,210	6,210	6,210
711.000	Longevity	662	776	738	895	-	895	1,260	1,325	1,325	1,325
714.000	Unused Sick & Vacation Leave	540	866	-	-	1,085	1,085	1,085	4,330	4,330	4,330
715.000	Health Reimbursement	955	1,053	512	379	371	750	750	780	780	780
718.000	Auto Allowance	760	716	379	227	228	455	455	455	455	455
719.000	Clothing Allowance	425	595	219	223	247	470	470	480	480	480
721.000	FICA/Medicare - City Share	3,346	3,716	1,916	1,146	3,464	4,610	4,610	5,240	5,240	5,240
723.000	Vision Care	315	284	94	83	242	325	325	345	345	345
724.000	Life, Work Comp, Unemployment	1,754	542	(62)	163	2,537	2,700	2,700	3,120	3,120	3,120
725.604	Dental & Health Benefits	18,095	17,903	8,943	6,555	6,045	12,600	12,600	16,000	11,810	11,810
728.000	Retirement Plans (City Share)	4,570	5,470	3,091	1,744	5,381	7,125	7,125	3,380	3,380	3,380
728.001	Retirement Health Savings	198	193	97	48	52	100	100	100	100	100
735.000	Dues & Subscriptions	-	-	-	-	-	-	100	100	100	100
748.000	Conferences & Training	-	100	-	-	150	150	200	200	200	200
972.000	Sundry	605	57	57	17	50	67	300	300	300	300
TOTAL		72,548	77,162	39,307	24,810	35,172	59,982	60,730	65,595	61,405	61,405

**FUND 202 – MAJOR STREET FUND
DEPARTMENT 521 – STREET CONSTRUCTION**

DEPARTMENT FUNCTION

By definition in Act 51, this account provides for construction of new streets in the City. This would not include roads constructed by developers.

OPERATING NEEDS

Professional Services

Reynolds Road Extension Preliminary Engineering \$22,000

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

521 - STREET CONSTRUCTION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
746.000	Professional Services	24,972	-	-	-	-	-	10,000	22,000	22,000	22,000
862.000	Cap. Outlay- Improvements	530,387	-	-	-	-	-	-	-	-	-
	TOTAL	555,359	-	-	-	-	-	10,000	22,000	22,000	22,000

FUND 202 – MAJOR STREET FUND
DEPARTMENT 522 – STREET REPAIR

DEPARTMENT FUNCTION

This activity provides for surface repairs on all Major Streets to include: skin patching, pothole repair, crack sealing, roto milling, resurfacing, curb and gutter repair.

BUDGET SUMMARY

Goals and Objectives

Resurface streets according to priority identified in December, 1999
Street Inventory Report or as determined by analysis using Roadsoft

Resurface & crack seal streets as needed

Repair streets as needed to provide safe vehicle movement

Take advantage of any funding partnerships with other governmental
entities for road re-building and repair

OPERATING NEEDS

Contractual Services

Preventative Maintenance \$10,000

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

522 - STREET REPAIR

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	8,505	9,043	4,420	3,504	7,542	11,046	14,550	10,000	10,000	10,000
721.000	FICA/Medicare - City Share	649	689	337	267	580	847	1,110	770	770	770
728.000	Retirement Plans (City Share)	832	901	446	360	800	1,160	1,540	1,200	1,200	1,200
731.000	Materials & Supplies	3,486	9,713	7,402	1,397	6,603	8,000	8,000	10,000	10,000	10,000
749.000	Contractual Services	11,559	10,000	10,000	10,000	-	10,000	10,000	10,000	10,000	10,000
851.000	MVP Equipment Rental	5,275	5,675	3,542	913	3,087	4,000	5,000	5,800	5,800	5,800
TOTAL		30,306	36,021	26,147	16,441	18,612	35,053	40,200	37,770	37,770	37,770

**FUND 202 – MAJOR STREET FUND
DEPARTMENT 524 – STREET MAINTENANCE**

DEPARTMENT FUNCTION

The City has 11.91 miles of Major Streets which are maintained by the Department of Public Works, and about 5.5 miles of State Trunkline in which we provide part of the maintenance. Funding for Major Street work is provided from State Act 51 gas tax monies. Money is reimbursed quarterly from Michigan Department of Transportation for actual work performed on trunk lines.

It is the City's responsibility to maintain Major and Local streets in a manner sufficient to maximize street longevity. The expected life of a street is generally 15 to 25 years which is contingent upon conditions such as traffic volume, condition of base and drainage.

The City uses resurfacing, crack sealing, milling, pavement recycling, and total reconstruction as options to help maintain, improve and extend our street system.

25% of Major Street Act 51 revenues may be transferred to the Local Street Fund.

BUDGET SUMMARY

The FY 10/11 budget provides for the milling and resurfacing of Pleasant Street from Lansing Road to East Shepherd Street. The total cost of the project is estimated to be \$172,000. Funds of \$172,000 have been budgeted this year to cover the capital improvement.

OPERATING NEEDS

Capital Outlay - Improvements

Mill and Resurface \$151,000

Professional Services

Engineering \$21,000

PASER Ratings 1,000

Total \$22,000

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

524 - STREET MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	(97)	877	805	2,865	435	3,300	2,000	800	800	800
721.000	FICA/Medicare - City Share	(7)	67	61	218	30	248	150	60	60	60
728.000	Retirement Plans (City Share)	25	85	78	294	50	344	250	100	100	100
731.000	Materials & Supplies	-	333	333	-	200	200	200	200	200	200
746.000	Professional Services	76,117	188,929	153,300	6,824	-	6,824	-	22,000	22,000	22,000
749.000	Contractual Services	55,493	13,383	7,442	880	880	1,760	2,000	1,500	1,500	1,500
851.000	MVP Equipment Rental	151	1,029	938	5,956	804	6,760	900	1,100	1,100	1,100
862.000	Cap. Outlay- Improvements	-	1,468,764	1,504,358	164,756	-	164,756	125,000	151,000	151,000	151,000
	TOTAL	131,682	1,673,467	1,667,315	181,793	2,399	184,192	130,500	176,760	176,760	176,760

FUND 202 – MAJOR STREET FUND
DEPARTMENT 526 – STREET SWEEPING

DEPARTMENT FUNCTION

This account provides for sweeping of all paved City streets. Major streets are swept every other week on a rotation basis, with the exception of the Central Business District, which is swept at least once a week. Street sweeping prevents debris from settling in catch basins, thus keeping the storm sewer system functioning properly and efficiently.

BUDGET SUMMARY

Goals and Objectives

Keep streets free from debris

Sweep all City streets at least once every other week

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

526 - STREET SWEEPING

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	4,560	3,562	2,429	2,334	1,366	3,700	3,700	3,700	3,700	3,700
721.000	FICA/Medicare - City Share	345	271	184	177	100	277	285	280	280	280
728.000	Retirement Plans (City Share)	449	361	246	240	150	390	390	440	440	440
851.000	MVP Equipment Rental	17,349	14,573	8,912	8,403	7,597	16,000	16,000	16,000	16,000	16,000
853.000	Hydrant Rental	5,000	5,004	2,502	2,400	2,400	4,800	4,800	4,700	4,700	4,700
TOTAL		27,703	23,771	14,273	13,554	11,613	25,167	25,175	25,120	25,120	25,120

**FUND 202 – MAJOR STREET FUND
DEPARTMENT 530 – WINTER STREET MAINTENANCE**

DEPARTMENT FUNCTION

This department provides for snow and ice removal from the City’s major streets. The amount of snowfall, the number of snowfall events, and the time of day in which they happen significantly affects the amount of expenditures within this department.

BUDGET SUMMARY

The expenses in this program are difficult to predict. We plan for the purchase of salt and sand each year, and keep an inventory from year to year. The major expenses of this department are the labor and equipment rental costs of plowing and removing snow after winter storms. Much of this work is done after hours, when labor costs are at a premium rate.

Goals and Objectives

- Provide safe operation of streets throughout the winter season
- Clean streets within 24 hours of each snowstorm

OPERATIONAL NEEDS

Contractual Services

Snow Dump Maintenance..... \$1,500

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

530 - WINTER STREET MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	8,921	8,101	1,069	750	4,270	5,020	5,020	8,000	8,000	8,000
721.000	FICA/Medicare - City Share	680	616	81	57	330	387	385	610	610	610
728.000	Retirement Plans (City Share)	905	819	111	76	460	536	535	960	960	960
731.000	Materials & Supplies	6,195	11,424	6,012	6,584	7,416	14,000	14,000	13,000	13,000	13,000
749.000	Contractual Services	4,480	2,940	140	-	500	500	1,500	1,500	1,500	1,500
851.000	MVP Equipment Rental	16,863	15,469	6,493	3,260	11,740	15,000	15,000	15,000	15,000	15,000
TOTAL		38,044	39,369	13,906	10,727	24,716	35,443	36,440	39,070	39,070	39,070

FUND 202 – MAJOR STREET FUND
DEPARTMENT 540 – TRAFFIC SERVICES

DEPARTMENT FUNCTION

This account provides for the installation, maintenance and replacement of street signs; regulatory signs, signal energy and pavement markings. It also provides for the maintenance costs of traffic lights throughout the street system.

BUDGET SUMMARY

Goals and Objectives

Provide proper signing in accordance with State laws

Replace all signs as needed and perform routine maintenance and repairs as required

OPERATIONAL NEEDS

Contractual Services

State/Shepherd Institutional Signalization	\$1,700
Signal Energy	1,500
MDOT Maintenance	<u>1,000</u>
Total	<u>\$4,500</u>

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

540 - TRAFFIC SERVICES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	1,633	1,654	1,212	1,166	1,134	2,300	2,300	1,800	1,800	1,800
721.000	FICA/Medicare - City Share	123	126	92	88	90	178	175	140	140	140
728.000	Retirement Plans (City Share)	124	168	122	118	120	238	245	220	220	220
731.000	Materials & Supplies	3,946	412	108	441	1,859	2,300	2,300	2,200	2,200	2,200
749.000	Contractual Services	2,720	4,600	1,876	527	3,173	3,700	3,700	4,500	4,500	4,500
851.000	MVP Equipment Rental	1,075	924	630	796	604	1,400	1,400	1,200	1,200	1,200
TOTAL		9,621	7,884	4,040	3,136	6,980	10,116	10,120	10,060	10,060	10,060

**FUND 202 – MAJOR STREET FUND
DEPARTMENTS 561 THRU 564 – TRUNKLINES**

DEPARTMENT FUNCTION

This section provides for the multiple departments of the Major Street fund, such as Street Maintenance, Winter Maintenance, Traffic Services and Storm Sewer Maintenance. It is accounted for separately due to reporting purposes for the State of Michigan. The City of Charlotte is reimbursed by MDOT for street sweeping costs, 50% of snow removal costs when approved by MDOT, and partial reimbursement for energy costs.

BUDGET SUMMARY

The budget provides for the City of Charlotte's share of costs for the parking lanes on the state trunklines for snow removal and sweeping. In addition per agreement with MDOT the City shares in the operating and maintenance cost for all signalization on state trunk lines within the City. Sweeping of all trunk lines are performed every other week, snow removal from the Central Business District is done as necessary.

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

561 - TRUNKLINE MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	1,511	2,567	1,905	1,822	500	2,322	1,100	1,600	1,600	1,600
721.000	FICA/Medicare - City Share	114	195	144	138	40	178	85	120	120	120
728.000	Retirement Plans (City Share)	161	258	192	188	50	238	115	190	190	190
851.000	MVP Equipment Rental	5,926	9,535	6,277	5,801	1,449	7,250	4,600	8,000	8,000	8,000
853.000	Hydrant Rental	2,600	2,604	1,302	1,200	1,200	2,400	2,400	2,300	2,300	2,300
TOTAL		10,312	15,159	9,820	9,149	3,239	12,388	8,300	12,210	12,210	12,210

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

562 - TRUNKLINE WINTER MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	2,977	3,697	-	-	2,200	2,200	2,200	2,500	2,500	2,500
721.000	FICA/Medicare - City Share	227	282	-	-	170	170	170	190	190	190
728.000	Retirement Plans (City Share)	275	372	-	-	230	230	230	300	300	300
731.000	Materials & Supplies	-	-	-	-	-	-	-	-	-	-
851.000	MVP Equipment Rental	4,187	5,350	2,141	-	4,000	4,000	4,000	5,500	5,500	5,500
TOTAL		7,666	9,701	2,141	-	6,600	6,600	6,600	8,490	8,490	8,490

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

563 - TRUNKLINE TRAFFIC SERVICES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	5	-	6	-	-	-	100	100	100	100
721.000	FICA/Medicare - City Share	-	-	-	-	-	-	10	10	10	10
728.000	Retirement Plans (City Share)	1	-	-	-	-	-	10	10	10	10
745.000	Utilities	5,163	3,466	1,559	1,436	2,164	3,600	5,600	4,800	4,800	4,800
749.000	Contractual Services	-	-	-	-	-	-	-	-	-	-
TOTAL		5,169	3,466	1,565	1,436	2,164	3,600	5,720	4,920	4,920	4,920

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

564 - TRUNKLINE STORM SEWER

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	-	-	-	-	-	-	100	100	100	100
721.000	FICA/Medicare - City Share	-	-	-	-	-	-	10	10	10	10
728.000	Retirement Plans (City Share)	-	-	-	-	-	-	10	10	10	10
851.000	MVP Equipment Rental	-	-	-	-	-	-	100	100	100	100
	TOTAL	-	-	-	-	-	-	220	220	220	220

**FUND 202 – MAJOR STREET FUND
DEPARTMENT 999 – CONTRIBUTIONS TO OTHER FUNDS**

DEPARTMENT FUNCTION

This department accounts for the operating transfers to other funds. The use of a separate department provides for better documentation and tracking of these transactions.

BUDGET SUMMARY

Michigan Transportation Bonds were issued in July 2001 in the amount of \$775,000 to fund street construction within the City of Charlotte. Each year, the Major and Local Street Funds make operating transfer to the Debt Service Fund to cover the annual debt payments and associated paying agent fees.

The amount required to pay the FY 10/11 debt obligations and associated fees is \$76,380. The Major Street Fund is responsible for 60% of this amount with the remaining 40% by the Local Street Fund.

Per State of Michigan Act 51 the local fund can contribute up to 25% of Act 51 Major Street Fund monies to the Local Street Fund. Due to decreased revenues, no transfer will be made to the Local Street Fund for FY 10/11.

OPERATIONAL NEEDS

Contribution to other Funds

Contribution to MI Trans Bond Fund (Fund 312) \$45,828

**CITY OF CHARLOTTE
202 - MAJOR STREET FUND
BUDGET REQUEST FY 2010/2011**

999 - CONTRIBUTIONS TO OTHER FUNDS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
859.203	Contrib. to Local Street Fund	89,350	-	-	-	-	-	-	-	-	-
859.312	Contrib. to MI Trans Bond Fund	43,880	42,651	21,324	22,164	22,161	44,325	44,325	45,828	45,828	45,828
	TOTAL	133,230	42,651	21,324	22,164	22,161	44,325	44,325	45,828	45,828	45,828

LOCAL STREET

**CITY OF CHARLOTTE
203 - LOCAL STREET FUND
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011**

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																											
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Unreserved Fund Balance @ 7/1/09</td> <td style="text-align: right;">309,459</td> </tr> <tr> <td>+ Projected 09/10 Revenues</td> <td style="text-align: right;">304,010</td> </tr> <tr> <td>- Projected 09/10 Expenditures</td> <td style="text-align: right;"><u>(438,225)</u></td> </tr> <tr> <td> Projected Unreserved Fund Balance @ 6/30/10</td> <td style="text-align: right;">175,244</td> </tr> <tr> <td>+ Budgeted 10/11 Revenues</td> <td style="text-align: right;">317,800</td> </tr> <tr> <td>- Budgeted 10/11 Expenditures</td> <td style="text-align: right;"><u>(424,237)</u></td> </tr> <tr> <td> Projected Unreserved Fund Balance @ 6/30/11</td> <td style="text-align: right;"><u>68,807</u></td> </tr> </table>	Unreserved Fund Balance @ 7/1/09	309,459	+ Projected 09/10 Revenues	304,010	- Projected 09/10 Expenditures	<u>(438,225)</u>	Projected Unreserved Fund Balance @ 6/30/10	175,244	+ Budgeted 10/11 Revenues	317,800	- Budgeted 10/11 Expenditures	<u>(424,237)</u>	Projected Unreserved Fund Balance @ 6/30/11	<u>68,807</u>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash-on-hand @ 7/1/09</td> <td style="text-align: right;">292,170</td> </tr> <tr> <td>+ Projected 09/10 Revenues</td> <td style="text-align: right;">304,010</td> </tr> <tr> <td>- Projected 09/10 Expenditures</td> <td style="text-align: right;"><u>(438,225)</u></td> </tr> <tr> <td> Projected Cash-on-hand @ 6/30/10</td> <td style="text-align: right;">157,955</td> </tr> <tr> <td>+ Budgeted 10/11 Revenues</td> <td style="text-align: right;">317,800</td> </tr> <tr> <td>- Budgeted 10/11 Expenditures</td> <td style="text-align: right;"><u>(424,237)</u></td> </tr> <tr> <td> Projected Cash-on-hand @ 6/30/11</td> <td style="text-align: right;"><u>51,518</u></td> </tr> </table>	Cash-on-hand @ 7/1/09	292,170	+ Projected 09/10 Revenues	304,010	- Projected 09/10 Expenditures	<u>(438,225)</u>	Projected Cash-on-hand @ 6/30/10	157,955	+ Budgeted 10/11 Revenues	317,800	- Budgeted 10/11 Expenditures	<u>(424,237)</u>	Projected Cash-on-hand @ 6/30/11	<u>51,518</u>
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**CITY OF CHARLOTTE
203 - LOCAL STREET FUND
REVENUE PROJECTIONS FY 2010/2011**

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
415.000	Special Assessment Revenue	10,811	17,366	8,084	6,280	2,720	9,000	9,000	13,400	13,400	
431.000	State Aid	141,069	135,892	46,982	45,233	86,777	132,010	132,000	131,000	131,000	
501.000	Interest Income	13,141	5,355	1,873	225	3,075	3,300	5,000	5,000	5,000	
502.000	Assessment/Lien Interest	1,631	1,805	1,634	875	625	1,500	1,500	1,600	1,600	
596.000	Sundry Revenue	(1,087)	3,977	9,081	-	2,000	2,000	9,000	4,000	4,000	
605.101	Contribution from General Fund	55,200	52,800	26,400	78,099	78,101	156,200	156,200	158,300	162,800	
605.202	Contribution frm Major St Fund	89,350	-	-	-	-	-	-	-	-	
	TOTAL	310,115	217,195	94,054	130,712	173,298	304,010	312,700	313,300	317,800	-

FUND 203 – LOCAL STREET FUND
DEPARTMENT 520 – ADMINISTRATION

DEPARTMENT FUNCTION

The department budget is used for expending a percentage of the salaries and fringe benefits of the administrative employees of the Department of Public Works and 13% of the fringe benefits of the hourly employees based on actual wages expended for each work program. In accordance with ACT 51 regulations administrative charges shall not exceed 10% of the ACT 51 revenues received each fiscal year; thus additional funds must be received from other sources to supplement administrative charges exceeding 10%. Further, 25% of the Major Street ACT 51 revenues may be transferred to the Local Street Fund for funding Local Street expenditures.

BUDGET SUMMARY

The Department of Public Works Administration budget allocates a percentage of the salary based on the estimated time expended during the fiscal year for the Local Street Fund programs as follows:

Director of Public Works	15%
DPW Foreman	15%
DPW Secretary	5%

The fringe benefit costs include the above personnel and 12% of the DPW employees’ fringe benefit costs. Said percentage of cost is based on the estimated hourly cost budgeted within Local Streets as compared to the total hourly cost budgeted in other funds.

**CITY OF CHARLOTTE
203 - LOCAL STREET FUND
BUDGET REQUEST FY 2010/2011**

520 - ADMINISTRATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	33,918	38,384	20,317	10,531	10,209	20,740	20,740	21,420	21,420	
704.000	Staff Wages	2,930	2,982	1,470	781	1,029	1,810	1,810	1,810	1,810	
710.000	Compensated Absences	4,778	4,595	1,945	2,947	4,253	7,200	7,200	7,900	7,900	
711.000	Longevity	1,012	1,162	1,110	1,501	-	1,501	1,400	1,545	1,545	
714.000	Unused Sick & Vacation Leave	738	1,037	-	-	1,150	1,150	1,150	5,300	5,300	
715.000	Health Reimbursement	1,045	1,157	557	450	360	810	810	870	870	
718.000	Auto Allowance	760	716	379	227	228	455	455	455	455	
719.000	Clothing Allowance	591	780	276	314	231	545	545	590	590	
721.000	FICA/Medicare - City Share	3,538	3,862	1,983	1,276	3,879	5,155	5,155	6,100	6,100	
723.000	Vision Care	392	330	101	105	265	370	370	450	450	
724.000	Life, Work Comp, Unemployment	1,823	813	(93)	217	2,858	3,075	3,075	3,750	3,750	
725.604	Dental & Health Benefits	20,281	20,106	10,043	7,574	6,986	14,560	14,560	19,470	14,365	
728.000	Retirement Plans (City Share)	4,807	5,680	3,227	1,911	3,089	5,000	7,500	5,000	5,000	
728.001	Retirement Health Savings	198	193	96	48	52	100	100	100	100	
748.000	Conferences & Training	270	100	-	-	150	150	200	200	200	
	TOTAL	77,081	81,897	41,411	27,882	34,739	62,621	65,070	74,960	69,855	-

FUND 203 – LOCAL STREET FUND DEPARTMENT 522 – STREET REPAIR

DEPARTMENT FUNCTION

This department provides for surface repairs on all streets to include asphalt patching, application of gravel, dust control, crack sealing and resurfacing. Each of these improvements, help to improve road safety and increase the life of the road

BUDGET SUMMARY

Repairs include asphalt skin patching, crack sealing, pothole repair, and curb & gutter repair. These projects along with the normal maintenance and repairs make up the largest part of the Local Street budget. In accordance with ACT 51 regulations any funds expended for resurfacing, local street construction or reconstruction must be matched equally by other funds.

Goals and Objectives

Implement a formal Five Year Comprehensive Improvement program with identifiable sources of funding based on the May 2004 Street Inventory Report

Resurface & crack seal streets as needed

Repair streets as needed to provide safe vehicle movement

OPERATIONAL NEEDS

Contractual Services

Preventative Maintenance \$10,000

**CITY OF CHARLOTTE
203 - LOCAL STREET FUND
BUDGET REQUEST FY 2010/2011**

522 - STREET REPAIR

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	14,303	15,086	7,473	7,162	8,280	15,442	15,442	16,000	16,000	
721.000	FICA/Medicare - City Share	1,092	1,150	570	546	630	1,176	1,180	1,220	1,220	
728.000	Retirement Plans (City Share)	1,348	1,500	753	733	880	1,613	1,630	1,920	1,920	
731.000	Materials & Supplies	6,388	10,621	6,331	2,589	10,411	13,000	15,000	10,000	10,000	
749.000	Contractual Services	10,000	10,174	10,174	9,189	-	9,189	10,000	10,000	10,000	
851.000	MVP Equipment Rental	6,482	8,533	5,493	2,042	5,958	8,000	11,000	8,000	8,000	
	TOTAL	39,613	47,064	30,794	22,261	26,159	48,420	54,252	47,140	47,140	-

**FUND 203 – LOCAL STREET FUND
DEPARTMENT 524 – STREET MAINTENANCE**

DEPARTMENT FUNCTION

The City has 25.91 miles of Local streets, which are maintained by the Department of Public Works. Approximately 3.0 miles are gravel streets. Funding for local street work is provided partially from State Act 51 gas tax monies, and from the City’s General Fund. The major areas of concern are: street repair; right-of-way maintenance; street sweeping and cleanup; winter maintenance; and traffic services.

This department provides for street maintenance within the roadway right-of –way in back of the curb & gutter and/or edge of pavement. All cost related to trees, stumps and brush is funded from the General Fund due to inadequate Local Street revenues to fully fund the required need for Local Street improvements.

OPERATING NEEDS

Professional Services

Capital Outlay - Improvements

Engineering	\$15,000
PASER Ratings	<u>2,000</u>
Total	<u>\$17,000</u>

Mill and Resurface	\$109,000
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**CITY OF CHARLOTTE
203 - LOCAL STREET FUND
BUDGET REQUEST FY 2010/2011**

524 - STREET MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	189	216	169	2,654	446	3,100	1,005	300	300	
721.000	FICA/Medicare - City Share	15	17	13	202	30	232	80	20	20	
728.000	Retirement Plans (City Share)	20	21	16	271	50	321	110	40	40	
731.000	Materials & Supplies	76	-	-	-	100	100	100	100	100	
746.000	Professional Services	-	-	-	15,890	-	15,890	35,000	17,000	17,000	
851.000	MVP Equipment Rental	265	775	733	5,049	51	5,100	800	800	800	
862.000	Cap. Outlay- Improvements	-	-	-	138,486	-	138,486	125,000	109,000	109,000	
TOTAL		565	1,029	931	162,552	677	163,229	162,095	127,260	127,260	-

FUND 203 – LOCAL STREET FUND
DEPARTMENT 526 – STREET SWEEPING

DEPARTMENT FUNCTION

This department provides for the sweeping of all paved local City streets. Of the City's 25.91 miles of local streets, approximately 23 miles are paved. Each street is swept once every other week on a rotational basis.

**CITY OF CHARLOTTE
203 - LOCAL STREET FUND
BUDGET REQUEST FY 2010/2011**

526 - STREET SWEEPING

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	6,127	4,768	3,744	4,391	2,428	6,819	6,819	4,800	4,800	
721.000	FICA/Medicare - City Share	465	362	284	333	190	523	520	370	370	
728.000	Retirement Plans (City Share)	563	485	380	456	260	716	720	580	580	
851.000	MVP Equipment Rental	22,415	20,514	12,352	15,767	7,233	23,000	22,000	21,000	21,000	
853.000	Hydrant Rental	10,500	10,500	5,250	4,902	4,898	9,800	9,800	9,600	9,600	
	TOTAL	40,070	36,629	22,010	25,849	15,009	40,858	39,859	36,350	36,350	-

FUND 203 – LOCAL STREET FUND
DEPARTMENT 529 – GRAVEL STREET MAINTENANCE

DEPARTMENT FUNCTION

This department provides funds for maintaining approximately 3.0 miles of gravel streets. Funds are budgeted for grading, application of gravel and dust control to maintain gravel streets.

OPERATING NEEDS

Contractual Services

Chip Seal Demonstration Project.....	\$15,000
Dust Control.....	<u>5,000</u>
Total	<u>\$20,000</u>

**CITY OF CHARLOTTE
203 - LOCAL STREET FUND
BUDGET REQUEST FY 2010/2011**

529 - GRAVEL STREET MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	5,414	6,321	3,183	5,041	4,059	9,100	5,014	6,300	6,300	
721.000	FICA/Medicare - City Share	411	479	241	382	310	692	380	480	480	
728.000	Retirement Plans (City Share)	505	641	321	497	430	927	530	760	760	
731.000	Materials & Supplies	9,560	5,724	4,034	12	5,988	6,000	8,000	10,000	10,000	
749.000	Contractual Services	1,650	1,360	-	1,282	2,018	3,300	5,000	20,000	20,000	
851.000	MVP Equipment Rental	14,792	18,067	8,716	11,622	9,358	20,980	12,500	19,000	19,000	
	TOTAL	32,332	32,592	16,495	18,836	22,163	40,999	31,424	56,540	56,540	-

FUND 203 – LOCAL STREET FUND
DEPARTMENT 530 – WINTER STREET MAINTENANCE

DEPARTMENT FUNCTION

This department provides for snow and ice removal from the City's local streets. The amount of snowfall, the number of snowfalls, and the time of day of the snowfall significantly affects the amount of expenditures within this department.

**CITY OF CHARLOTTE
203 - LOCAL STREET FUND
BUDGET REQUEST FY 2010/2011**

530 - WINTER STREET MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	12,761	13,186	2,011	971	5,529	6,500	7,518	11,200	11,200	
721.000	FICA/Medicare - City Share	974	1,003	153	74	420	494	580	860	860	
728.000	Retirement Plans (City Share)	1,342	1,329	209	99	590	689	800	1,350	1,350	
731.000	Materials & Supplies	13,187	21,659	11,164	12,228	10,772	23,000	23,000	20,000	20,000	
851.000	MVP Equipment Rental	24,233	25,165	10,268	4,636	13,364	18,000	19,000	19,000	19,000	
	TOTAL	52,497	62,342	23,805	18,008	30,675	48,683	50,898	52,410	52,410	-

FUND 203 – LOCAL STREET FUND
DEPARTMENT 540 – TRAFFIC SERVICES

DEPARTMENT FUNCTION

This department provides for the installation and maintenance of street signs, regulatory signs, and street markings.

OPERATING NEEDS

Contractual Services

JR Howell..... \$500

**CITY OF CHARLOTTE
203 - LOCAL STREET FUND
BUDGET REQUEST FY 2010/2011**

540 - TRAFFIC SERVICES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	864	1,348	1,218	648	254	902	902	1,200	1,200	
721.000	FICA/Medicare - City Share	66	102	92	49	20	69	70	90	90	
728.000	Retirement Plans (City Share)	85	135	121	64	30	94	100	140	140	
731.000	Materials & Supplies	953	415	201	44	1,256	1,300	1,300	1,200	1,200	
749.000	Contractual Services	1,230	1,230	-	-	500	500	1,000	500	500	
851.000	MVP Equipment Rental	925	541	376	491	509	1,000	1,000	1,000	1,000	
	TOTAL	4,123	3,771	2,008	1,296	2,569	3,865	4,372	4,130	4,130	-

FUND 203 – LOCAL STREET FUND
DEPARTMENT 999 – CONTRIBUTIONS TO OTHER FUNDS

DEPARTMENT FUNCTION

This department accounts for the operating transfers to other funds. The use of a separate department provides for better documentation and tracking of these transactions.

BUDGET SUMMARY

Michigan Transportation Bonds were issued in July 2001 in the amount of \$775,000 to fund street construction within the City of Charlotte. Each year, the Major and Local Street Funds make operating transfer to the Debt Service Fund to cover the annual debt payments and associated paying agent fees.

The amount required to pay the FY 10/11 debt obligations and associated fees is \$76,380. The Local Street Fund is responsible for 40% of this amount with the remaining 60% from the Major Street Fund.

OPERATIONAL NEEDS

Contribution to other Funds

Contribution to MI Trans Bond Fund (Fund 312) \$30,552

**CITY OF CHARLOTTE
203 - LOCAL STREET FUND
BUDGET REQUEST FY 2010/2011**

999 - CONTRIBUTIONS TO OTHER FUNDS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
859.312	Contrib. to MI Trans Bond Fund	29,253	28,434	14,220	14,778	14,772	29,550	29,550	30,552	30,552	
		29,253	28,434	14,220	14,778	14,772	29,550	29,550	30,552	30,552	-

POLICE DRUG ENFORCEMENT FUND

CITY OF CHARLOTTE
 230 - POLICE DRUG ENFORCEMENT
 FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																											
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Unreserved Fund Balance @ 7/1/09</td> <td style="text-align: right;">8,473</td> </tr> <tr> <td>+ Projected 09/10 Revenues</td> <td style="text-align: right;">165</td> </tr> <tr> <td>- Projected 09/10 Expenditures</td> <td style="text-align: right; border-bottom: 1px solid black;">(700)</td> </tr> <tr> <td> Projected Unreserved Fund Balance @ 6/30/10</td> <td style="text-align: right;">7,938</td> </tr> <tr> <td>+ Budgeted 10/11 Revenues</td> <td style="text-align: right;">200</td> </tr> <tr> <td>- Budgeted 10/11 Expenditures</td> <td style="text-align: right; border-bottom: 1px solid black;">(700)</td> </tr> <tr> <td> Projected Unreserved Fund Balance @ 6/30/11</td> <td style="text-align: right; border-bottom: 3px double black;">7,438</td> </tr> </table>	Unreserved Fund Balance @ 7/1/09	8,473	+ Projected 09/10 Revenues	165	- Projected 09/10 Expenditures	(700)	Projected Unreserved Fund Balance @ 6/30/10	7,938	+ Budgeted 10/11 Revenues	200	- Budgeted 10/11 Expenditures	(700)	Projected Unreserved Fund Balance @ 6/30/11	7,438	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash-on-hand @ 7/1/09</td> <td style="text-align: right;">8,466</td> </tr> <tr> <td>+ Projected 09/10 Revenues</td> <td style="text-align: right;">165</td> </tr> <tr> <td>- Projected 09/10 Expenditures</td> <td style="text-align: right; border-bottom: 1px solid black;">(700)</td> </tr> <tr> <td> Projected Cash-on-hand @ 6/30/10</td> <td style="text-align: right;">7,931</td> </tr> <tr> <td>+ Budgeted 10/11 Revenues</td> <td style="text-align: right;">200</td> </tr> <tr> <td>- Budgeted 10/11 Expenditures</td> <td style="text-align: right; border-bottom: 1px solid black;">(700)</td> </tr> <tr> <td> Projected Cash-on-hand @ 6/30/11</td> <td style="text-align: right; border-bottom: 3px double black;">7,431</td> </tr> </table>	Cash-on-hand @ 7/1/09	8,466	+ Projected 09/10 Revenues	165	- Projected 09/10 Expenditures	(700)	Projected Cash-on-hand @ 6/30/10	7,931	+ Budgeted 10/11 Revenues	200	- Budgeted 10/11 Expenditures	(700)	Projected Cash-on-hand @ 6/30/11	7,431
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**CITY OF CHARLOTTE
230 - POLICE DRUG ENFORCEMENT
REVENUE PROJECTIONS FY 2010/2011**

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
501.000	Interest Income	328	151	42	15	-	15	50	-	-	-
581.000	Forfeitures	459	45	45	-	150	150	-	200	200	200
596.000	Sundry	-	-	-	-	-	-	100	-	-	-
TOTAL		787	196	87	15	150	165	150	200	200	200

FUND 230 – POLICE DRUG ENFORCEMENT FUND
DEPARTMENT 301 – POLICE DRUG ENFORCEMENT

DEPARTMENT FUNCTION

Drug use and abuse is present in every community, whether urban or rural and measures must be taken towards detection, intervention, apprehension of offenders, as well as prevention. There are many State and Federal revenue sources for this activity; however some materials and prevention activities fall outside their particular guidelines. For these activities a local resource must be maintained.

The Department anticipates some minor forfeiture revenue due to the work of our K9 Unit as well as equipment purchased by the Eaton County Prosecutor's office funds (also from forfeit revenue). Unfortunately we have no way to predict what these items might entail. We have estimated these funds in our drug enforcement revenue. As we have strict guidelines on how forfeiture funds are expended, this account will be used for that purpose as well as provide minimal dollars for drug investigation and equipment needs.

With the establishment of the Police Canine Unit this fund has shown increased activity.

**CITY OF CHARLOTTE
230 - POLICE DRUG ENFORCEMENT
BUDGET REQUEST FY 2010/2011**

301 - POLICE DRUG ENFORCEMENT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
731.000	Materials & Supplies	1,755	-	-	-	500	500	150	500	500	500
759.000	Forfeiture Reimbursements	93	-	-	-	200	200	-	200	200	200
TOTAL		1,848	-	-	-	700	700	150	700	700	700

ACT 302 POLICE TRAINING FUND

CITY OF CHARLOTTE
240 - ACT 302 POLICE TRAINING
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																																			
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**CITY OF CHARLOTTE
240 - ACT 302 POLICE TRAINING
REVENUE/EXPENDITURE SUMMARY FY 2010/2011**

Program	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
	FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
TOTAL REVENUES	8,200	7,817	4,015	2,482	2,400	4,882	5,200	3,681	3,681	3,681
TOTAL EXPENDITURES 302 - ACT 302 POLICE TRAINING	3,785	4,364	945	2,256	1,500	3,756	8,000	6,000	6,000	6,000
REVENUES OVER (UNDER) EXPENDITURES	4,415	3,453	3,070	226	900	1,126	(2,800)	(2,319)	(2,319)	(2,319)

CITY OF CHARLOTTE
240 - ACT 302 POLICE TRAINING
REVENUE PROJECTIONS FY 2010/2011

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
431.000	State Aid	4,200	3,817	2,017	1,882	1,800	3,682	4,000	3,681	3,681	3,681
605.101	Contribution from General Fund	4,000	4,000	1,998	600	600	1,200	1,200	-	-	-
TOTAL		8,200	7,817	4,015	2,482	2,400	4,882	5,200	3,681	3,681	3,681

FUND 240 – ACT 302 POLICE TRAINING FUND
DEPARTMENT 302 – ACT 302 POLICE TRAINING

DEPARTMENT FUNCTION

Act 302 of the Public Acts of 1982, makes available the distribution of State funds for the continued training of police officers in new skill techniques and required certified training. The distribution is based on the number of sworn police officers per jurisdiction. This act requires that an agency maintain the training expenditure level that was effective October 12, 1982, which was \$1,200 per year. With this balance and the state's Act 302 revenue, the department can allot approximately \$325 per officer for training.

Even with the continued increases in training costs, we are able to keep our budget reasonable due to a long standing philosophy of *training trainers* and utilizing web based resources. Roll Call Training with videos or DVD's helps save on costs and we receive training assistance due to participation in regional Homeland Security initiatives. We have also been fairly successful in securing training grant funds which are many times paid directly to the provider and have no impact on our budget other than down time for officers involved in the training. To take advantage of grant funded training opportunities, which many times require matching dollars, we maintain funds for this purpose as well.

BUDGET SUMMARY

Goals and Objectives

A well-trained police force is necessary to provide the community with police officers that are knowledgeable in a field that is constantly changing. Training results in a more effective organization and reduces the risk of liability. A majority of the training involves annual certification in areas of Breathalyzer operations, radar operations and firearms training. Other training includes legal updates, accident investigation, blood borne pathogens, evidence technical school, basic detective school, management and supervisory school and many others.

Homeland Security and National Incident Command training has been increased, fortunately much of this training is done via the internet.

As indicated, techniques and information in the field of public safety are in a constant state of change. Demands on police agencies in areas of certification, required training and liability issues require that we continue to train officers in all areas of criminal justice.

Technology is also an area that requires constant update training. We continue to invest in this type of instruction for both internal use as well as investigative purposes.

Performance Data

In 2009, officers logged over 1,060 hours of training.

Some examples of this training are:

- | | |
|--------------------------------|------------------------------|
| Search & Seizure | Community Policing |
| Investigations | Firearms |
| Field Training Supervision | Technology Crimes |
| DARE Updates | Bicycle Patrol Techniques |
| First Aid | Blood borne Pathogens |
| Hazardous Materials | Accident Scene Investigation |
| Evidence Technician Processing | Management & Supervision |
| Legal Updates | Homeland Security |

As an agency we participate in many other areas of training and education as the need arises and the opportunities are available. We continue to be part of a regional consortium and train with area departments on a regular basis.

**CITY OF CHARLOTTE
240 - ACT 302 POLICE TRAINING
BUDGET REQUEST FY 2010/2011**

302 - ACT 302 POLICE TRAINING

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
748.000	Conferences & Training	695	1,416	160	196	1,200	1,396	4,000	2,000	2,000	2,000
748.302	302 Training	3,090	2,948	785	2,060	1,800	3,860	4,000	4,000	4,000	4,000
TOTAL		3,785	4,364	945	2,256	3,000	5,256	8,000	6,000	6,000	6,000

DDA FUND

CITY OF CHARLOTTE
260 - DDA FUND
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																											
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Unrestricted Net Assets @ 7/1/09</td> <td style="text-align: right;">110,761</td> </tr> <tr> <td>+ Projected 09/10 Revenues</td> <td style="text-align: right;">64,501</td> </tr> <tr> <td>- Projected 09/10 Expenditures</td> <td style="text-align: right;"><u>(61,255)</u></td> </tr> <tr> <td> Projected Unrestricted Net Assets @ 6/30/10</td> <td style="text-align: right;">114,007</td> </tr> <tr> <td>+ Budgeted 10/11 Revenues</td> <td style="text-align: right;">71,095</td> </tr> <tr> <td>- Budgeted 10/11 Expenditures</td> <td style="text-align: right;"><u>(71,153)</u></td> </tr> <tr> <td> Projected Unrestricted Net Assets @ 6/30/11</td> <td style="text-align: right;">113,949</td> </tr> </table>	Unrestricted Net Assets @ 7/1/09	110,761	+ Projected 09/10 Revenues	64,501	- Projected 09/10 Expenditures	<u>(61,255)</u>	Projected Unrestricted Net Assets @ 6/30/10	114,007	+ Budgeted 10/11 Revenues	71,095	- Budgeted 10/11 Expenditures	<u>(71,153)</u>	Projected Unrestricted Net Assets @ 6/30/11	113,949	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash-on-hand @ 7/1/09</td> <td style="text-align: right;">117,892</td> </tr> <tr> <td>+ Projected 09/10 Revenues</td> <td style="text-align: right;">64,501</td> </tr> <tr> <td>- Projected 08/09 Expenditures</td> <td style="text-align: right;"><u>(61,255)</u></td> </tr> <tr> <td> Projected Cash-on-hand @ 6/30/10</td> <td style="text-align: right;">121,138</td> </tr> <tr> <td>+ Budgeted 10/11 Revenues</td> <td style="text-align: right;">71,095</td> </tr> <tr> <td>- Budgeted 10/11 Expenditures</td> <td style="text-align: right;"><u>(71,153)</u></td> </tr> <tr> <td> Projected Cash-on-hand @ 6/30/11</td> <td style="text-align: right;">121,080</td> </tr> </table>	Cash-on-hand @ 7/1/09	117,892	+ Projected 09/10 Revenues	64,501	- Projected 08/09 Expenditures	<u>(61,255)</u>	Projected Cash-on-hand @ 6/30/10	121,138	+ Budgeted 10/11 Revenues	71,095	- Budgeted 10/11 Expenditures	<u>(71,153)</u>	Projected Cash-on-hand @ 6/30/11	121,080
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**CITY OF CHARLOTTE
260 - DDA FUND
REVENUE/EXPENDITURE SUMMARY FY 2010/2011**

Program	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
	FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
TOTAL REVENUES	56,358	60,098	2,296	5,909	58,592	64,501	60,000	71,095	71,095	71,095
TOTAL EXPENDITURES 800 - ECONOMIC DEVELOPMENT	26,558	51,031	13,936	29,700	31,555	61,255	69,230	71,153	71,153	71,153
REVENUES OVER (UNDER) EXPENDITURES	29,800	9,067	(11,640)	(23,791)	27,037	3,246	(9,230)	(58)	(58)	(58)

**CITY OF CHARLOTTE
260 - DDA FUND
REVENUE PROJECTIONS FY 2010/2011**

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
411.000	Current Tax Collection	51,270	55,141	-	-	56,966	56,966	57,000	59,500	59,500	59,500
415.000	Special Assessment Revenue	-	-	-	4,617	118	4,735	-	9,345	9,345	9,345
424.000	Parking Permits	2,770	2,095	1,030	830	1,170	2,000	2,000	2,000	2,000	2,000
501.000	Interest Income	2,528	2,062	466	162	88	250	1,000	250	250	250
596.000	Sundry Revenue	(210)	800	800	300	250	550	-	-	-	-
	TOTAL	56,358	60,098	2,296	5,909	58,592	64,501	60,000	71,095	71,095	71,095

FUND 260 – D.D.A. FUND
DEPARTMENT 800 – ECONOMIC DEVELOPMENT

DEPARTMENT FUNCTION

The Charlotte Downtown Development Authority (DDA) was organized under Act 197 of 1975 by ordinance in April 1991. The ordinance establishes the downtown area as a Tax Increment Financing Authority (TIFA). This enables the authority to capture taxes levied on the district by all jurisdictions on the property value that has increased since the base year of 1991. The DDA uses this tax revenue to undertake downtown revitalization and development activities.

The DDA is charged with establishing a development plan, to determine the method of financing the plan, and to set an annual budget to implement the plan. Each step must be approved by the City Council. The authority board has control over the funds as long as the funds are spent in accordance with the plan approved by the City Council. The City has been designated to act as their paying agent and provides accounting services. The State of Michigan requires an annual audit, and it was determined the most economical method would be to incorporate this into the City's audit report.

DDA Amendment

The DDA boundaries were amended seven years ago to include portions of Seminary and Horatio Streets in conjunction with the redevelopment of the former Charlotte Junior High School. A portion of the funds generated from this boundary expansion were committed at the time of expansion to the creation of a residential façade improvement grant program, similar to the DDAs traditional façade improvement program aimed at downtown businesses.

This expansion is set to expire and the DDA boundaries to return to their pre-expansion locations at the end of 10 years (2013), or the capture of \$288,750 from the expansion area, whichever comes first. At this time, it appears the 10 year time periods will end prior to the captured funds cap being reached.

BUDGET SUMMARY

Personnel

The City of Charlotte's Community Development Director is the only employee associated with the DDA and is responsible for the administration of the authority.

Vehicles

There are no vehicles associated with the DDA, although the Department of Public Works is often used to complete projects within the DDA district, and they use vehicles on a regular basis.

Goals and Objectives

Maintain an atmosphere conducive to attracting new customers and businesses to downtown Charlotte.

Enhance the historic character and image of downtown Charlotte.

Partner with Can Do! and other organizations to promote the community throughout the region with a comprehensive marketing campaign.

OPERATING NEEDS

Generally, this budget continues the implementation of the 20-year DDA plan, enacted in April 2000, as well as the 2003 plan amendment. It also reflects activities associated with the Charlotte Downtown Blueprint 2005. Other needs include city support services from the Department of Public Works, tree and flower care and planting, sidewalk snow removal subsidization, as well as garbage removal. This year’s budget is intended to support DDA initiatives that include the Courthouse Square Farmer’s Market, the Celebrate Charlotte Festival, the DDAs Façade Improvement Grant Programs, the Can Do! community marketing campaign, and capital outlays for downtown gateway and infrastructure improvements.

Contractual Services

Sidewalk Snow Removal	\$14,018
Waste Management - Downtown.....	2,000
Streetscape Maintenance.....	<u>1,500</u>
Total	<u>\$17,518</u>

Contribution to Others

Courthouse Square	\$9,000
Can Do! Marketing Campaign.....	5,000
Frontier Days Festival (Sept. 2009).....	1,500
Celebrate Charlotte Festival (June 2010).....	<u>1,500</u>
Total	<u>\$17,000</u>

Capital Outlay - Improvements

Parking Lot Improvements(s)	\$15,000
Residential Façade Grant Program.....	<u>2,500</u>
Total	<u>\$32,000</u>

Special Purpose Expenses

Courthouse Square Concert Series Sponsorship	\$5,000
Farmer’s Market Sponsorship.....	<u>1,500</u>
Total	<u>\$6,500</u>

**CITY OF CHARLOTTE
260 - DDA FUND
BUDGET REQUEST FY 2010/2011**

800 - ECONOMIC DEVELOPMENT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	1,433	1,510	626	429	771	1,200	2,500	1,500	1,500	1,500
707.000	Part-time Staff Wages	2,008	2,088	1,040	1,040	1,040	2,080	2,080	2,080	2,080	2,080
721.000	FICA/Medicare - City Share	265	274	127	112	138	250	350	275	275	275
728.000	Retirement Plans (City Share)	135	152	64	44	81	125	300	180	180	180
731.000	Materials & Supplies	817	2,052	969	2,196	250	2,446	1,500	1,000	1,000	1,000
737.000	Printing & Publishing	-	496	436	-	500	500	1,000	500	500	500
746.000	Professional Services	-	-	-	-	-	-	-	5,000	5,000	5,000
748.000	Conferences & Training	-	-	-	-	300	300	500	500	500	500
749.000	Contractual Services	4,421	12,470	1,326	6,935	10,000	16,935	16,000	17,518	17,518	17,518
753.000	Special Purpose Expenses	-	-	-	-	-	-	-	6,500	6,500	6,500
755.000	Contribution to Others	8,000	17,000	1,500	5,000	12,000	17,000	17,000	17,000	17,000	17,000
851.000	MVP Equipment Rental	1,199	1,260	972	725	725	1,450	1,500	1,500	1,500	1,500
862.000	Cap. Outlay- Improvements	7,643	11,760	5,920	13,070	5,000	18,070	25,000	17,500	17,500	17,500
972.000	Sundry	637	1,969	956	149	750	899	1,500	100	100	100
TOTAL		26,558	51,031	13,936	29,700	31,555	61,255	69,230	71,153	71,153	71,153

LDFA FUND

CITY OF CHARLOTTE
261 - LDFA FUND
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																																			
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Unrestricted Net Assets @ 7/1/09</td> <td style="text-align: right;">1,131,414</td> </tr> <tr> <td>+ Projected 09/10 Revenues</td> <td style="text-align: right;">114,370</td> </tr> <tr> <td>- Projected 09/10 Expenditures</td> <td style="text-align: right;"><u>(16,250)</u></td> </tr> <tr> <td> Projected Unrestricted Net Assets @ 6/30/10</td> <td style="text-align: right;">1,229,534</td> </tr> <tr> <td>+ Budgeted 10/11 Revenues</td> <td style="text-align: right;">101,500</td> </tr> <tr> <td>- Budgeted 10/11 Expenditures</td> <td style="text-align: right;"><u>(362,350)</u></td> </tr> <tr> <td>Projected Unrestricted Net Assets @ 6/30/11</td> <td style="text-align: right;">968,684</td> </tr> <tr> <td>Reserved Fund Balance - MEDC debt obligation</td> <td style="text-align: right;"><u>(93,834)</u></td> </tr> <tr> <td>Total Projected Unrestricted Net Assets @ 6/30/11</td> <td style="text-align: right;"><u>874,850</u></td> </tr> </table>	Unrestricted Net Assets @ 7/1/09	1,131,414	+ Projected 09/10 Revenues	114,370	- Projected 09/10 Expenditures	<u>(16,250)</u>	Projected Unrestricted Net Assets @ 6/30/10	1,229,534	+ Budgeted 10/11 Revenues	101,500	- Budgeted 10/11 Expenditures	<u>(362,350)</u>	Projected Unrestricted Net Assets @ 6/30/11	968,684	Reserved Fund Balance - MEDC debt obligation	<u>(93,834)</u>	Total Projected Unrestricted Net Assets @ 6/30/11	<u>874,850</u>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash-on-hand @ 7/1/09</td> <td style="text-align: right;">1,130,456</td> </tr> <tr> <td>+ Projected 09/10 Revenues</td> <td style="text-align: right;">114,370</td> </tr> <tr> <td>- Projected 09/10 Expenditures</td> <td style="text-align: right;"><u>(16,250)</u></td> </tr> <tr> <td> Projected Cash-on-hand @ 6/30/10</td> <td style="text-align: right;">1,228,576</td> </tr> <tr> <td>+ Budgeted 10/11 Revenues</td> <td style="text-align: right;">101,500</td> </tr> <tr> <td>- Budgeted 10/11 Expenditures</td> <td style="text-align: right;"><u>(362,350)</u></td> </tr> <tr> <td>Projected Cash-on-hand @ 6/30/11</td> <td style="text-align: right;">967,726</td> </tr> <tr> <td>Reserved Fund Balance - MEDC debt obligation</td> <td style="text-align: right;"><u>(93,834)</u></td> </tr> <tr> <td>Available Cash-on-hand @ 6/30/11</td> <td style="text-align: right;"><u>873,892</u></td> </tr> </table>	Cash-on-hand @ 7/1/09	1,130,456	+ Projected 09/10 Revenues	114,370	- Projected 09/10 Expenditures	<u>(16,250)</u>	Projected Cash-on-hand @ 6/30/10	1,228,576	+ Budgeted 10/11 Revenues	101,500	- Budgeted 10/11 Expenditures	<u>(362,350)</u>	Projected Cash-on-hand @ 6/30/11	967,726	Reserved Fund Balance - MEDC debt obligation	<u>(93,834)</u>	Available Cash-on-hand @ 6/30/11	<u>873,892</u>
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CITY OF CHARLOTTE
261 - LDFA FUND
REVENUE PROJECTIONS FY 2010/2011

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
411.000	Current Tax Collection	159,097	117,599	-	-	110,370	110,370	110,000	97,500	97,500	97,500
501.000	Interest Income	31,878	20,009	5,050	1,943	2,057	4,000	10,000	4,000	4,000	4,000
596.000	Sundry Revenue	-	-	-	-	-	-	-	-	-	-
TOTAL		190,975	137,608	5,050	1,943	112,427	114,370	120,000	101,500	101,500	101,500

**FUND 261 – LOCAL DEVELOPMENT FINANCE AUTHORITY (LDFA)
DEPARTMENT 800 – ECONOMIC DEVELOPMENT**

DEPARTMENT FUNCTION

The Combs Industrial park was designated as a Local Development Finance Authority by City resolution in 1988. An LDFA permits the capture of property taxes within its districts for the purpose of funding capital improvements aimed at retaining or attracting industries in the park. The taxes collected within the LDFA will only be in the amount representing the increase in taxable value above the base year (1987) value. LDFA funds may serve as possible matching funds for infrastructure grants, or upon pending revisions in state law, as a means of securing property acquisition and to undertake those select projects outside the LDFA district that substantially benefit properties within the district.

BUDGET SUMMARY

Personnel

There are no personnel solely associated with this fund, although its administration is generally the responsibility of the Community Development Director.

Goals and Objectives

Develop and maintain high-quality municipal infrastructure and to promote industrial development

OPERATING NEEDS

The LDFA provides the City of Charlotte with a funding mechanism for making capital improvements to the Combs Industrial park. LDFA Funds may be used separately as funds for improvements such as roads, water and sewer mains, or they may be leveraged as matching funds for greater State or Federal grants.

This year's budget includes \$5,000 to support the Can Do! community marketing campaign, this is the fourth year the LDFA has made this contribution.

The city received a loan from the State of Michigan Community Development Block Grant program in 2001 for the extension of sewer utilities within the park, and fund balance has been bolstered over the past four years to handle this loan repayment. This FY 10/11 LDFA budget reflects the continuing payments on this loan expected to last for another 8 years.

Professional Services

Attorney & Consulting..... \$1,000

Contractual Services

Marketing partnership..... \$5,000

Capital Outlay – Improvements

New City Park..... \$356,000

**CITY OF CHARLOTTE
261 - LDFA FUND
BUDGET REQUEST FY 2009/2010**

800 - ECONOMIC DEVELOPMENT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
735.000	Dues & Subscriptions	235	230	230	250	-	250	250	250	250	250
746.000	Professional Services	-	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000
749.000	Contractual Services	5,000	5,000	-	5,000	-	5,000	5,000	5,000	5,000	5,000
862.000	Cap. Outlay- Improvements	-	-	-	-	10,000	10,000	356,000	356,000	356,000	356,000
871.000	Principal	17,874	17,874	4,468	-	-	-	17,874	-	-	-
972.000	Sundry	-	-	-	-	-	-	100	100	100	100
TOTAL		23,109	23,104	4,698	5,250	11,000	16,250	380,224	362,350	362,350	362,350

FUND 261 – LDFA FUND
DEPARTMENT 999 – CONTRIBUTIONS TO OTHER FUNDS

DEPARTMENT FUNCTION

This department accounts for the operating transfers to other funds. The use of a separate department provides for better documentation and tracking of these transactions.

BUDGET SUMMARY

The city received a loan from the State of Michigan Community Development Block Grant program in 2001 for the extension of sewer utilities within Combs Industrial Park. The original amount of the loan was \$229,229. The amount required to pay the FY 10/11 debt obligation is \$17,874. As a general obligation of the City, repayment of this loan is recorded in the Community Development department of the General Fund. The LDFA Fund, however, is responsible for funding 100% of this obligation through a contribution to the General Fund.

OPERATIONAL NEEDS

Contribution to Other Funds

Contribution to General Fund \$17,874

**CITY OF CHARLOTTE
261 - LDFA FUND
BUDGET REQUEST FY 2010/2011**

999 - CONTRIBUTIONS TO OTHER FUNDS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
859.101	Contrib. to General Fund	-	-	-	-	17,874	17,874	17,874	17,874	17,874	17,874
	TOTAL	-	-	-	-	17,874	17,874	17,874	17,874	17,874	17,874

ECONOMIC DEVELOPMENT FUND

CITY OF CHARLOTTE
270 - ECONOMIC DEVELOPMENT FUND
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																											
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CITY OF CHARLOTTE
270 - ECONOMIC DEVELOPMENT FUND
REVENUE/EXPENDITURE SUMMARY FY 2010/2011

Program	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
	FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
TOTAL REVENUES	9,240	3,166	990	267	35,000	35,267	1,500	-	-	-
TOTAL EXPENDITURES										
800 - ECONOMIC DEVELOPMENT	43,127	45,977	23,239	23,361	24,705	48,066	56,055	54,270	50,820	50,820
REVENUES OVER (UNDER) EXPENDITURES	(33,887)	(42,811)	(22,249)	(23,094)	10,295	(12,799)	(54,555)	(54,270)	(50,820)	(50,820)

**CITY OF CHARLOTTE
270 - ECONOMIC DEVELOPMENT FUND
REVENUE PROJECTIONS FY 2010/2011**

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
437.002	State Aid	-	-	-	-	-	-	-	-	-	-
492.000	Sale of Land	-	-	-	-	35,000	35,000	-	-	-	-
501.000	Interest Income	8,240	3,166	990	267	-	267	1,500	-	-	-
594.000	Gain/Loss on Sale of Assets	-	-	-	-	-	-	-	-	-	-
596.000	Sundry Revenue	1,000	-	-	-	-	-	-	-	-	-
	TOTAL	9,240	3,166	990	267	35,000	35,267	1,500	-	-	-

FUND 270 – ECONOMIC DEVELOPMENT FUND
DEPARTMENT 800 – ECONOMIC DEVELOPMENT

DEPARTMENT FUNCTION

This fund was initially created to account for funds used to develop the Combs Industrial Park. In January 1985, Sam and Louise Combs donated 189 acres of land to the City of Charlotte for the expressed purpose of facilitating development within the park. The Economic Development Fund is funded primarily by the sale of property within the park and by State and Federal Grants.

Combs Industrial Park was formally recognized as a Certified Industrial Park by the Michigan Economic Developers Association in 1999 and must adhere to exacting standards to sustain its certification. It has since been recertified as a Michigan Certified Business Park, and the protective covenants remain in place. The park was recertified 2006 and will be recertified in 2010.

BUDGET SUMMARY

The City of Charlotte, being the developer of the park, is responsible to build the roads, drainage, and water and sewer mains within the park. The City is also responsible to maintain the public right-of-way as well as monitor and manage development within the parks.

With the hope of continuing to encourage healthy industrial growth, the City must invest funds and energy to maintain a commitment to the Combs Industrial Park. Anticipated industrial growth activities for the year 2010 include continued marketing of the park, and a continued partnership with CB Richard Ellis/Martin.

Personnel

The administration of this fund is primarily the responsibility of the Community Development Director and 50 percent of his salary and fringe benefits are accounted for here.

Goals and Objectives

Market the Industrial Park on a regional, national, and international scale with the cooperation and collaboration of the appropriate local, regional and state economic development agencies and organizations.

Maintain well-landscaped public Right of Way

Continue to administer tax abatement policy and industrial development covenants

OPERATING NEEDS

Generally, this budget represents continued efforts to ensure that Combs Industrial Park is a viable place to do business and an attractive place to start a business. This includes mowing the grass in public areas, planting trees in designated areas, as well as continued work to enhance the marketability of the park.

Professional Services

Contractual Services

Surveys, Mapping	\$750
Legal	<u>750</u>
Total	<u>\$1,500</u>

Grass Clipping	\$5,000
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CITY OF CHARLOTTE
270 - ECONOMIC DEVELOPMENT FUND
BUDGET REQUEST FY 2010/2011

800 - ECONOMIC DEVELOPMENT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	28,534	29,497	14,673	15,077	15,073	30,150	30,150	30,150	30,150	30,150
711.000	Longevity	-	587	587	603	-	603	600	750	750	750
714.000	Unused Sick & Vacation Leave	550	689	-	-	125	125	125	125	125	125
721.000	FICA/Medicare - City Share	2,161	2,230	1,085	1,113	1,162	2,275	2,365	2,375	2,375	2,375
723.000	Vision Care	136	148	68	60	80	140	140	165	165	165
724.000	Life, Work Comp, Unemployment	200	271	(31)	55	465	520	465	465	465	465
725.604	Dental & Health Benefits	6,099	6,886	3,439	3,641	3,359	7,000	7,000	8,250	6,100	6,100
728.000	Retirement Plans (City Share)	3,500	3,537	1,726	1,969	2,141	4,110	4,110	4,390	3,090	3,090
731.000	Materials & Supplies	-	-	-	8	250	258	500	250	250	250
735.000	Dues & Subscriptions	-	250	250	-	50	50	1,000	250	250	250
746.000	Professional Services	-	-	-	-	-	-	4,000	1,500	1,500	1,500
748.000	Conferences & Training	-	-	-	-	-	-	1,000	500	500	500
749.000	Contractual Services	1,947	1,882	1,442	835	2,000	2,835	3,500	5,000	5,000	5,000
851.000	MVP Equipment Rental	-	-	-	-	-	-	1,000	-	-	-
972.000	Sundry	-	-	-	-	-	-	100	100	100	100
TOTAL		43,127	45,977	23,239	23,361	24,705	48,066	56,055	54,270	50,820	50,820

AIRPORT FUND

**CITY OF CHARLOTTE
280 - AIRPORT FUND
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2009/2010**

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																											
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**CITY OF CHARLOTTE
280 - AIRPORT FUND
REVENUE/EXPENDITURE SUMMARY FY 2009/2010**

Program	ACTUAL		7/1/2008 12/31/2008	FY 2009/2010			BUDGETED FY 09/10	PROJECTED FY 2010/2011		
	FY 07/08	FY 08/09		7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL		DEPT HEAD	CITY MANAGER	CITY COUNCIL
TOTAL REVENUES	77,333	10,625	43,856	64,212	68,924	133,136	78,750	123,500	123,500	111,500
TOTAL EXPENDITURES 830 - AIRPORT	132,794	113,426	66,344	57,495	66,234	123,729	129,500	122,986	122,986	110,986
REVENUES OVER (UNDER) EXPENDITURES	(55,461)	(102,801)	(22,488)	6,717	2,690	9,407	(50,750)	514	514	514

**CITY OF CHARLOTTE
280 - AIRPORT FUND
REVENUE/EXPENDITURE SUMMARY FY 2009/2010**

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
444.000	Airport Hangar Rent	23,113		10,322	12,210	8,790	21,000	17,000	21,000	21,000	21,000
501.000	Interest Income	-	-	-	7	-	7	1,500	-	-	-
592.000	Fuel Sales	44,458		32,596	31,055	20,445	51,500	50,000	50,000	50,000	50,000
593.000	Rent Earned - City Property	9,762	10,625	938	10,539	-	10,539	10,250	10,500	10,500	10,500
596.000	Sundry Revenue	-	-	-	90	-	90	-	-	-	-
605.101	Contribution From General Fund	-	-	-	10,311	39,689	50,000	-	42,000	42,000	30,000
	TOTAL	77,333	10,625	43,856	64,212	68,924	133,136	78,750	123,500	123,500	111,500

**FUND 280 – GENERAL FUND
DEPARTMENT 830 – AIRPORT**

DEPARTMENT FUNCTION

The Fitch H. Beach Municipal Airport property was donated to the City by Mr. Fitch H. Beach in 1944 and has provided aviation services to the area ever since. As a local General Aviation airport, it serves the community and region as part of the federal, state and local transportation network.

The City of Charlotte provides both outside and enclosed hangar storage for a variety of aircraft, as well as fuel sales at the airfield. The city also provides terminal and hangar space for a Fixed Base Operation

that provides aircraft maintenance services, aircraft rental and flight training.

Beach Airport is used by hobby fliers, as well as private business and commercial pilots and their aircraft. It has also been a focal point of the Celebrate Charlotte Festival with hot air balloon activities, the Lions Club Pancake Breakfast and Father's Day Fly-In located there each June.

BUDGET SUMMARY

Goals and Objectives

Provide safe facilities and service to the flying community.

Enhance revenue paid to the City for hangar/land leases and property taxes to help offset airport expenditures.

Continue to explore ways for more community and county wide financial participation in support of the airport.

Create a professional environment for a Fixed Base Operation through rehabilitation of the facility as needed.

OPERATING NEEDS

Professional Services

Airport Manager.....	\$10,000
Plumbing, heating, & electrical	2,000
Total	<u>\$12,000</u>

Contractual Services

Grass Cutting	\$7,300
AWOS – Operations & Maintenance.....	5,000
Weed Control	1,500
Solid Waste Disposal	<u>900</u>
Total	<u>\$14,200</u>

Capital Outlay – Improvements

Local match for MDOT projects.....	\$7,500
Continued facility rehab	<u>2,000</u>
Total	<u>\$9,500</u>

**CITY OF CHARLOTTE
280 - AIRPORT FUND
BUDGET REQUEST FY 2010/2011**

830 - AIRPORT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	2,941	3,790	978	323	2,500	2,823	4,500	4,000	4,000	4,000
707.000	Part-time Staff Wages	20,848	-	-	-	-	-	-	-	-	-
721.000	FICA/Medicare - City Share	1,819	288	74	25	191	216	300	306	306	306
728.000	Retirement Plans (City Share)	291	377	96	31	250	281	500	480	480	480
731.000	Materials & Supplies	64,136	5,141	2,896	68	500	568	2,000	1,000	1,000	1,000
734.000	Gasoline & Oil	-	38,190	27,991	26,963	17,537	44,500	60,000	45,000	45,000	45,000
741.000	Maintenance - Eq/Bldg/Grnds	324	2,681	123	253	1,500	1,753	3,000	3,000	3,000	3,000
743.000	Taxes	-	1,072	1,072	1,636	3,364	5,000	1,500	5,000	5,000	5,000
744.000	Telephone & Pagers	1,763	-	-	-	-	-	-	-	-	-
745.000	Utilities	7,058	13,174	4,033	3,613	5,000	8,613	9,000	9,000	9,000	9,000
746.000	Professional Services	3,941	4,154	2,095	5,215	6,500	11,715	12,000	12,000	12,000	11,500
747.000	Insurance & Bonds	8,953	6,511	(10)	-	7,500	7,500	8,000	7,500	7,500	7,500
748.000	Conferences & Training	125	13,660	-	-	-	-	-	-	-	-
749.000	Contractual Services	12,897	6,757	7,915	10,081	5,919	16,000	14,700	14,200	14,200	12,200
851.000	MVP Equipment Rental	6,154	5,578	2,979	711	9,000	9,711	10,000	10,000	10,000	10,000
862.000	Cap. Outlay- Improvements	660	-	5,000	7,049	2,000	9,049	3,500	9,500	9,500	-
865.000	Cap. Outlay - Computer Equip.	-	239	239	-	-	-	-	-	-	-
972.000	Sundry	884	11,814	10,863	1,527	4,473	6,000	500	2,000	2,000	2,000
		132,794	113,426	66,344	57,495	66,234	123,729	129,500	122,986	122,986	110,986

BUILDING AUTHORITY BONDS 2001

CITY OF CHARLOTTE
311 - BUILDING AUTHORITY BONDS 2001
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																											
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**CITY OF CHARLOTTE
311 - BUILDING AUTHORITY BONDS 2001
REVENUE PROJECTIONS FY 2010/2011**

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
605.101	Contribution from General Fund	46,182	48,237	24,120	23,382	23,378	46,760	46,760	45,255	45,255	45,255
605.510	Contribution from W & S Fund	22,747	23,758	11,880	11,520	11,515	23,035	23,035	22,290	22,290	22,290
TOTAL		68,929	71,995		34,902	34,893	69,795	69,795	67,545	67,545	67,545

FUND 311 – BUILDING AUTHORITY BONDS 2001
DEPARTMENT 826 – DEBT SERVICE

DEPARTMENT FUNCTION

This Fund serves as the debt fund for payment of the 2001 Building Authority Bonds issued to cover \$735,000 of Construction Costs of a new DPW facility and renovations to the existing structure.

Each year, this fund receives operating transfers from the Water & Sewer Fund and General Fund to cover the annual debt payments and paying agent fees.

BUDGET SUMMARY

The amount required to pay the fiscal year's debt obligation is \$67,545. The General Fund is responsible for 67% of this amount. The Water & Sewer Fund will fund the remaining 33%.

Operating Transfers

From General Fund.....	\$45,255
From Water & Sewer Fund.....	<u>22,290</u>
Total	<u>\$67,545</u>

**CITY OF CHARLOTTE
311 - BUILDING AUTHORITY BONDS 2001
BUDGET REQUEST FY 2010/2011**

826 - DEBT SERVICE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
871.000	Principal	45,000	50,000	-	-	50,000	50,000	50,000	50,000	50,000	50,000
872.000	Interest Expense	23,655	21,720	10,860	9,760	9,760	19,520	19,520	17,270	17,270	17,270
873.000	Paying Agent Fees	275	275	138	138	137	275	275	275	275	275
TOTAL		68,930	71,995		9,898	59,897	69,795	69,795	67,545	67,545	67,545

MICHIGAN TRANSPORTATION BONDS 2001

CITY OF CHARLOTTE
312 - MICHIGAN TRANSPORTATION BONDS 2001
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																											
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**CITY OF CHARLOTTE
312 - MICHIGAN TRANSPORTATION BONDS 2001
REVENUE/EXPENDITURE SUMMARY FY 2010/2011**

REVENUE/EXPENDITURE SUMMARY

Program	ACTUAL		7/1/2008 12/31/2008	FY 2009/2010			BUDGETED FY 09/10	PROJECTED FY 2010/2011		
	FY 07/08	FY 08/09		7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL		DEPT HEAD	CITY MANAGER	CITY COUNCIL
TOTAL REVENUES	73,133	71,085	35,544	36,942	36,933	73,875	73,875	76,380	76,380	76,380
TOTAL EXPENDITURES 826 - DEBT SERVICE	73,133	71,085	70,948	73,738	137	73,875	73,875	76,380	76,380	76,380
REVENUES OVER (UNDER) EXPENDITURES	-	-	(35,404)	(36,796)	36,796	-	-	-	-	-

**CITY OF CHARLOTTE
312 - MICHIGAN TRANSPORTATION BONDS 2001
REVENUE PROJECTIONS FY 2010/2011**

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
605.202	Contribution from Major Street	43,880	42,651	21,324	22,164	22,161	44,325	44,325	45,828	45,828	45,828
605.203	Contribution from Local Street	29,253	28,434	14,220	14,778	14,772	29,550	29,550	30,552	30,552	30,552
	TOTAL	73,133	71,085	35,544	36,942	36,933	73,875	73,875	76,380	76,380	76,380

FUND 312 – MICHIGAN TRANSPORTATION BONDS 2001
DEPARTMENT 826 – DEBT SERVICE

DEPARTMENT FUNCTION

This Fund serves as the debt fund for payment of the 2001 Michigan Transportation Bonds issued to cover \$775,000 of construction costs for street re-surfacing.

Each year, this fund receives operating transfers from the Major Street Fund and Local Street Fund to cover the annual debt payments and paying agent fees.

BUDGET SUMMARY

The amount required to pay the fiscal year's debt obligation and associated fees is \$76,380. The Major Street Fund is responsible for 60% of this amount. The Local Street Fund will transfer the remaining 40%.

Operating Transfers

From Major Street Fund.....	\$45,828
From Local Street Fund.	<u>30,552</u>
Total	<u>\$76,380</u>

**CITY OF CHARLOTTE
312 - MICHIGAN TRANSPORTATION BONDS 2001
BUDGET REQUEST FY 2010/2011**

826 - DEBT SERVICE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
871.000	Principal	45,000	45,000	45,000	50,000	-	50,000	50,000	55,000	55,000	55,000
872.000	Interest Expense	27,858	25,810	25,810	23,600	-	23,600	23,600	21,105	21,105	21,105
873.000	Paying Agent Fees	275	275	138	138	137	275	275	275	275	275
TOTAL		73,133	71,085	70,948	73,738	137	73,875	73,875	76,380	76,380	76,380

FACILITY BLDG & SITE BONDS 2008

CITY OF CHARLOTTE
330 - 2008 FACILITY BUILDING & SITE BONDS
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																											
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**CITY OF CHARLOTTE
330 - 2008 FACILITY BUILDING & SITE BONDS
REVENUE PROJECTIONS FY 2010/2011**

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
411.000	Current Tax Collection	-	168,090	158,942	133,329	53,380	186,709	185,000	189,800	189,800	189,800
	TOTAL	-	168,090	158,942	133,329	53,380	186,709	185,000	189,800	189,800	189,800

FUND 330 – 2008 FACILITY BUILDING & SITE BONDS
DEPARTMENT 826 – DEBT SERVICE

DEPARTMENT FUNCTION

This fund serves as the debt fund for payment of the 2008 Facility Building & Site Bonds issued to cover \$3,000,000 of construction costs for the west side fire station construction and city hall improvements.

This fund receives property tax revenue from a voter approved debt millage which covers the annual debt payments and paying agent fees.

BUDGET SUMMARY

The amount required to pay the 10/11 fiscal year's debt obligation and associated fees is \$188,056.

CITY OF CHARLOTTE
330 - 2008 FACILITY BUILDING & SITE BONDS
BUDGET REQUEST FY 2010/2011

826 - DEBT SERVICE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
871.000	Principal	-	20,000	-	-	55,000	55,000	55,000	65,000	65,000	65,000
872.000	Interest Expense	-	108,463	45,888	62,163	62,161	124,324	124,324	122,056	122,056	122,056
873.000	Paying Agent Fees	-	1,000	500	-	1,000	1,000	1,000	1,000	1,000	1,000
	TOTAL	-	129,463	46,388	62,163	118,161	180,324	180,324	188,056	188,056	188,056

BUILDING FUND

CITY OF CHARLOTTE
411 - BUILDING FUND
FUND BALANCE & CASH-ON-HAND PROJECTIONS FY 2010/2011

FUND BALANCE PROJECTION		CASH-ON-HAND PROJECTION																											
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**CITY OF CHARLOTTE
411 - BUILDING FUND
REVENUE PROJECTIONS FY 2010/2011**

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
501.000	Interest Income	1,377	16,684	-	-	-	-	500	-	-	-
605.000	Contributions from other funds	-	-	-	-	-	-	-	-	-	-
698.000	Bond Proceeds	3,000,000	-	-	-	-	-	-	-	-	-
	TOTAL	3,001,377	16,684	-	-	-	-	500	-	-	-

FUND 411 – BUILDING FUND
DEPARTMENT 604 – BOND PROCEED EXPENDITURES

DEPARTMENT FUNCTION

The Building Funds' appropriations are for the construction of the West Side Fire Station and renovations of the existing City Hall. This construction project will be funded entirely by G.O. Bond proceeds. The sale of G.O. bonds were approved by the residents of Charlotte in the November 2007 election. Construction of the West Side Fire Station was completed in December 2008. The remaining bond funds will be used for renovations at city hall. The primary renovations in FY 2010/2011 budget year will be the re-wiring of City Hall.

OPERATING NEEDS

Contractual Services \$36,238

**CITY OF CHARLOTTE
411 - BUILDING FUND
BUDGET REQUEST FY 2010/2011**

604 - BOND PROCEED EXPENDITURES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
746.000	Professional Services	411,582	202,431	176,517	-	-	-	-	-	-	-
749.000	Contractual Services	780,528	1,467,698	1,351,817	15,840	59,160	75,000	100,555	36,238	36,238	36,238
972.000	Sundry	28,745	14,339	13,152	-	1,500	1,500	-	-	-	-
TOTAL		1,220,855	1,684,468	1,541,486	15,840	60,660	76,500	100,555	36,238	36,238	36,238

RECYCLING FUND

CITY OF CHARLOTTE
500 - RECYCLING FUND
RETAINED EARNINGS & CASH-ON-HAND PROJECTIONS FY 2010/2011

RETAINED EARNINGS PROJECTION		CASH-ON-HAND PROJECTION																											
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**CITY OF CHARLOTTE
500 - RECYCLING FUND
REVENUE PROJECTIONS FY 2010/2011**

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
438.000	County Grant	27,052	34,080	16,893	13,813	10,187	24,000	22,000	24,000	24,000	24,000
501.000	Interest Income	908	990	268	82	168	250	600	250	250	250
595.000	Sale of Recyclable Material	35,769	29,151	21,520	13,888	13,112	27,000	20,000	27,000	27,000	27,000
596.000	Sundry Revenue	536	6,487	6,487	-	200	200	600	500	500	500
	TOTAL	64,265	70,708	45,168	27,783	23,667	51,450	43,200	51,750	51,750	51,750

FUND 500 – RECYCLING FUND
DEPARTMENT 841 – HALL STREET RECYCLING CENTER

DEPARTMENT FUNCTION

This fund provides for the continuance of a recycling drop off center at Hall Street for the City of Charlotte and Eaton, Carmel, Chester, and Benton Townships. The Charlotte Area Recycling Authority, CARA provides a recycling alternative for the Charlotte area residents and businesses by coordinating acceptable recyclables with reliable markets. CARA provides educational opportunities through use of flyers, on-site instruction and demonstrations.

The center is open Saturdays 8:30 am to noon, and Tuesdays 10:00 am - Noon, and Tuesdays 3:30 pm - 7:00 pm in the Spring and Summer, and 3:00 pm - 6:00 pm in the fall and winter for the convenience of its users. The Recycling center is staffed by a maximum of five part-time City employees.

BUDGET SUMMARY

CARA's purpose is to provide a recycling alternative for the residents and businesses of the Charlotte Area by coordinating acceptable recyclables with reliable markets. The recycling center focuses on materials, which cannot be conveniently recycled elsewhere in the community. The Eaton County Solid Waste Alternatives Grant Program, operated through the Eaton County Resource Recovery, currently funds certain aspects of our program to help assure its continuance. Approved funds are to be spent within the County's fiscal year of October 1st to September 30th.

This budget provides for a maximum of four part-time employees as follows:

- 1 coordinator at \$12.00/hr.; based on an average of 15 hours per week.
- 1 lead worker at \$10.00/hr.; based on 12 hours per week.
- 1 recycling worker at \$8.00/hr.; based on 10 hours per week
- 2 recycling workers at \$7.40/hr.; based on 8 hours per week

This budget also provides for 1 deputy and 6 inmates one-half day per week at a rate of \$150.00. The FY 10/11 annual contractual amount is \$7,800.

These expenditures are necessary to keep pace with the increased amount of incoming recyclables within the limited time allowable while maintaining quality requirements for existing markets.

Goals and Objectives

- Increase the quantities of materials being recycled
- Cultivate more metals - to attract larger paying markets
- Seek out markets for currently unacceptable recyclables
- Continue with educational opportunities to promote waste reduction and recycling based on the needs of the community
- Work on cooperative marketing with other recycling units
- Pending availability of staffing extend hours of operations
- Provide interaction with local schools
- Look at feasibility of new site and equipment to make larger bales
- Encourage more local businesses to recycle
- Continue improving recycling operations and efficiency

OPERATING NEEDS

Contractual Services

Eaton County Corrections.....	\$7,800
Solid Waste Disposal	2,100
Trailer Repairs	1,000
Grass Cutting	<u>800</u>
Total	<u>\$9,700</u>

Capital Outlay- Equipment

Large Baler.....	\$12,000
Baler Enclosure	7,000
Yard Ramp	6,000
Three Phase Power.....	<u>1,000</u>
Total	<u>\$26,000</u>

**CITY OF CHARLOTTE
500 - RECYCLING FUND
BUDGET REQUEST FY 2010/2011**

999 - CONTRIBUTIONS TO OTHER FUNDS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
859.101	Contrib. to General Fund	6,670	6,850	3,426	3,522	3,518	7,040	7,040	7,040	7,040	7,040
		6,670	6,850	3,426	3,522	3,518	7,040	7,040	7,040	7,040	7,040

**CITY OF CHARLOTTE
500 - RECYCLING FUND
BUDGET REQUEST FY 2010/2011**

841 - HALL STREET RECYCLING CENTER

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	957	1,515	885	1,236	864	2,100	1,500	1,500	1,500	1,500
707.000	Part-time Staff Wages	19,651	23,179	11,785	11,370	11,500	22,870	24,000	28,600	28,600	28,600
721.000	FICA/Medicare - City Share	1,577	1,888	969	964	946	1,910	1,950	2,300	2,300	2,300
724.000	Life, Work Comp, Unemployment	(62)	271	(31)	55	58	113	1,000	1,330	1,330	1,330
728.000	Retirement Plans (City Share)	76	153	90	125	95	220	160	180	150	150
731.000	Materials & Supplies	2,300	1,534	603	2,134	2,000	4,134	1,500	2,200	2,200	2,200
745.000	Utilities	1,425	1,516	594	686	700	1,386	1,700	2,000	2,000	2,000
747.000	Insurance & Bonds	3,859	3,414	(37)	-	4,010	4,010	4,010	3,600	3,600	3,600
749.000	Contractual Services	8,910	10,184	5,027	11,107	6,000	17,107	8,900	9,700	9,700	9,700
851.000	MVP Equipment Rental	1,165	2,526	1,643	2,039	1,000	3,039	1,200	1,300	1,300	1,300
864.000	Capital Outlay - Equipment	-	1,728	1,727	-	-	-	-	26,000	26,000	26,000
972.000	Sundry	467	30	-	-	100	100	300	200	200	200
TOTAL		40,325	47,938	23,255	29,716	27,273	56,989	46,220	78,910	78,880	78,880

FUND 500 – RECYCLING FUND
DEPARTMENT 999 – CONTRIBUTIONS TO OTHER FUNDS

DEPARTMENT FUNCTION

This department accounts for the operating transfers to other funds. The use of a separate department provides for better documentation and tracking of these transactions.

BUDGET SUMMARY

The Recycling Fund incurs a benefit from items budgeted for and charged to the General Fund. Through an agreement with CARA the Recycling Fund reimburses the General Fund for a percentage of these charges, limited to 15% of operating expenses.

OPERATIONAL NEEDS

Contribution to Other Funds

Contribution to General Fund \$7,040

WATER & SEWER FUND

CITY OF CHARLOTTE
510 - WATER & SEWER FUND
RETAINED EARNINGS & CASH-ON-HAND PROJECTIONS FY 2010/2011

RETAINED EARNINGS PROJECTION	CASH-ON-HAND PROJECTION																																		
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CITY OF CHARLOTTE
510 - WATER & SEWER FUND
REVENUE/EXPENSE SUMMARY FY 2010/2011

Program	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
	FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
TOTAL REVENUES	3,061,302	2,706,116	1,446,555	1,390,087	1,283,382	2,673,469	2,786,700	3,683,355	3,683,355	3,683,355
TOTAL EXPENDITURES										
610 - SEWER ADMINISTRATION	1,276,120	1,234,644	604,978	560,844	1,152,247	1,713,091	1,705,940	1,704,941	1,677,461	1,677,461
620 - SEWER "MISS DIG" OPERATIONS	16,238	18,375	10,324	7,050	10,800	17,850	19,050	17,520	17,340	17,340
621 - SEWER MAINTENANCE MAINS	67,787	73,141	26,087	22,502	45,503	68,005	72,255	74,770	74,330	74,330
622 - SEWER MAINTENANCE SERVICES	29,533	32,266	16,257	14,279	21,305	35,584	32,670	27,360	27,120	27,120
623 - DAY LIFT STATION	3,572	4,458	120,750	1,252	2,348	3,600	3,600	3,780	3,750	3,750
624 - REYNOLDS LIFT STATION	4,775	4,910	1,975	1,755	4,595	6,350	6,620	5,140	5,100	5,100
625 - MEIJER LIFT STATION	3,400	4,037	2,188	1,043	1,832	2,875	2,830	4,140	4,100	4,100
626 - LANSING LIFT STATION	11,844	15,973	5,802	6,034	14,715	20,749	19,230	15,610	15,580	15,580
627 - BEECH LIFT STATION	2,627	7,172	3,254	2,054	2,549	4,603	5,550	5,690	5,660	5,660
628 - TIRRELL LIFT STATION	34,352	47,622	35,729	23,679	43,156	66,835	72,100	49,370	49,210	49,210
629 - CHAD LIFT STATION	2,830	4,800	1,953	1,535	11,361	12,896	13,020	4,090	4,060	4,060
630 - NORTHWAY LIFT STATION	1,295	204	13	282	117	399	800	710	700	700
631 - W.W.T.P. OPERATIONS	411,403	434,319	239,220	187,954	210,421	398,375	432,525	500,450	497,820	497,820
632 - W.W.T.P. BLDG & YARD MAINTENANCE	13,632	13,132	6,151	30,431	19,707	50,138	12,500	12,990	12,960	12,960
640 - WATER ADMINISTRATION	311,551	341,520	155,268	194,164	206,765	400,929	436,205	387,135	367,220	367,220
650 - WATER "MISS DIG" OPERATIONS	24,206	17,985	10,385	16,350	5,784	22,134	16,000	17,520	17,340	17,340
651 - WATER MAINTENANCE MAINS	46,508	56,652	29,467	24,296	15,304	39,600	38,000	52,930	52,530	52,530
652 - WATER MAINTENANCE SERVICES	31,279	52,567	28,939	13,138	19,532	32,670	33,670	43,230	42,850	42,850
653 - WATER METER MAINTENANCE	14,105	8,067	3,418	1,991	5,749	7,740	10,140	7,490	7,430	7,430
654 - WATER METER READING	31,407	36,962	17,647	14,809	14,885	29,694	25,115	34,930	34,510	34,510
661 - WATER PRODUCTION & OPERATION	207,402	210,821	132,473	156,821	144,945	301,766	213,370	358,340	357,400	357,400
662 - BUILDING & GROUNDS MAINTENANCE	3,441	2,896	1,267	3,459	1,161	4,620	3,120	10,980	10,950	10,950
670 - SEWER NEW MAINS	351	-	-	-	-	-	-	-	-	-
671 - SEWER NEW SERVICES	850	1,454	1,413	4,372	4,028	8,400	2,220	2,630	2,620	2,620
672 - SEWER NEW EQUIPMENT	9,990	(812)	(812)	-	-	-	7,500	2,000	2,000	2,000
674 - SEWER REPLACEMENT SERVICES	5,934	10,019	8,811	1,561	1,561	3,122	7,150	7,700	7,680	7,680
675 - SEWER REPLACEMENT EQUIPMENT	20,820	12,755	7,363	3,114	-	3,114	6,000	5,000	5,000	5,000
676 - WATER NEW MAINS	962	-	-	-	-	-	52,090	52,090	52,090	52,090
677 - WATER NEW SERVICES	2,494	1,833	1,592	413	2,087	2,500	2,900	2,500	2,490	2,490
678 - WATER NEW EQUIPMENT	(716)	8,437	1,150	-	-	-	3,000	1,000	1,000	1,000
679 - WATER NEW METERS	9,239	17,435	12,800	233	233	466	1,770	14,830	14,810	14,810
680 - WATER NEW HYDRANTS	(1,001)	(1,465)	-	-	-	-	1,600	1,780	1,770	1,770
681 - WATER TOWER	2,240	3,468	1,012	6,370	500	6,870	10,100	2,500	2,500	2,500
682 - WATER REPLACEMENT MAINS	20,712	12,277	12,277	62	8,738	8,800	8,800	11,680	11,670	11,670
683 - WATER REPLACEMENT SERVICES	56,257	46,720	43,755	18,291	18,291	36,582	35,670	43,980	43,880	43,880
684 - WATER REPLACEMENT EQUIPMENT	-	-	-	-	-	-	500	500	500	500
685 - WATER REPLACEMENT HYDRANTS	3,744	7,941	30	989	1,000	1,989	3,400	4,260	4,240	4,240
686 - WELLHEAD PROTECTION	1,684	1,660	203	839	800	1,639	2,200	6,000	6,000	6,000
999 - CONTRIBUTIONS TO OTHER FUNDS	360,032	369,483	184,740	195,270	195,265	390,535	390,535	389,790	389,790	389,790
REVENUES OVER (UNDER) EXPENSES	18,403	(407,612)	(281,324)	(127,149)	(903,902)	(1,031,051)	(923,045)	(204,001)	(150,106)	(150,106)

CITY OF CHARLOTTE
510 - WATER & SEWER FUND
REVENUE PROJECTIONS FY 2010/2011

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
437.008	State Grant - Abandoned Well	3,408	1,199	-	782	-	782	-	-	-	-
437.661	State Grant - Wellhead Protect	-	-	-	-	-	-	-	3,200	3,200	3,200
439.003	Federal Grant - FEMA	24,795	-	-	-	-	-	-	-	-	-
501.000	Interest Income	65,940	13,433	6,696	855	1,645	2,500	40,000	10,000	10,000	10,000
502.000	Assessment/Lien Interest	-	-	-	865	-	865	-	-	-	-
551.000	Water - Utility Billing	788,974	762,116	400,052	403,711	366,289	770,000	790,000	1,307,720	1,307,720	1,307,720
551.001	Water Billing - Sprinkling	45,392	32,660	30,771	28,108	3,892	32,000	40,000	35,000	35,000	35,000
552.000	Water System Equity Charge	78,999	2,750	-	900	1,800	2,700	9,000	2,700	2,700	2,700
552.001	Water Tap Fees	4,569	2,529	-	-	1,200	1,200	3,000	2,500	2,500	2,500
553.000	Water - Sales to City	47,402	46,862	23,456	21,900	22,200	44,100	44,100	41,790	41,790	41,790
554.000	Water - Miscellaneous Charges	8,846	7,113	3,753	4,160	2,700	6,860	8,000	7,000	7,000	7,000
555.000	Water - Meters Sold	10,657	3,690	1,738	662	738	1,400	5,000	3,600	3,600	3,600
556.000	Water - Penalties & Fines	11,623	12,066	6,278	6,050	5,950	12,000	12,000	12,500	12,500	12,500
557.000	Water - Sundry	-	1,440	1,440	125	125	250	1,600	1,200	1,200	1,200
561.000	Sewer - Utility Billing	1,769,393	1,701,377	892,317	901,948	848,052	1,750,000	1,750,000	2,194,745	2,194,745	2,194,745
562.000	Sewer System Equity Charge	155,600	8,750	-	1,750	3,500	5,250	17,000	5,400	5,400	5,400
562.001	Sewer Tap Fee	(7,300)	129	-	1,562	1,500	3,062	3,000	1,000	1,000	1,000
563.000	Sewer - Cleanout & Augering	22,722	26,867	13,627	2,679	8,321	11,000	30,000	27,000	27,000	27,000
564.000	Sewer - Penalties & Fines	25,293	26,994	13,749	12,965	13,035	26,000	29,000	27,000	27,000	27,000
594.000	Gain/Loss on Sale of Assets	-	-	-	-	-	-	-	-	-	-
596.000	Sundry Revenue	4,989	56,141	52,678	1,065	2,435	3,500	5,000	1,000	1,000	1,000
	TOTAL	3,061,302	2,706,116	1,446,555	1,390,087	1,283,382	2,673,469	2,786,700	3,683,355	3,683,355	3,683,355

**FUND 510 – WATER & SEWER FUND
DEPARTMENT 610 – SEWER ADMINISTRATION**

DEPARTMENT FUNCTION

The Administration department is responsible for supervisory and management making decisions for the wastewater treatment facility. Administration costs are also charged to the Water Department (Department 640), since much of the activity involves both departments.

BUDGET SUMMARY

The department budget is used for expending a percentage of the salaries and fringe benefits of the administrative employees of the Department of Public Works and a percentage of the fringe benefits of the hourly employees based on actual wages expended for each work program. Other expenses of this department are all related to the support of administration, such as office supplies, postage, dues and subscriptions, printing and publishing, insurance, and conference and workshop.

The Department of Public Works Administration budget allocates a percentage of the salary based on the estimated time expended during the fiscal year for sewer administration programs are as follows:

Director of Public Works	20%
Utility Superintendent	50%
Assistant Utility Superintendent	80%
DPW Foreman	25%
DPW Secretary	35%

The fringe benefit costs include the above personnel, 100% of WWTP hourly personnel and 23% of the DPW employees' fringe benefit costs. Said percentage of cost is based on the estimated hourly cost budgeted within Wastewater as compared to the total hourly cost budgeted in other funds.

OPERATING NEEDS

Professional Services

Legal/Engineering - General \$8,000

Capital Outlay – Computer Equipment

Miscellaneous \$1,000

Debt Service

2005 W&S Refunding Bonds (Principal) \$335,000
2005 W&S Refunding Bonds (Interest)..... 242,886
1996 Eaton County W&S Bonds (Principal) 205,000
1996 Eaton County W&S Bonds (Interest)..... 8,970

Total \$791,856

CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011

610 - SEWER ADMINISTRATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	126,548	134,641	70,395	51,568	49,882	101,450	70,820	107,190	107,190	107,190
704.000	Staff Wages	8,788	9,230	4,409	5,470	7,190	12,660	12,660	12,660	12,660	12,660
710.000	Compensated Absences	73,169	55,427	31,657	26,956	18,044	45,000	35,000	37,650	37,650	37,650
711.000	Longevity	8,371	7,965	7,691	7,578	-	7,578	8,500	9,500	9,500	9,500
714.000	Unused Sick & Vacation Leave	3,485	3,459	-	-	3,040	3,040	3,040	9,600	9,600	9,600
715.000	Health Reimbursement	2,183	2,784	1,421	1,309	2,981	4,290	4,290	4,290	4,290	4,290
718.000	Auto Allowance	456	446	227	303	307	610	610	610	610	610
719.000	Clothing Allowance	3,201	4,153	1,634	1,405	2,260	3,665	3,665	3,230	3,230	3,230
721.000	FICA/Medicare - City Share	17,393	17,053	8,949	7,195	7,305	14,500	28,075	14,150	14,150	14,150
723.000	Vision Care	1,772	1,355	335	495	1,615	2,110	2,110	2,110	2,110	2,110
724.000	Life, Work Comp, Unemployment	5,618	5,419	(622)	978	14,437	15,415	15,415	16,000	16,000	16,000
725.604	Dental & Health Benefits	103,380	100,333	50,117	42,264	38,981	81,245	81,245	95,300	70,320	70,320
728.000	Retirement Plans (City Share)	24,708	26,520	15,572	10,716	9,284	20,000	40,260	20,750	18,250	18,250
728.001	Retirement Health Savings	626	630	324	372	328	700	700	700	700	700
731.000	Materials & Supplies	8	195	169	696	604	1,300	300	300	300	300
732.000	Postage	2,757	2,481	1,376	1,252	1,448	2,700	2,700	2,600	2,600	2,600
735.000	Dues & Subscriptions	635	98	-	48	452	500	500	700	700	700
737.000	Printing & Publishing	30	8	8	-	200	200	200	200	200	200
744.000	Telephone & pagers	803	838	408	291	509	800	800	900	900	900
746.000	Professional Services	14,115	2,515	2,115	4,096	5,904	10,000	10,000	8,000	8,000	8,000
747.000	Insurance & Bonds	19,755	20,160	3,637	-	21,000	21,000	21,000	24,150	24,150	24,150
748.000	Conferences & Training	1,916	1,877	184	591	1,003	1,594	1,600	2,000	2,000	2,000
853.000	Hydrant Rental	12,500	12,504	6,252	5,778	5,772	11,550	11,550	10,595	10,595	10,595
865.000	Cap. Outlay - Computer Equip.	2,436	1,641	566	234	-	234	-	1,000	1,000	1,000
871.000	Principal	-	-	-	-	530,000	530,000	530,000	540,000	540,000	540,000
872.000	Interest Expense	357,528	334,881	148,039	136,099	174,101	310,200	310,200	289,856	289,856	289,856
971.000	Depreciation	482,710	487,213	250,000	255,000	255,000	510,000	510,000	490,000	490,000	490,000
972.000	Sundry	1,229	818	115	150	600	750	700	900	900	900
		1,276,120	1,234,644	604,978	560,844	1,152,247	1,713,091	1,705,940	1,704,941	1,677,461	1,677,461

FUND 510 – WATER & SEWER FUND
DEPARTMENTS 620 thru 630 – SEWER COLLECTION

DEPARTMENT FUNCTION

The purpose of the collection system is to collect and consolidate waste from homes, business and industry and to transport the waste to the Wastewater Treatment Plant for further treatment prior to discharge into the receiving stream. The collection system consists of approximately 38 miles of sewer mains, 500 manholes and 8 sewage lift stations. Much of the sewage collection system flows by gravity, while other areas flow to sewage pump stations where the sewage is pumped to a higher elevation where it flows by gravity to the main pumping station. The main pumping station receives the entire flow contribution from the community and pumps this flow to the wastewater treatment plant for processing. This department also provides for the repair and maintenance of sewer mains, service connections, sewer manholes and sewage lift stations.

BUDGET SUMMARY

Goals and Objectives

Operate system in an efficient and cost effective manor

Continue to videotape mains for early detection of problems

Continue effort of cleaning all Sanitary Sewers over a three-year period

OPERATING NEEDS

Contractual Services in the various maintenance accounts are for services required that DPW is not able to perform and/or is contracts out. Examples are as follows: Lansing Electric Motors and Fuel Tank Services (Inspection).

Contractual Services
(Department 621)

Jet Clean Cochran Avenue..... \$5,000

Contractual Services
(Department 622)

Various Services \$1,000

Contractual Services
(Department 623)

Various Services \$400

Contractual Services
(Department 624)

Various Services \$400

Contractual Services
(Department 625)

Various Services \$500

Contractual Services
(Department 626)

Replace Influent Valve..... \$5,000

Contractual Services
(Department 627)

Various Services \$1,200

Contractual Services
(Department 628)

Various Services \$8,000

Contractual Services
(Department 629)

Various Services \$500

Contractual Services
(Department 630)

Various Services \$200

CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011

620 - SEWER "MISS DIG" OPERATIONS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	8,334	9,599	5,302	4,142	5,632	9,774	10,400	9,000	9,000	9,000
721.000	FICA/Medicare - City Share	637	734	405	316	436	752	800	690	690	690
728.000	Retirement Plans (City Share)	852	947	537	421	611	1,032	1,100	1,080	900	900
731.000	Materials & Supplies	66	96	10	73	159	232	250	250	250	250
851.000	MVP Equipment Rental	6,349	6,999	4,070	2,098	3,962	6,060	6,500	6,500	6,500	6,500
		16,238	18,375	10,324	7,050	10,800	17,850	19,050	17,520	17,340	17,340

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

621 - SEWER MAINTENANCE MAINS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	22,203	22,663	8,239	8,147	19,428	27,575	27,575	21,700	21,700	21,700
721.000	FICA/Medicare - City Share	1,690	1,722	627	620	1,490	2,110	2,110	1,660	1,660	1,660
728.000	Retirement Plans (City Share)	2,159	2,284	817	853	2,067	2,920	2,920	2,610	2,170	2,170
731.000	Materials & Supplies	626	1,082	552	903	497	1,400	650	800	800	800
749.000	Contractual Services	-	-	-	-	-	-	5,000	5,000	5,000	5,000
851.000	MVP Equipment Rental	41,109	45,390	15,852	11,979	22,021	34,000	34,000	43,000	43,000	43,000
		67,787	73,141	26,087	22,502	45,503	68,005	72,255	74,770	74,330	74,330

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

622 - SEWER MAINTENANCE SERVICES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	14,407	13,437	7,053	5,593	11,027	16,620	16,800	12,000	12,000	12,000
721.000	FICA/Medicare - City Share	1,102	1,026	538	427	863	1,290	1,290	920	920	920
728.000	Retirement Plans (City Share)	1,475	1,356	714	591	1,183	1,774	1,780	1,440	1,200	1,200
731.000	Materials & Supplies	1,153	2,760	2,509	407	893	1,300	1,800	2,000	2,000	2,000
749.000	Contractual Services	-	4,241	-	4,309	291	4,600	1,000	1,000	1,000	1,000
851.000	MVP Equipment Rental	11,396	9,446	5,443	2,952	7,048	10,000	10,000	10,000	10,000	10,000
		29,533	32,266	16,257	14,279	21,305	35,584	32,670	27,360	27,120	27,120

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

623 - DAY LIFT STATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	1,744	1,661	621	549	1,011	1,560	1,560	1,700	1,700	1,700
721.000	FICA/Medicare - City Share	133	126	47	42	78	120	120	130	130	130
728.000	Retirement Plans (City Share)	184	165	61	55	115	170	170	200	170	170
731.000	Materials & Supplies	95	19	-	52	48	100	100	50	50	50
745.000	Utilities	393	580	224	213	337	550	550	600	600	600
749.000	Contractual Services	240	872	119,123	85	315	400	400	400	400	400
851.000	MVP Equipment Rental	783	1,035	674	256	444	700	700	700	700	700
		3,572	4,458	120,750	1,252	2,348	3,600	3,600	3,780	3,750	3,750

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

624 - REYNOLDS LIFT STATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	2,331	2,045	1,043	788	2,612	3,400	3,400	2,000	2,000	2,000
721.000	FICA/Medicare - City Share	178	156	79	60	200	260	260	150	150	150
728.000	Retirement Plans (City Share)	240	203	104	79	281	360	360	240	200	200
731.000	Materials & Supplies	105	-	-	-	-	-	200	150	150	150
745.000	Utilities	707	1,134	452	355	890	1,245	1,100	1,300	1,300	1,300
749.000	Contractual Services	144	513	(201)	85	-	85	300	400	400	400
851.000	MVP Equipment Rental	1,070	859	498	388	612	1,000	1,000	900	900	900
		4,775	4,910	1,975	1,755	4,595	6,350	6,620	5,140	5,100	5,100

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

625 - MEIJER LIFT STATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	1,649	1,994	807	436	604	1,040	1,040	2,000	2,000	2,000
721.000	FICA/Medicare - City Share	126	152	61	33	47	80	80	150	150	150
728.000	Retirement Plans (City Share)	172	200	82	45	65	110	110	240	200	200
731.000	Materials & Supplies	-	293	293	-	100	100	200	200	200	200
745.000	Utilities	508	484	186	179	466	645	500	550	550	550
749.000	Contractual Services	300	566	526	85	415	500	500	500	500	500
851.000	MVP Equipment Rental	645	348	233	265	135	400	400	500	500	500
		3,400	4,037	2,188	1,043	1,832	2,875	2,830	4,140	4,100	4,100

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

626 - LANSING LIFT STATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	978	1,580	680	1,096	1,096	2,192	1,800	1,600	1,600	1,600
721.000	FICA/Medicare - City Share	74	120	52	84	84	168	140	120	120	120
728.000	Retirement Plans (City Share)	104	159	68	114	114	228	190	190	160	160
731.000	Materials & Supplies	1,827	1,698	1,615	1,091	1,200	2,291	1,600	1,700	1,700	1,700
745.000	Utilities	5,295	6,282	2,739	2,057	4,713	6,770	6,400	6,400	6,400	6,400
749.000	Contractual Services	3,110	5,460	236	1,267	7,233	8,500	8,500	5,000	5,000	5,000
851.000	MVP Equipment Rental	456	674	412	325	275	600	600	600	600	600
		11,844	15,973	5,802	6,034	14,715	20,749	19,230	15,610	15,580	15,580

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

627 - BEECH LIFT STATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	988	2,308	1,094	961	599	1,560	1,560	1,500	1,500	1,500
721.000	FICA/Medicare - City Share	76	175	83	74	46	120	120	110	110	110
728.000	Retirement Plans (City Share)	99	228	110	95	75	170	170	180	150	150
731.000	Materials & Supplies	-	788	689	75	525	600	600	500	500	500
745.000	Utilities	964	1,322	611	533	620	1,153	1,400	1,400	1,400	1,400
749.000	Contractual Services	-	1,396	-	-	200	200	900	1,200	1,200	1,200
851.000	MVP Equipment Rental	500	955	667	316	484	800	800	800	800	800
		2,627	7,172	3,254	2,054	2,549	4,603	5,550	5,690	5,660	5,660

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

628 - TIRRELL LIFT STATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	7,395	9,414	4,822	8,456	5,044	13,500	11,000	8,000	8,000	8,000
721.000	FICA/Medicare - City Share	563	718	368	645	382	1,027	840	610	610	610
728.000	Retirement Plans (City Share)	760	941	485	848	630	1,478	1,160	960	800	800
731.000	Materials & Supplies	471	4,817	3,571	2,400	1,500	3,900	4,000	3,200	3,200	3,200
745.000	Utilities	21,103	23,192	9,417	8,238	14,000	22,238	21,500	25,000	25,000	25,000
749.000	Contractual Services	845	4,912	15,048	100	20,000	20,100	31,000	8,000	8,000	8,000
851.000	MVP Equipment Rental	3,215	3,628	2,018	2,992	1,600	4,592	2,600	3,600	3,600	3,600
		34,352	47,622	35,729	23,679	43,156	66,835	72,100	49,370	49,210	49,210

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

629 - CHAD LIFT STATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	1,103	1,832	564	820	640	1,460	1,460	1,500	1,500	1,500
721.000	FICA/Medicare - City Share	84	140	43	63	47	110	110	110	110	110
728.000	Retirement Plans (City Share)	113	185	57	83	67	150	150	180	150	150
731.000	Materials & Supplies	(98)	357	-	-	2,000	2,000	2,200	400	400	400
745.000	Utilities	591	709	304	206	480	686	700	800	800	800
749.000	Contractual Services	625	530	490	90	7,800	7,890	7,800	500	500	500
851.000	MVP Equipment Rental	412	1,047	495	273	327	600	600	600	600	600
		2,830	4,800	1,953	1,535	11,361	12,896	13,020	4,090	4,060	4,060

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

630 - NORTHWAY LIFT STATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	288	174	11	74	74	148	250	300	300	300
721.000	FICA/Medicare - City Share	22	13	1	5	5	10	20	20	20	20
728.000	Retirement Plans (City Share)	29	17	1	8	8	16	30	40	30	30
731.000	Materials & Supplies	322	-	-	-	-	-	100	100	100	100
745.000	Utilities	-	-	-	-	-	-	100	-	-	-
749.000	Contractual Services	598	-	-	-	-	-	200	200	200	200
851.000	MVP Equipment Rental	36	-	-	195	30	225	100	50	50	50
		1,295	204	13	282	117	399	800	710	700	700

FUND 510 – WATER & SEWER FUND
DEPARTMENTS 631 thru 632 – SEWER TREATMENT

DEPARTMENT FUNCTION

The upgraded Charlotte Wastewater Treatment Plant was completed and placed into operation in March 1, 2002. The plant is designed with the capacity to treat an influent of 1.80 million gallons per day. During the fiscal year of 08/09 the treatment plant received an influent flow of 343.400 million gallons of sewage, this equates to a daily average flow of 0.941 million gallons per day. Staffing of the department consists of the Superintendent, Assistant Superintendent and four operators. Three individual operators are licensed by the Michigan Department of Natural Resources and Environment (MDNRE) to operate treatment facilities in the State of Michigan. The primary function of this department is to insure the safe and efficient operation of the treatment facility and to comply with requirements mandated by the United States Environmental Protection Agency (USEPA) and the Michigan Department of Natural Resources and Environment (MDNRE).

BUDGET SUMMARY

Goals and Objectives

Continuing effort on behalf of the staff to ensure continual safe and efficient operation of the facility.

Preventative equipment and building maintenance as well as adherence to federal, state and local regulations to ensure safe and efficient operation of the facility.

OPERATING NEEDS

Contractual Services
(Department 631)

Disposal of sewage
Sludge Removal
Testing
Maintenance of boilers & HVAC system
Fire Extinguisher inspection & repair
SCBA inspection & certification
Laboratory equipment inspection
Electrical motor repair
Miscellaneous equipment & pump repair
CP-5 Upgrade

Various items as listed above..... \$80,000

Professional Services
(Department 631)

Various Services \$10,000

Capital Outlay- Equipment
(Department 631)

Grit Washer..... \$50,000

Contractual Services
(Department 632)

Grass cutting \$2,900
Trash removal 1,300
Various Services 4,200

Total \$7,000

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

631 - W.W.T.P. OPERATIONS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	141,065	148,681	75,620	58,863	61,772	120,635	120,635	131,000	131,000	131,000
721.000	FICA/Medicare - City Share	10,767	11,344	5,770	4,488	4,742	9,230	9,230	10,020	10,020	10,020
728.000	Retirement Plans (City Share)	14,640	15,208	7,772	6,148	6,612	12,760	12,760	15,730	13,100	13,100
731.000	Materials & Supplies	7,301	11,064	5,823	626	10,374	11,000	15,000	12,000	12,000	12,000
738.000	Operating Supplies	55,350	52,779	11,631	28,356	15,644	44,000	44,000	54,000	54,000	54,000
739.000	Laboratory Supplies	9,167	8,325	4,568	2,396	6,804	9,200	9,200	9,200	9,200	9,200
744.000	Telephone & Pagers	3,367	2,084	933	1,393	1,207	2,600	2,600	2,200	2,200	2,200
745.000	Utilities	80,601	95,772	41,813	35,456	51,544	87,000	87,000	102,000	102,000	102,000
746.000	Professional Services	2,130	24,474	35,907	-	15,000	15,000	25,000	10,000	10,000	10,000
748.000	Conferences & Training	1,258	1,703	693	100	1,700	1,800	2,000	2,100	2,100	2,100
749.000	Contractual Services	65,170	40,818	34,506	43,308	20,692	64,000	75,000	80,000	80,000	80,000
851.000	MVP Equipment Rental	20,492	21,865	14,014	6,820	10,180	17,000	26,000	22,000	22,000	22,000
864.000	Cap. Outlay - Equip.	-	-	-	-	4,000	4,000	4,000	50,000	50,000	50,000
972.000	Sundry	95	202	170	-	150	150	100	200	200	200
		411,403	434,319	239,220	187,954	210,421	398,375	432,525	500,450	497,820	497,820

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

632 - W.W.T.P. BLDG & YARD MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	2,732	1,400	576	337	1,263	1,600	2,200	1,500	1,500	1,500
721.000	FICA/Medicare - City Share	209	106	44	26	96	122	170	110	110	110
728.000	Retirement Plans (City Share)	372	163	57	68	157	225	230	180	150	150
731.000	Materials & Supplies	2,012	3,348	870	2,688	400	3,088	2,500	2,500	2,500	2,500
749.000	Contractual Services	6,165	6,742	3,648	26,070	17,250	43,320	5,700	7,000	7,000	7,000
851.000	MVP Equipment Rental	2,142	1,373	956	1,242	541	1,783	1,700	1,700	1,700	1,700
		13,632	13,132	6,151	30,431	19,707	50,138	12,500	12,990	12,960	12,960

**FUND 510 – WATER & SEWER FUND
DEPARTMENTS 640 – WATER ADMINISTRATION**

DEPARTMENT FUNCTION

The City of Charlotte water system originated in 1886 with many expansions and improvements taking place through the years. The water system is divided into three primary areas; Administration; Power and Pumping; and Distribution.

The Administration is responsible for the supervisory and policy decisions of the City's water and sewer operations. Administration costs are also charged to the sewer department (Department 610), since much of the activity involves both departments.

Presently, two staff persons are certified by the Michigan Department of Natural Resources and Environment to operate the water plant. The Water Department pumped over 352.811 million gallons of water in 08/09. Annually, there is more water pumped than billed. This loss is due to fire fighting and fire training use, flushing of the system twice each year, breaks, leakage in the system and inoperative and inefficient meters. Accurate meter reading provides the financial means of support for the water and sewer systems. Therefore, it is important to reduce losses and increase efficiency in this area.

BUDGET SUMMARY

The Department budget is used for expending a percentage of the salaries and fringe benefits of the administrative employees of the Department of Public Works and a percentage of the fringe benefits of the hourly employees based on actual wages expended for each work program. The other expenses in this department are all related to the support of administration, such as office supplies, postage dues and subscriptions, printing and publishing, insurance and conference and workshops.

The Department of Public Works Administration budget allocates a percentage of the salary based on the estimated time expended during the fiscal year as follows:

Director of Public Works	20%
Utility Superintendent	50%
Assistant Utility Superintendent	20%
DPW Foreman	25%
DPW Secretary	35%

The fringe benefit costs include the above personnel, 100% of Water hourly personnel and 15% of the DPW employees' fringe benefits cost. Said percentage of cost is based on the estimated hourly cost budgeted within General Fund as compared to the total hourly cost budgeted in other funds.

OPERATING NEEDS

Professional Services

Various Services \$8,000

CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011

640 - WATER ADMINISTRATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	24,672	30,332	12,806	36,006	34,814	70,820	70,820	74,920	74,920	74,920
704.000	Staff Wages	8,788	9,230	4,409	5,470	7,190	12,660	12,660	12,660	12,660	12,660
710.000	Compensated Absences	20,607	25,881	11,189	13,251	14,749	28,000	28,000	17,800	17,800	17,800
711.000	Longevity	4,936	5,883	5,670	5,598	598	6,196	5,000	5,500	5,500	5,500
714.000	Unused Sick & Vacation Leave	2,595	23,419	-	-	2,450	2,450	2,450	6,650	6,650	6,650
715.000	Health Reimbursement	1,473	2,054	1,096	1,223	50	1,273	1,050	1,050	1,050	1,050
718.000	Auto Allowance	153	166	76	303	307	610	610	610	610	610
719.000	Clothing Allowance	2,458	3,380	1,408	1,293	1,407	2,700	2,700	2,050	2,050	2,050
721.000	FICA/Medicare - City Share	5,073	7,387	2,776	4,795	4,355	9,150	19,000	9,275	9,275	9,275
723.000	Vision Care	1,206	889	191	301	1,299	1,600	1,600	1,270	1,270	1,270
724.000	Life, Work Comp, Unemployment	2,868	2,167	(249)	435	9,375	9,810	9,810	9,130	9,130	9,130
725.604	Dental & Health Benefits	53,313	57,151	28,547	36,778	33,922	70,700	70,700	66,825	49,310	49,310
728.000	Retirement Plans (City Share)	7,907	10,532	6,287	7,332	7,668	15,000	27,310	14,400	12,000	12,000
728.001	Retirement Health Savings	592	597	290	338	362	700	700	700	700	700
731.000	Materials & Supplies	105	46	46	227	53	280	200	100	100	100
732.000	Postage	1,138	1,131	598	605	635	1,240	1,300	1,200	1,200	1,200
735.000	Dues & Subscriptions	280	295	295	295	30	325	300	300	300	300
737.000	Printing & Publishing	1,433	1,028	195	-	500	500	1,400	1,100	1,100	1,100
746.000	Professional Services	11,094	6,675	3,325	1,320	5,000	6,320	20,000	8,000	8,000	8,000
747.000	Insurance & Bonds	4,651	4,798	(21)	-	2,250	2,250	2,250	4,800	4,800	4,800
748.000	Conferences & Training	1,783	1,896	80	324	1,376	1,700	1,700	2,000	2,000	2,000
853.000	Hydrant Rental	12,500	12,504	6,252	5,772	5,773	11,545	11,545	10,595	10,595	10,595
865.000	Cap. Outlay - Computer Equip.	288	-	-	-	-	-	-	-	-	-
971.000	Depreciation	141,516	133,912	70,002	72,498	72,502	145,000	145,000	136,000	136,000	136,000
972.000	Sundry	122	167	-	-	100	100	100	200	200	200
		311,551	341,520	155,268	194,164	206,765	400,929	436,205	387,135	367,220	367,220

FUND 510 – WATER & SEWER FUND
DEPARTMENTS 650 thru 654 – WATER DISTRIBUTION

DEPARTMENT FUNCTION

The water distribution system is a network of pipes of various sizes, two water towers with a capacity of 1,150,000 gallons, and three active pumping wells. This system distributes water throughout the community to domestic homes, commercial and industrial establishments, and fire protection. The City's water distribution system consists of approximately 52 miles of water mains, 600 valves, 400 water hydrants, and 3,575 service connections. Additional responsibilities include the Lead and Copper Testing Program, maintenance of water mains, maintenance of services, meter maintenance, backflow prevention and meter readings.

BUDGET SUMMARY

These departments account for the maintenance and operations of the water mains, services, and meters. It is important to regularly repair and replace components in the system in an attempt to provide a safe, dependable water supply for domestic purposes, industrial use and fire protection.

The Water Department is responsible for the operation and maintenance of the water production facility. Three wells are located in the south portion of the city, which have the capacity to pump over four million gallons of water per day. To insure this production capacity, we have established a program that each well is dismantled, inspected, and cleaned on a rotating five-year schedule.

Replacement and upgrading of water meters throughout the City is completed. Funding for meters in the FY 10/11 budget is for new and replacement meters as well as radio readers for pit meters.

The USEPA and MDNRE have mandated many new programs without providing the funding to local units of government. These unfunded mandates require the City to solely fund the programs at considerable cost to the water and sewer system users. This budget reflects funding for these programs.

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

650 - WATER "MISS DIG" OPERATIONS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	12,824	9,480	5,328	9,140	3,000	12,140	7,740	9,000	9,000	9,000
721.000	FICA/Medicare - City Share	982	725	407	699	228	927	590	690	690	690
728.000	Retirement Plans (City Share)	1,308	936	540	937	375	1,312	820	1,080	900	900
731.000	Materials & Supplies	320	294	58	169	181	350	350	350	350	350
851.000	MVP Equipment Rental	8,772	6,550	4,052	5,405	2,000	7,405	6,500	6,400	6,400	6,400
		24,206	17,985	10,385	16,350	5,784	22,134	16,000	17,520	17,340	17,340

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

651 - WATER MAINTENANCE MAINS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	18,763	23,864	11,918	8,514	4,676	13,190	13,190	20,000	20,000	20,000
721.000	FICA/Medicare - City Share	1,430	1,818	908	649	361	1,010	1,010	1,530	1,530	1,530
728.000	Retirement Plans (City Share)	2,091	2,571	1,246	863	537	1,400	1,400	2,400	2,000	2,000
731.000	Materials & Supplies	8,660	9,570	4,409	6,653	3,147	9,800	8,200	10,000	10,000	10,000
851.000	MVP Equipment Rental	15,564	18,829	10,986	7,617	6,583	14,200	14,200	19,000	19,000	19,000
		46,508	56,652	29,467	24,296	15,304	39,600	38,000	52,930	52,530	52,530

CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011

652 - WATER MAINTENANCE SERVICES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	15,869	25,897	14,080	7,182	7,598	14,780	14,780	19,000	19,000	19,000
721.000	FICA/Medicare - City Share	1,211	1,976	1,075	548	582	1,130	1,130	1,450	1,450	1,450
728.000	Retirement Plans (City Share)	1,609	2,627	1,457	736	824	1,560	1,560	2,280	1,900	1,900
731.000	Materials & Supplies	3,820	3,944	3,321	522	3,178	3,700	4,700	4,500	4,500	4,500
851.000	MVP Equipment Rental	8,770	18,123	9,006	4,150	7,350	11,500	11,500	16,000	16,000	16,000
		31,279	52,567	28,939	13,138	19,532	32,670	33,670	43,230	42,850	42,850

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

653 - WATER METER MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	2,891	4,793	1,285	1,262	2,238	3,500	3,500	3,000	3,000	3,000
721.000	FICA/Medicare - City Share	221	366	98	96	174	270	270	230	230	230
728.000	Retirement Plans (City Share)	317	482	132	126	244	370	370	360	300	300
731.000	Materials & Supplies	4,228	1,780	1,016	80	2,220	2,300	4,000	2,500	2,500	2,500
851.000	MVP Equipment Rental	6,448	646	887	427	873	1,300	2,000	1,400	1,400	1,400
		14,105	8,067	3,418	1,991	5,749	7,740	10,140	7,490	7,430	7,430

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

654 - WATER METER READING

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	19,560	23,081	10,655	9,405	9,405	18,810	14,475	21,000	21,000	21,000
721.000	FICA/Medicare - City Share	1,495	1,760	813	719	719	1,438	1,110	1,610	1,610	1,610
728.000	Retirement Plans (City Share)	2,216	2,382	1,090	1,014	1,090	2,104	1,530	2,520	2,100	2,100
851.000	MVP Equipment Rental	8,136	9,739	5,089	3,671	3,671	7,342	8,000	9,800	9,800	9,800
		31,407	36,962	17,647	14,809	14,885	29,694	25,115	34,930	34,510	34,510

FUND 510 – WATER & SEWER FUND
DEPARTMENTS 661 & 662 – WATER PRODUCTION & OPERATION

DEPARTMENT FUNCTION

The Water Department pumped 353 million gallons of water in FY 08/09 compared to 401 million gallons in FY 07/08.

The City's lead and copper monitoring program, required by the Environmental Protection Agency and the Michigan Department of Natural Resources and Environment, is in its thirteenth year. For the prior year, the City's lead & copper levels were acceptable. Presently, the City is treating the system with a blend of polyphosphate, which coats the interior of the piping preventing corrosion and releasing the lead and copper. With continued testing and monitoring of the system we will be able to determine if this process can adequately control copper levels.

BUDGET SUMMARY

State and Federal regulations continue to impact our cost of operation. It is extremely important that the City continue to monitor the quality of water distributed to our customers. The budget reflects the additional monitoring and treatment costs incurred to ensure the quality of the City's drinking water.

OPERATING NEEDS

Professional Services
(Department 661)

Replacement of Well #1A.....\$110,000

Contractual Services
(Department 662)

Upgrade one well house for generator connection..... \$7,500

Grass cutting 400

Total \$7,900

Contractual Services
(Department 661)

Equipment & distribution system repairs

MDNRE Annual fees

Copier maintenance contract

Well #3 cleaning and service

Various items as listed above..... \$60,000

CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011

661 - WATER PRODUCTION & OPERATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	63,351	60,388	30,541	36,094	36,094	72,188	39,220	47,000	47,000	47,000
721.000	FICA/Medicare - City Share	4,808	4,586	2,317	2,756	2,756	5,512	3,000	3,600	3,600	3,600
728.000	Retirement Plans (City Share)	6,643	6,245	3,164	3,737	3,737	7,474	4,150	5,640	4,700	4,700
731.000	Materials & Supplies	551	1,470	870	1,292	200	1,492	900	1,500	1,500	1,500
738.000	Operating Supplies	36,691	31,481	12,251	10,332	19,668	30,000	32,000	33,000	33,000	33,000
739.000	Laboratory Supplies	810	885	266	678	522	1,200	800	900	900	900
744.000	Telephone & Pagers	2,963	3,339	1,607	1,808	1,492	3,300	3,300	3,500	3,500	3,500
745.000	Utilities	49,449	69,366	31,748	28,773	38,227	67,000	70,000	75,000	75,000	75,000
746.000	Professional Services	6,387	8,646	35,759	1,978	33,022	35,000	35,000	110,000	110,000	110,000
748.000	Conferences & Training	1,186	1,039	579	388	612	1,000	1,000	1,200	1,200	1,200
749.000	Contractual Services	13,288	6,913	3,692	63,370	3,000	66,370	9,000	60,000	60,000	60,000
851.000	MVP Equipment Rental	21,275	16,463	9,679	5,615	5,615	11,230	15,000	17,000	17,000	17,000
		207,402	210,821	132,473	156,821	144,945	301,766	213,370	358,340	357,400	357,400

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

662 - BUILDING & GROUNDS MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	1,494	938	440	522	338	860	860	1,400	1,400	1,400
721.000	FICA/Medicare - City Share	114	71	34	40	30	70	70	110	110	110
728.000	Retirement Plans (City Share)	158	114	45	100	11	111	90	170	140	140
731.000	Materials & Supplies	274	833	-	18	282	300	300	700	700	700
749.000	Contractual Services	730	641	521	2,505	200	2,705	1,000	7,900	7,900	7,900
851.000	MVP Equipment Rental	671	299	227	274	300	574	800	700	700	700
		3,441	2,896	1,267	3,459	1,161	4,620	3,120	10,980	10,950	10,950

FUND 510 – WATER & SEWER FUND
DEPARTMENTS 670 thru 685 – WATER & SEWER EXTENSION, REPLACEMENT & REPAIRS

DEPARTMENT FUNCTION

These departments account for the improvement, extension and replacement of the water and wastewater system within the City of Charlotte’s service area. Expenditures for new services, including service connections, meters, hydrants, mains, pump stations, treatment facilities, water tower and equipment, routine repair, maintenance, and replacement of equipment are budgeted within these departments. Monies within these accounts are restricted to the above uses and may not be used for daily operations and maintenance of water and sewer facilities.

Special compliance with Chapter 68 of the City Code (February 11, 2001) provides that “the City shall deposit the proceeds of all system equity charges into the replacement and improvement fund.”

The definition of the Replacement and Improvement Fund is restricted as follows:

“Replacement and improvement fund” Out of the revenues and moneys of the system remaining in the receiving fund at the

end of each month, after provision has been made for credits or deposits to the operation of the maintenance fund and the bond and interest redemption fund, the city manager may deposit such additional funds into the replacement and improvement fund such amounts as the city manager shall determine advisable, not to exceed the amounts budgeted for such purpose. The money in the replacement and improvement fund shall be used solely for the purpose of making repairs, replacements, improvements, or enlargements of the system, including any buildings or structures related to the system.”

This Ordinance restriction is later amplified in that it states “proceeds of the system equity charge shall be used exclusively to pay for replacements and improvements to the system, other than extensions of service to new users.

In terms of compliance, the city commits to (1) accounting for equity investments charges separately (2) spending those funds only for those purposes permitted above.

BUDGET SUMMARY

The equity investment charges (tap fees) for seven (7) years are as follows:

<u>Fiscal Year</u>	<u>Amount</u>
2002-03	\$ 198,448
2003-04	261,613
2004-05	128,602
2005-06	66,555
2006-07	355,713
2007-08	234,599
2008-09	<u>11,500</u>
 Total	 <u>\$1,257,030</u>

It is estimated equity investment charges (tap fees) will be \$8,100 for FY 09/10. This equals 3 REU. Decrease demand for housing could decrease this amount considerably. Housing sites are available in the following developments:

<u>Development</u>	<u>Units</u>
Greenwood Terrace Subdivision #2	5
Sanstone Estates Subdivision #2, 3 & 4	20
Sanstone Condominiums	24
Parkside Acres Condominiums	52
Oakridge Condominiums	136
Heights End Subdivision	6
Beech St Development Condos (Landmarc)	80
Charhian Park	44
Butternut Mobile Home Park	8
High Meadows	<u>27</u>
 Total	 <u>434</u>

OPERATING NEEDS

Professional Services
(Department 676)

Watermain Design – Henry Street \$6,000

Contractual Services
(Department 676)

New Watermain – Henry Street \$45,000

Contractual Services
(Department 681)

Various Services \$2,500

Contractual Services
(Department 684)

Replacement Equipment as Needed \$500

CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011

670 - SEWER NEW MAINS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	137	-	-	-	-	-	-	-	-	-
721.000	FICA/Medicare - City Share	10	-	-	-	-	-	-	-	-	-
728.000	Retirement Plans (City Share)	15	-	-	-	-	-	-	-	-	-
851.000	MVP Equipment Rental	189	-	-	-	-	-	-	-	-	-
		351	-	-	-	-	-	-	-	-	-

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

671 - SEWER NEW SERVICES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	70	432	410	1,323	1,300	2,623	1,200	700	700	700
721.000	FICA/Medicare - City Share	5	33	31	101	98	199	90	50	50	50
728.000	Retirement Plans (City Share)	6	43	41	136	130	266	130	80	70	70
731.000	Materials & Supplies	655	-	-	525	500	1,025	800	700	700	700
749.000	Contractual Services	114	-	-	-	-	-	-	-	-	-
851.000	MVP Equipment Rental	-	946	931	2,287	2,000	4,287	-	1,100	1,100	1,100
		850	1,454	1,413	4,372	4,028	8,400	2,220	2,630	2,620	2,620

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

672 - SEWER NEW EQUIPMENT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
731.000	Materials & Supplies	8,328	(812)	(812)	-	-	-	7,500	2,000	2,000	2,000
749.000	Contractual Services	1,662	-	-	-	-	-	-	-	-	-
		9,990	(812)	(812)	-	-	-	7,500	2,000	2,000	2,000

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

674 - SEWER REPLACEMENT SERVICES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	1,319	3,026	2,663	403	403	806	1,560	1,000	1,000	1,000
721.000	FICA/Medicare - City Share	100	230	203	31	31	62	120	80	80	80
728.000	Retirement Plans (City Share)	99	305	268	41	41	82	170	120	100	100
731.000	Materials & Supplies	1,563	1,762	1,586	471	471	942	1,800	1,800	1,800	1,800
851.000	MVP Equipment Rental	2,853	4,696	4,091	615	615	1,230	3,500	4,700	4,700	4,700
		5,934	10,019	8,811	1,561	1,561	3,122	7,150	7,700	7,680	7,680

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

675 - SEWER REPLACEMENT EQUIPMENT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
731.000	Materials & Supplies	20,820	12,755	7,363	3,114	-	3,114	6,000	5,000	5,000	5,000
		20,820	12,755	7,363	3,114	-	3,114	6,000	5,000	5,000	5,000

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

676 - WATER NEW MAINS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	649	-	-	-	-	-	500	500	500	500
721.000	FICA/Medicare - City Share	49	-	-	-	-	-	40	40	40	40
728.000	Retirement Plans (City Share)	71	-	-	-	-	-	50	50	50	50
746.000	Professional Services	-	-	-	-	-	-	6,000	6,000	6,000	6,000
749.000	Contractual Services	-	-	-	-	-	-	45,000	45,000	45,000	45,000
851.000	MVP Equipment Rental	193	-	-	-	-	-	500	500	500	500
		962	-	-	-	-	-	52,090	52,090	52,090	52,090

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

677 - WATER NEW SERVICES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	504	485	309	19	491	510	510	500	500	500
721.000	FICA/Medicare - City Share	38	37	24	1	39	40	40	40	40	40
728.000	Retirement Plans (City Share)	42	48	31	2	48	50	50	60	50	50
731.000	Materials & Supplies	893	518	518	391	509	900	900	900	900	900
851.000	MVP Equipment Rental	1,017	745	710	-	1,000	1,000	1,400	1,000	1,000	1,000
		2,494	1,833	1,592	413	2,087	2,500	2,900	2,500	2,490	2,490

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

678 - WATER NEW EQUIPMENT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
731.000	Materials & Supplies	(3,716)	7,287	-	-	-	-	1,500	1,000	1,000	1,000
749.000	Contractual Services	3,000	1,150	1,150	-	-	-	1,500	-	-	-
		(716)	8,437	1,150	-	-	-	3,000	1,000	1,000	1,000

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

679 - WATER NEW METERS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	1,231	448	448	138	138	276	950	1,200	1,200	1,200
721.000	FICA/Medicare - City Share	94	35	34	11	11	22	70	90	90	90
728.000	Retirement Plans (City Share)	207	145	70	26	26	52	100	140	120	120
731.000	Materials & Supplies	6,878	16,507	12,020	-	-	-	-	13,000	13,000	13,000
851.000	MVP Equipment Rental	829	300	228	58	58	116	650	400	400	400
		9,239	17,435	12,800	233	233	466	1,770	14,830	14,810	14,810

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

680 - WATER NEW HYDRANTS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	-	-	-	-	-	-	170	400	400	400
721.000	FICA/Medicare - City Share	-	-	-	-	-	-	10	30	30	30
728.000	Retirement Plans (City Share)	-	-	-	-	-	-	20	50	40	40
731.000	Materials & Supplies	(1,001)	(1,465)	-	-	-	-	1,200	1,100	1,100	1,100
851.000	MVP Equipment Rental	-	-	-	-	-	-	200	200	200	200
		(1,001)	(1,465)	-	-	-	-	1,600	1,780	1,770	1,770

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

681 - WATER TOWER

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
746.000	Professional Services	-	-	-	4,100	-	4,100	4,100	-	-	-
749.000	Contractual Services	2,240	3,468	1,012	2,270	500	2,770	6,000	2,500	2,500	2,500
		2,240	3,468	1,012	6,370	500	6,870	10,100	2,500	2,500	2,500

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

682 - WATER REPLACEMENT MAINS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	3,917	2,032	2,032	37	213	250	250	400	400	400
721.000	FICA/Medicare - City Share	298	154	154	3	17	20	20	30	30	30
728.000	Retirement Plans (City Share)	371	199	199	4	26	30	30	50	40	40
731.000	Materials & Supplies	9,141	5,816	5,816	-	5,000	5,000	5,000	7,000	7,000	7,000
851.000	MVP Equipment Rental	6,985	4,076	4,076	18	3,482	3,500	3,500	4,200	4,200	4,200
		20,712	12,277	12,277	62	8,738	8,800	8,800	11,680	11,670	11,670

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

683 - WATER REPLACEMENT SERVICES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	11,247	9,531	10,837	3,495	3,495	6,990	3,100	5,000	5,000	5,000
721.000	FICA/Medicare - City Share	855	725	824	266	266	532	240	380	380	380
728.000	Retirement Plans (City Share)	1,177	1,017	1,172	405	405	810	330	600	500	500
731.000	Materials & Supplies	22,590	18,642	18,538	8,368	8,368	16,736	20,000	20,000	20,000	20,000
851.000	MVP Equipment Rental	20,388	16,805	12,384	5,757	5,757	11,514	12,000	18,000	18,000	18,000
		56,257	46,720	43,755	18,291	18,291	36,582	35,670	43,980	43,880	43,880

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

684 - WATER REPLACEMENT EQUIPMENT

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
749.000	Contractual Services	-	-	-	-	-	-	500	500	500	500
		-	-	-	-	-	-	500	500	500	500

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

685 - WATER REPLACEMENT HYDRANTS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	134	994	10	293	-	293	170	800	800	800
721.000	FICA/Medicare - City Share	10	76	1	22	-	22	10	60	60	60
728.000	Retirement Plans (City Share)	12	96	1	30	-	30	20	100	80	80
731.000	Materials & Supplies	3,393	5,010	-	-	1,000	1,000	2,500	2,500	2,500	2,500
851.000	MVP Equipment Rental	195	1,765	18	644	-	644	700	800	800	800
		3,744	7,941	30	989	1,000	1,989	3,400	4,260	4,240	4,240

**FUND 510 – WATER & SEWER FUND
DEPARTMENT 686 – WELLHEAD PROTECTION**

DEPARTMENT FUNCTION

Groundwater is pumped from three wells located in Bennett Park to provide the drinking water distributed through the City's distribution system. An underground sand and gravel formation called an aquifer provides the water for those wells. Water enters the aquifer by moving downward through the overlying soil.

High quality drinking water is an asset that we take for granted. In order to preserve the water quality into the future, the City, in conjunction with Eaton Township, has undertaken a program to identify and protect the source of our drinking water, the aquifer. The original Wellhead Protection Plan was completed in 2000 by Capital Consultants. In 2006, this plan was updated at no cost by the Michigan Rural Water Association through a federally funded program. Quarterly meetings are held with the Wellhead Protection Team.

This fund allows for the purchase of tools to help us protect our well field. The tools may include displays that we take to the schools and service clubs for education, and printing and publishing informational brochures. Also included is the work we are doing in conjunction with our Wellhead Protection Grant.

BUDGET SUMMARY

Goals and Objectives

Protect the City's water supply

Educate the public as to the need for protecting the water supply

Implementation of practices to protect our source water

OPERATING NEEDS

Contractual Services

Various Services \$1,000

**CITY OF CHARLOTTE
510 - WATER & SEWER FUND
BUDGET REQUEST FY 2010/2011**

686 - WELLHEAD PROTECTION

Account Code	Explanation	ACTUAL		FY 2009/2010			TOTAL	BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010		FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	-	-	-	-	-	-	170	-	-	-
721.000	FICA/Medicare - City Share	-	-	-	-	-	-	10	-	-	-
728.000	Retirement Plans (City Share)	-	-	-	-	-	-	20	-	-	-
731.000	Materials & Supplies	1,684	706	203	839	800	1,639	1,500	5,000	5,000	5,000
749.000	Contractual Services	-	954	-	-	-	-	500	1,000	1,000	1,000
		1,684	1,660	203	839	800	1,639	2,200	6,000	6,000	6,000

FUND 510 – WATER & SEWER FUND
DEPARTMENT 999 – CONTRIBUTIONS TO OTHER FUNDS

DEPARTMENT FUNCTION

This department accounts for the operating transfers to other funds. The use of a separate department provides for better documentation and tracking of these transactions.

BUDGET SUMMARY

The majority of administrative items of the City are budgeted and charged to the General Fund. The Water & Sewer department, however, incurs a benefit from many of these items. The transfer to the General Fund is the Water & Sewer Funds charge for these services. The charge for FY 10/11 is 11% of the fund's total budgeted expenditures prior to the transfer.

The Water & Sewer Fund is responsible for 33% of the outstanding debt obligation of the 2001 Building Authority Bonds, which were issued to fund the construction of a new DPW facility. The principal and interest payments of this bond issue are accounted for in a separate debt service fund, therefore a transfer is required each fiscal year. For FY 10/11 the transfer needed from the Water & Sewer fund is \$22,290. The General Fund will cover the remaining 67%.

OPERATIONAL NEEDS

Contribution to other Funds

Contribution to General Fund	\$367,500
Contribution to Building Authority Bonds 2001 Fund	<u>22,290</u>
Total	<u>\$389,790</u>

MOTOR VEHICLE POOL FUND

**CITY OF CHARLOTTE
601 - MOTOR VEHICLE POOL FUND
RETAINED EARNINGS & CASH-ON-HAND PROJECTIONS FY 2010/2011**

RETAINED EARNINGS PROJECTION		CASH-ON-HAND PROJECTION	
Net Assets @ 7/1/09	\$ 1,033,382	Cash-on-hand @ 7/1/09	\$ 249,082
+ Projected 09/10 Revenues	390,577	+ Projected 09/10 Revenues	390,577
- Projected 09/10 Expenses	(503,715)	- Projected 09/10 Expenses	(503,715)
+ Capital Outlay Amortized	<u>66,000</u>	+ Depreciation	<u>135,000</u>
Projected Net Assets @ 6/30/10	986,244	Projected Cash-on-hand @ 6/30/10	270,944
+ Budgeted 10/11 Revenues	438,000	+ Projected Net Assets @ 6/30/10	438,000
- Budgeted 10/11 Expenses	(546,553)	- Budgeted 10/11 Revenues	(546,553)
+ Capital Outlay Amortized	<u>109,500</u>	+ Depreciation	<u>145,000</u>
Projected Net Assets @ 6/30/11	<u>\$ 987,191</u>	Projected Cash-on-hand @ 6/30/11	<u>\$ 307,391</u>

CITY OF CHARLOTTE
601 - MOTOR VEHICLE POOL FUND
REVENUE/EXPENSE SUMMARY FY 2010/2011

Program	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
	FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
REVENUES	448,768	518,484	283,785	187,577	203,000	390,577	405,700	438,000	438,000	438,000
EXPENDITURES										
710 - MVP ADMINISTRATION	34,798	36,426	17,898	15,886	25,834	41,720	46,520	59,390	53,083	53,083
712 - MVP EQUIPMENT MAINTENANCE	275,193	251,506	123,464	142,421	194,124	336,545	359,500	405,365	404,500	404,500
713 - DPW GARAGE BLDG & GROUNDS	39,482	44,261	14,779	9,726	71,424	81,150	43,300	44,870	44,670	44,670
999 - CONTRIBUTIONS TO OTHER FUNDS	41,920	43,000	21,498	22,152	22,148	44,300	44,300	44,300	44,300	44,300
REVENUES OVER (UNDER) EXPENSES	57,375	143,291	106,146	(2,608)	(110,530)	(113,138)	(87,920)	(115,925)	(108,553)	(108,553)

**CITY OF CHARLOTTE
601 - MOTOR VEHICLE POOL FUND
REVENUE PROJECTIONS FY 2010/2011**

REVENUES

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
501.000	Interest Income	5,081	4,642	1,302	540	2,000	2,540	4,000	4,000	4,000	4,000
594.000	Sale of Fixed Assets	(3,539)	14,000	-	-	-	-	200	2,000	2,000	2,000
596.000	Sundry Revenue	2,263	49,179	49,458	-	1,000	1,000	1,500	2,000	2,000	2,000
601.000	Billings to Departments	444,963	450,663	233,025	187,037	200,000	387,037	400,000	430,000	430,000	430,000
	TOTAL	448,768	518,484	283,785	187,577	203,000	390,577	405,700	438,000	438,000	438,000

FUND 601 – MOTOR VEHICLE POOL FUND
DEPARTMENT 710 thru 713 – MOTOR VEHICLE POOL OPERATIONS

DEPARTMENT FUNCTION

The Motor Vehicle Pool is an internal service fund, which charges rent to each fund that uses its equipment. The rent in turn is used to maintain existing equipment and purchase new replacement equipment as needed. It also supports expenditures for gasoline, oil, repairs, equipment depreciation and buildings. The rental rates are set based on

the expected life of the equipment and the average cost of the equipment as set by the Michigan Department of Transportation.

BUDGET SUMMARY

Personnel

Included in the Administrative Salaries account of Department 710 is 5% of the Foreman’s salary & benefits for a total of \$5,250.

The City Labor – DPW account for Department 712 includes the following:

Mechanic	\$38,740
DPW	4,100
Estimated Overtime	<u>2,050</u>
Total	\$43,000

The City Labor – DPW account for Department 713 includes the following:

DPW	\$9,200
Estimated Overtime	<u>800</u>
Total	\$10,000

OPERATING NEEDS

Contractual Services
(Department 712)

Eaton Farm Bureau, Inc	\$3,500
Capital City Int'l Truck.....	2,000
Jack Doheny Supply	1,000
Candy Ford Body Shop.....	1,000
Dueco.....	<u>500</u>
Total	<u>\$8,000</u>

Contractual Services
(Department 713)

Miscellaneous.....	\$2,000
Grass Cutting	1,000
Waste Removal	<u>900</u>
Total	<u>\$3,900</u>

Capital Outlay – Motor Vehicles
(Department 712)

Trailer Mounted Generator for #63.....	\$25,000
Truck #7	25,000
Hot Patcher.....	20,000
Rebuild #6.....	18,000
Upgrade Radios.....	9,500
Dump Body and Hoist	8,000
Transit and Tri-pod	2,000
Portable generator for #10	<u>2,000</u>
Total	<u>\$109,500</u>

**CITY OF CHARLOTTE
601 - MOTOR VEHICLE POOL FUND
BUDGET REQUEST FY 2010/2011**

710 - MVP ADMINISTRATION

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
703.000	Administrative Salaries	3,154	4,666	2,547	1,581	1,529	3,110	3,110	3,280	3,280	3,280
710.000	Compensated Absences	5,927	4,575	2,057	1,915	7,185	9,100	9,100	10,125	10,125	10,125
711.000	Longevity	1,510	1,221	1,166	720	515	1,235	1,235	1,665	1,665	1,665
714.000	Unused Sick & Vacation Leave	766	651	-	-	325	325	325	11,790	11,790	11,790
715.000	Health Reimbursement	409	456	228	162	288	450	450	150	150	150
719.000	Clothing Allowance	708	782	293	207	493	700	700	700	700	700
721.000	FICA/Medicare - City Share	965	914	481	350	850	1,200	5,000	2,120	2,120	2,120
723.000	Vision Care	310	181	23	32	368	400	400	430	430	430
724.000	Life, Work Comp, Unemployment	1,219	1,094	(125)	217	3,383	3,600	3,600	4,280	4,280	4,280
725.604	Dental & Health Benefits	18,189	19,968	9,974	10,196	9,404	19,600	19,600	23,100	17,043	17,043
728.000	Retirement Plans (City Share)	1,641	1,918	1,254	506	1,494	2,000	3,000	1,750	1,500	1,500
		34,798	36,426	17,898	15,886	25,834	41,720	46,520	59,390	53,083	53,083

**CITY OF CHARLOTTE
601 - MOTOR VEHICLE POOL FUND
BUDGET REQUEST FY 2010/2011**

712 - MVP EQUIPMENT MAINTENANCE

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	36,442	33,320	14,693	15,317	27,683	43,000	43,000	43,000	43,000	43,000
721.000	FICA/Medicare - City Share	2,788	2,547	1,123	1,172	2,128	3,300	3,300	3,300	3,300	3,300
728.000	Retirement Plans (City Share)	3,803	3,526	1,557	1,592	2,908	4,500	4,500	5,165	4,300	4,300
731.000	Materials & Supplies	24,633	23,948	7,691	19,043	8,957	28,000	25,000	25,000	25,000	25,000
734.000	Gasoline & Oil	60,684	48,860	24,592	16,198	17,802	34,000	50,000	52,000	52,000	52,000
739.000	Laboratory Supplies	513	796	380	442	258	700	700	900	900	900
747.000	Insurance & Bonds	13,492	12,986	(128)	-	14,000	14,000	14,000	13,500	13,500	13,500
749.000	Contractual Services	6,747	2,860	1,058	2,747	5,253	8,000	8,000	8,000	8,000	8,000
863.000	Cap. Outlay -Motor Vehicles	-	-	-	13,367	52,633	66,000	66,000	109,500	109,500	109,500
971.000	Depreciation	126,091	122,663	72,498	72,498	62,502	135,000	145,000	145,000	145,000	145,000
972.000	Sundry	-	-	-	45	-	45	-	-	-	-
		275,193	251,506	123,464	142,421	194,124	336,545	359,500	405,365	404,500	404,500

**CITY OF CHARLOTTE
601 - MOTOR VEHICLE POOL FUND
BUDGET REQUEST FY 2010/2011**

713 - DPW GARAGE BLDG & GROUNDS

Account Code	Explanation	ACTUAL		FY 2009/2010				BUDGETED	PROJECTED FY 2010/2011		
		FY 07/08	FY 08/09	7/1/2008 12/31/2008	7/1/2009 12/31/2009	1/1/2010 6/30/2010	TOTAL	FY 09/10	DEPT HEAD	CITY MANAGER	CITY COUNCIL
706.000	City Labor - DPW	9,292	10,881	4,009	3,246	6,754	10,000	10,000	10,000	10,000	10,000
721.000	FICA/Medicare - City Share	711	829	305	248	552	800	800	800	800	800
728.000	Retirement Plans (City Share)	1,369	1,506	507	442	608	1,050	1,050	1,200	1,000	1,000
730.000	Safety Supplies	53	111	-	-	200	200	200	200	200	200
731.000	Materials & Supplies	2,973	5,731	2,529	555	3,945	4,500	4,500	5,500	5,500	5,500
744.000	Telephone & Pagers	38	63	28	29	21	50	50	70	70	70
745.000	Utilities	21,877	21,729	4,886	3,993	18,007	22,000	22,000	23,000	23,000	23,000
749.000	Contractual Services	3,158	2,522	1,626	1,206	41,144	42,350	4,500	3,900	3,900	3,900
972.000	Sundry	11	889	889	7	193	200	200	200	200	200
		39,482	44,261	14,779	9,726	71,424	81,150	43,300	44,870	44,670	44,670

**FUND 601 – MOTOR VEHICLE POOL FUND
DEPARTMENT 999 – CONTRIBUTIONS TO OTHER FUNDS**

DEPARTMENT FUNCTION

This department accounts for the operating transfers to other funds. The use of a separate department provides for better documentation and tracking of these transactions.

BUDGET SUMMARY

The Motor Vehicle Pool (MVP) Fund incurs a benefit from items budgeted for and charged to the General Fund. Through an operational transfer the MVP Fund reimburses the General Fund for a percentage of these charges.

OPERATIONAL NEEDS

Contribution to other Funds

Contribution to General Fund \$44,300

**CITY OF CHARLOTTE
601 - MOTOR VEHICLE POOL FUND
BUDGET REQUEST FY 2010/2011**

999 - CONTRIBUTIONS TO OTHER FUNDS

Account Code	Explanation	ACTUAL		FY 2008/2009				BUDGETED	PROJECTED FY 2009/2010		
		FY 06/07	FY 07/08	7/1/2007 12/31/2007	7/1/2008 12/31/2008	1/1/2009 6/30/2009	TOTAL	FY 08/09	DEPT HEAD	CITY MANAGER	CITY COUNCIL
859.101	Contrib. to General Fund	41,920	43,000	21,498	22,152	22,148	44,300	44,300	44,300	44,300	44,300
		41,920	43,000	21,498	22,152	22,148	44,300	44,300	44,300	44,300	44,300

City of Charlotte
Five Year Capital Improvements Plan
As Recommended by the City Manager

	<i>Total Estimated Cost</i>	<i>Source of Funds</i>	<u>10/11</u>	<u>11/12</u>	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>
GENERAL FUND (101):							
City Manager 101-150.000							
Computer equipment	4,350	City	2,350	500	500	500	500
Office Equipment	<u>1,100</u>	City	<u>100</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>
	5,450		2,450	750	750	750	750
City Clerk 101-200.000							
Computer equipment	5,350	City	2,850	500	1,000	500	500
Office Equipment	<u>2,750</u>	City	<u>1,000</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>250</u>
	8,100		3,850	1,000	1,500	1,000	750
Assessor 101-210.000							
BSA Software Upgrade	8,000	City	-	8,000	-	-	-
Computer equipment	5,600	City	3,100	500	1,000	500	500
Office Equipment	<u>1,500</u>	City	<u>500</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>
	15,100		3,600	8,750	1,250	750	750
Finance & Treasury 101-220.000							
BSA Software Upgrade	25,000	City	-	25,000	-	-	-
Computer equipment	7,700	City	3,700	1,000	1,000	1,000	1,000
Office Equipment	<u>2,500</u>	City	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
	35,200		4,200	26,500	1,500	1,500	1,500
Community Development 101-230.000							
Cable equipment	3,000	City	500	500	1,000	500	500
Computer equipment	<u>2,500</u>	City	<u>750</u>	<u>1,000</u>	<u>250</u>	<u>250</u>	<u>250</u>
	5,500		1,250	1,500	1,250	750	750

	Total Estimated Cost	Source of Funds	10/11	11/12	12/13	13/14	14/15
Police 101-300.000							
Equipment-Teams	8,000	City	2,500	2,000	1,000	1,500	1,000
Cameras	1,000	City	-	-	1,000	-	-
Computer Equipment	23,200	City	14,700	2,500	2,500	1,500	2,000
Furniture	2,500	City	-	-	2,500	-	-
In-car Cameras	7,500	City	-	-	7,500	-	-
Light bars	2,500	City	-	2,500	-	-	-
Mobile/portable radio units	2,000	City	-	-	2,000	-	-
K-9 Vehicle Cage	6,000	City	-	6,000	-	-	-
Radar	2,500	City	-	-	-	2,500	-
Safety Shields	4,500	City	-	-	-	2,500	2,000
Traffic Classifying/Counting Equip.	2,000	City	-	-	-	2,000	-
Vehicles	304,000	City	53,000	69,000	55,000	71,000	56,000
Video & Taping Equipment	5,000	City	-	5,000	-	-	-
Workstation Furniture	4,000	City	-	2,000	-	-	2,000
	<u>374,700</u>		<u>70,200</u>	<u>89,000</u>	<u>71,500</u>	<u>81,000</u>	<u>63,000</u>
Fire 101-350.000							
Chainsaw	5,000	City/Rural	1,500	3,500	-	-	-
BSA Software Upgrade	7,000	City/Rural	-	7,000	-	-	-
Computer equipment	14,850	City/Rural	8,350	2,500	1,500	2,500	-
Hose	14,000	City/Rural	3,000	5,000	2,000	2,000	2,000
Jeep replacement	60,000	City/Rural	-	-	-	60,000	-
Multi-purpose saw	-	City/Rural	-	-	-	-	-
Nozzles / hose appliances	11,000	City/Rural	3,000	2,000	2,000	2,000	2,000
Radio equipment	10,000	City/Rural	10,000	-	-	-	-
Fire Truck #313 Replacement	174,000	City/Rural	174,000	-	-	-	-
Fire Truck #315 Replacement	500,000	City/Rural	-	250,000	250,000	-	-
Mini- Pumper #312 Replacement	165,000	City/Rural	-	-	-	-	165,000
	<u>960,850</u>		<u>199,850</u>	<u>270,000</u>	<u>255,500</u>	<u>66,500</u>	<u>169,000</u>

	Total Estimated Cost	Source of Funds	10/11	11/12	12/13	13/14	14/15
Public Works Administration 101-410.000							
Computer Equipment	11,150	City	7,150	1,000	1,000	1,000	1,000
Office Equipment	<u>2,200</u>	City	<u>200</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
	13,350		7,350	1,500	1,500	1,500	1,500
Parking Lots 101-424.000							
Lot 2 reconstruction	70,000	City	70,000	-	-	-	-
Lot 3 reconstruction	30,000	City	-	-	-	-	30,000
Lot 4 reconstruction	75,000	City	-	75,000	-	-	-
Lot 7 reconstruction	55,000	City	-	-	55,000	-	-
Lot 8 reconstruction	<u>60,000</u>	City	<u>-</u>	<u>-</u>	<u>-</u>	<u>60,000</u>	<u>-</u>
	290,000		70,000	75,000	55,000	60,000	30,000
City Hall Building & Grounds 101-664.000							
Air Handler Rebuild	4,000	City	-	4,000	-	-	-
Ceiling tile replacement	7,000	City	2,500	-	2,500	2,000	-
Drinking fountain replacements	1,200	City	600	-	-	600	-
Generator Maintenance	5,500	City	3,000	-	-	2,500	-
Office furniture - miscellaneous	5,000	City	-	1,000	2,000	2,000	-
Replace 25% of Radiant Heaters	9,000	City	4,500	4,500	-	-	-
Replace HVAC Control Box	7,500	City	-	3,500	4,000	-	-
Roof maintenance	6,000	City	2,000	-	2,000	-	2,000
Stairwell Repairs	2,000	City	-	2,000	-	-	-
Tuck point mortar joints	20,000	City	-	-	20,000	-	-
Window maintenance/replacement	<u>9,000</u>	City	<u>3,000</u>	<u>-</u>	<u>3,000</u>	<u>-</u>	<u>3,000</u>
	76,200		15,600	15,000	33,500	7,100	5,000
Parks 101-825.000							
Lincoln Park Pavillion Utilities	50,500	City	50,000	-	-	-	500
Horseshoe Court Barrier	2,000	City	2,000	-	-	-	-
Security Cameras	1,800	City	1,800	-	-	-	-
Disc Golf Improvemeents	1,500	City	1,500	-	-	-	-
Picnic Tables & Grills - All Parks	1,000	City	-	500	-	-	500
Playground Equip. Replacement	10,000	City	-	-	10,000	-	-
Playground Surfacing	13,500	City	-	3,000	3,500	3,500	3,500
Trees & Landscaping	<u>8,000</u>	City	<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	88,300		55,300	5,500	15,500	5,500	6,500
TOTAL GENERAL FUND	<u>1,872,750</u>		<u>433,650</u>	<u>494,500</u>	<u>438,750</u>	<u>226,350</u>	<u>279,500</u>

	Total Estimated Cost	Source of Funds	10/11	11/12	12/13	13/14	14/15
MAJOR STREET FUND (202)							
No. Sheldon	330,000	City	-	160,000	170,000	-	-
Preventative Maintenance	65,000	City	10,000	10,000	15,000	15,000	15,000
Repair/ Reconstruction	<u>1,351,000</u>	City	<u>151,000</u>	<u>200,000</u>	<u>300,000</u>	<u>300,000</u>	<u>400,000</u>
TOTAL MAJOR STREET FUND	<u>1,351,000</u>		<u>161,000</u>	<u>370,000</u>	<u>485,000</u>	<u>315,000</u>	<u>415,000</u>
Grant Funds							
No. Sheldon	<u>750,000</u>	MDOT	-	375,000	375,000	-	-
	750,000		-	375,000	375,000	-	-
LOCAL STREET FUND (203)							
Gravel Roads	400,000	GF/ACT 51	200,000	-	200,000	-	-
Preventative Maintenance	65,000	City	10,000	10,000	15,000	15,000	15,000
Repair/ Reconstruction	<u>1,259,000</u>	GF/ACT 51	<u>109,000</u>	<u>200,000</u>	<u>250,000</u>	<u>300,000</u>	<u>400,000</u>
TOTAL LOCAL STREET FUND	<u>1,724,000</u>		<u>319,000</u>	<u>210,000</u>	<u>465,000</u>	<u>315,000</u>	<u>415,000</u>
MDOT STREET PROJECTS							
S. Cochran Bridge		MDOT	X	X	X	X	X
Widening of M-50		MDOT	X	X	X	X	X
AIRPORT FUND (280)							
Airport 280-830.000							
Local Match for MDOT projects	37,500	City	7,500	7,500	7,500	7,500	7,500
Facility Repairs	<u>6,000</u>	GF/ACT 51	<u>2,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
TOTAL AIRPORT FUND	<u>43,500</u>		<u>9,500</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>

	<u>Total</u> <u>Estimated</u> <u>Cost</u>	<u>Source of</u> <u>Funds</u>	<u>10/11</u>	<u>11/12</u>	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>
WATER & SEWER FUND (510):							
Water							
New Mains (Dept. 676)	614,000	City/ DWRF	52,000	2,000	500,000	50,000	10,000
New Services (Dept. 677)	19,000	City	3,000	3,000	4,000	4,000	5,000
New Equipment (Dept. 678)	6,000	City	1,000	1,000	1,000	1,500	1,500
New Meters (Dept. 679)	82,000	City	15,000	16,000	16,000	17,000	18,000
New Hydrants (Dept. 680)	18,200	City	1,300	13,000	1,300	1,300	1,300
Replace Mains (Dept. 682)	607,000	City	17,000	145,000	145,000	150,000	150,000
Replace Services (Dept. 683)	270,000	City	50,000	52,000	54,000	56,000	58,000
Replace Water Equipment (Dept. 684)	32,000	City	500	20,000	500	10,000	1,000
Replace Hydrants (Dept. 685)	21,000	City	4,000	4,000	4,000	4,000	5,000
Water Tower Maintenance (Dept. 681)	22,500	City	2,500	2,500	2,500	12,000	3,000
CBD Loop	1,600,000	City/DWRF	-	-	1,600,000	-	-
Water Treatment Facility (Dept. 661)	3,000,000	City/ DWRF	-	-	3,000,000	-	-
New Well (Dept. 661)	110,000	City	110,000	-	-	-	-
Well # 3 clean & repair (Dept.661)	55,000	City	55,000				
100 mxu for pit meters (Dept. 679)	13,000	City	13,000				
Well #1 generator hook up (Dept. 662)	7,500	City	7,500				
Replace wellhouses master meters (Dept. 662)	9,500	City	9,500				
Water tower cathodic inspect (Dept. 681)	2,400	City		1,200		1,200	
Well #3 generator hook up (Dept. 662)	7,500	City			7,500		
Well #5 generator hook up (Dept. 662)	7,500	City				7,500	
Update water reliability study (Dept. 640)	20,000	City					20,000
Total Water	7,174,100		341,300	259,700	5,335,800	314,500	272,800

	Total Estimated Cost	Source of Funds	<u>10/11</u>	<u>11/12</u>	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>
Sewer							
New Mains (Dept. 670)	800	City	-	400	-	400	-
New Services (Dept. 671)	13,000	City	1,500	1,500	2,000	3,000	5,000
New Equipment (Dept. 672)	17,000	City	2,000	5,000	2,000	5,000	3,000
Replace Mains (Dept. 673)	50,000	City	-	25,000	25,000	-	-
Replace Services (Dept. 674)	58,500	City	6,500	10,000	15,000	15,000	12,000
Replace Equipment (Dept. 675)	40,000	City	5,000	8,000	8,000	9,000	10,000
Repair wwtp odor control blower (Dept. 631)	4,000	City	4,000	-	-	-	-
CP-5 EQ. Logic upgrade (Dept. 631)	10,000	City	10,000				
Refinish grit room floor (Dept. 631)	3,500	City	3,500				
Lighting upgrade on garage/ digester (Dept.662)	3,300	City		3,300			
Primary digester cleaning (Dept. 631)	5,000	City		5,000			
Infrared scan of electrical (Dept. 632)	600	City		600			
Replace digester valves (Dept. 675)	1,500	City		1,500			
Replace confined space equip (Dept.675)	5,000	City			5,000		
Primary clarifier #3 repair (Dept. 631)	20,000	City			20,000		
Secondary digester cleaning (Dept. 631)	5,000	City			5,000		
Pole barn storage mezzanine built (Dept. 632)	5,000	City			5,000		
Secondary clarifier #3 repair (Dept. 631)	20,000	City				20,000	
Replace screening auger w/auto-rake (Dept.672)	85,000	City					85,000
Generator hookup at wwtp (Dept.632)	10,000	City					10,000
Lansing St. lift station VFD upgrade (Dept. 626)	35,000	City					35,000
Install UV Disinfection (Dept 631)	500,000	City	-	-	-	-	500,000
Total Sewer	892,200		32,500	60,300	87,000	52,400	660,000
TOTAL WATER & SEWER FUND	8,066,300		373,800	320,000	5,422,800	366,900	932,800

	<u>Total Estimated Cost</u>	<u>Source of Funds</u>	<u>10/11</u>	<u>11/12</u>	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>
MOTOR VEHICLE POOL FUND (601)							
# 006 - Dump Truck w Scraper	94,000	MVP	94,000	-	-	-	-
# 007 - 1998 Truck w/ dump body & hoist	33,000	MVP	33,000	-	-	-	-
# 063 - Trailer Mounted Standby Generator	25,000	MVP	25,000	-	-	-	-
Hot Patcher	20,000	MVP	20,000	-	-	-	-
2-Way Radios	9,500	MVP	9,500	-	-	-	-
# 002 - Dump Truck with Scraper	90,000	MVP	-	90,000	-	-	-
# 072 - 2001 Pickup	20,000	MVP	-	20,000	-	-	-
# 010 - 2003 Pickup	22,000	MVP	-	-	22,000	-	-
# 011 - 2000 Pickup	20,000	MVP	-	-	20,000	-	-
# 001 - Dump Truck with Scraper	71,000	MVP	-	-	-	71,000	-
# 012 - 2003 Pickup	22,000	MVP	-	-	-	22,000	-
# 029 - Bandit Brush Chipper	25,000	MVP	-	-	-	25,000	-
# 003 - 2001 Pickup	20,000	MVP	-	-	-	-	20,000
# 019 - 2001 Pickup	20,000	MVP	-	-	-	-	20,000
# 009 - Air Compressor	10,000	MVP	-	-	-	-	10,000
TOTAL MVP FUND	<u>501,500</u>		<u>181,500</u>	<u>110,000</u>	<u>42,000</u>	<u>118,000</u>	<u>50,000</u>

Wage Scale effective 7/1/2010

		< 6 Months P	6-12 Months A	12-24 Months B	24-36 Months C	> 36 Months D		
POLICE - F.O.P.								
Officers	9	17.25	-	18.61	20.54	22.45		
Detective	2						23.18	
Sergeant	4						25.54	
POLICE ADMINISTRATION								
Lieutenant	1						54,987	- 65,596
Chief	1						58,861	- 70,222
Secretary	1	13.31	14.15	14.94	16.23	17.40		
FIRE								
Captain (108 hrs.)	3	14.66		to		17.48		
Captain/Building Inspector (90 hrs.)	1	17.59		to		21.01		
Code Enforce. Officer	1	16.19		to		19.25		
Fire Compliance Officer	0.6	11.34		to		14.05		
Extra Station Help/Leave Fill-in		10.54		to		12.93		
FIRE ADMINISTRATION								
Chief/Building Official	1						62,964	- 75,375
Secretary	1	13.31	14.15	14.94	16.23	17.40		
ADMINISTRATION								
City Manager	1						77,788	- 92,797
Clerk	1						56,598	- 67,521
Finance Dir./Treas	1						54,422	- 72,575
Community Dev. Dir.	1						50,796	- 60,318
Deputy Clerk	1	17.08	17.62	18.14	19.17	20.51		
Deputy City Treasurer	1	17.08	17.62	18.14	19.17	20.51		
Accounting Clerk	1	13.30	14.14	14.93	16.22	17.39		
Deputy Assessor	1	17.08	17.62	18.14	19.17	20.51		
Custodian	0.67	10.00	10.52	11.58	12.63	13.68		

Wage Scale effective 7/1/2010

		< 6 Months P	6-12 Months A	12-24 Months B	24-36 Months C	> 36 Months D		
RECYCLING								
Part-time laborers	6						6.95	8.55
Lead Operator	1						10.00	
Coordinator	1	10.82		to			13.41	
PUBLIC WORKS - S.E.I.U.								
DPW I	0	16.99	18.13	19.63	21.10	22.61		
DPW II	4	16.62	17.77	19.25	20.74	22.26		
Mechanic	1	17.39	17.77	18.15	18.86	19.62		
DPW III	6	14.39	15.52	16.62	18.14	19.63		
DPW IV	4	12.14	13.63	15.15	16.27	17.39		
Park Rangers	4	9.28	-	-	-	10.37		
PUBLIC WORKS ADMINISTRATION								
Director of PW	1						64,688	77,172
Supr W / WW	1						54,186	64,643
DPW Foreman	1						54,987	65,596
Asst Supt W / WW	1						45,084	53,783
DPW Secretary	1	13.31	14.15	14.94	16.23	17.40		

CITY OF CHARLOTTE

Long-Term Debt Requirements Summary

	2008 MEDDC Loan	2008 Facility Building & Site Bonds	Building Authority Bonds Series 2001	Michigan Transporta tion Bond	1996 County of Eaton Bonds	1999 Water & Sewer Revenue Bonds	2005 Water & Sewer Revenue Refunding Bonds	Total Annual Debt Obligation	Annual Tax Levy Obligation	Annual General Fund Debt Obligation	Annual Major Street Fund Debt Obligation	Annual Local Street Fund Debt Obligation	Annual LDFA Debt Obligation	Annual Water & Sewer Fund Debt Obligation
FY 10/11	17,874	187,056	67,270	76,105	213,970	-	577,886	562,275	187,056	45,071	49,468	26,637	17,874	814,055
FY 11/12	17,874	194,376	69,970	73,438	-	-	581,160	355,657	194,376	46,880	47,734	25,703	17,874	604,250
FY 12/13	17,874	201,282	72,386	75,590	-	-	578,910	367,132	201,282	48,499	49,134	26,457	17,874	602,797
FY 13/14	17,874	202,776	69,506	72,560	-	-	581,310	362,716	202,776	46,569	47,164	25,396	17,874	604,247
FY 14/15	17,874	204,062	71,566	74,340	-	-	581,310	367,842	204,062	47,949	48,321	26,019	17,874	604,927
FY 15/16	4,468	205,144	68,316	75,813	-	-	580,710	353,741	205,144	45,772	49,278	26,534	4,468	603,254
FY 16/17	-	206,018	-	76,988	-	-	579,510	283,006	206,018	-	50,042	26,946	-	579,510
FY 17/18	-	206,688	-	-	-	-	577,710	206,688	206,688	-	-	-	-	577,710
FY 18/19	-	207,150	-	-	-	-	580,310	207,150	207,150	-	-	-	-	580,310
FY 19/20	-	207,406	-	-	-	-	576,882	207,406	207,406	-	-	-	-	576,882
FY 20/21	-	207,456	-	-	-	-	577,612	207,456	207,456	-	-	-	-	577,612
FY 21/22	-	207,300	-	-	-	-	577,278	207,300	207,300	-	-	-	-	577,278
FY 22/23	-	206,938	-	-	-	-	576,112	206,938	206,938	-	-	-	-	576,112
FY 23/24	-	211,368	-	-	-	-	578,588	211,368	211,368	-	-	-	-	578,588
FY 24/25	-	210,388	-	-	-	-	-	210,388	210,388	-	-	-	-	-
FY 25/26	-	214,200	-	-	-	-	-	214,200	214,200	-	-	-	-	-
FY 26/27	-	212,600	-	-	-	-	-	212,600	212,600	-	-	-	-	-
FY 27/28	-	215,588	-	-	-	-	-	215,588	215,588	-	-	-	-	-
FY 28/29	-	213,150	-	-	-	-	-	213,150	213,150	-	-	-	-	-
FY 29/30	-	215,500	-	-	-	-	-	215,500	215,500	-	-	-	-	-
FY 30/31	-	217,426	-	-	-	-	-	217,426	217,426	-	-	-	-	-
FY 31/32	-	218,926	-	-	-	-	-	218,926	218,926	-	-	-	-	-

CITY OF CHARLOTTE

Long-Term Debt Requirements

MEDC Loan
June 30, 2009

Date of Issue	April 12, 2001
Date of Maturity	September 1, 2016
Amount of Loan	\$229,229
Interest Rates	0%
Payment Dates	September 1, December 1, March 1 and June 1

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2005	28,152	-	28,152
2006	17,874	-	17,874
2007	17,874	-	17,874
2008	17,874	-	17,874
2009	17,874	-	17,874
2010	17,874	-	17,874
2011	17,874	-	17,874
2012	17,874	-	17,874
2013	17,874	-	17,874
2014	17,874	-	17,874
2015	17,874	-	17,874
2016	4,468	-	4,468
	<u>\$ 211,356</u>	<u>\$ -</u>	<u>\$ 211,356</u>

CITY OF CHARLOTTE

Long-Term Debt Requirements

Building Authority Bonds Series 2001
June 30, 2009

Date of Issue	April 12, 2001
Date of Maturity	April 1, 2016
Amount Issued	\$735,000
Denomination of Bonds	\$5,000
Interest Rates	3.70% - 5.10%
Interest Dates	October 1 and April 1
Principal Maturity Date	April 1
Paying Agent	US Bank - Corporate and Institutional Trust

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>	<u>Interest Due On</u>			
				<u>Oct. 1</u>	<u>Amount</u>	<u>Apr. 1</u>	<u>Amount</u>
2002	35,000	32,970	67,970	2001	16,485	2002	16,485
2003	35,000	31,676	66,676	2002	15,838	2003	15,838
2004	40,000	30,346	70,346	2003	15,173	2004	15,173
2005	40,000	28,786	68,786	2004	14,393	2005	14,393
2006	40,000	27,186	67,186	2005	13,593	2006	13,593
2007	45,000	25,546	70,546	2006	12,773	2007	12,773
2008	45,000	23,654	68,654	2007	11,827	2008	11,827
2009	50,000	21,720	71,720	2008	10,860	2009	10,860
2010	50,000	19,520	69,520	2009	9,760	2010	9,760
2011	50,000	17,270	67,270	2010	8,635	2011	8,635
2012	55,000	14,970	69,970	2011	7,485	2012	7,485
2013	60,000	12,386	72,386	2012	6,193	2013	6,193
2014	60,000	9,506	69,506	2013	4,753	2014	4,753
2016	65,000	6,566	71,566	2014	3,283	2015	3,283
2017	65,000	3,316	68,316	2016	1,658	2016	1,658
	<u>\$ 735,000</u>	<u>\$ 305,418</u>	<u>\$ 1,040,418</u>		<u>\$ 152,709</u>		<u>\$ 152,709</u>

CITY OF CHARLOTTE

Long-Term Debt Requirements

Michigan Transportation Bond
June 30, 2009

Date of Issue	July 1, 2001
Date of Maturity	July 1, 2016
Amount Issued	\$775,000
Denomination of Bonds	\$5,000
Interest Rates	3.75% - 5.30%
Interest Dates	January 1 and July 1
Principal Maturity Date	July 1
Paying Agent	US Bank - Corporate and Institutional Trust

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>	<u>Interest Due On</u>			
				<u>July 1</u>	<u>Amount</u>	<u>Jan. 1</u>	<u>Amount</u>
		18,451	18,451		-	2002	18,451
2003	35,000	36,246	71,246	2002	18,451	2003	17,795
2004	35,000	34,890	69,890	2003	17,795	2004	17,095
2005	40,000	33,370	73,370	2004	17,095	2005	16,275
2006	40,000	31,700	71,700	2005	16,275	2006	15,425
2007	45,000	29,860	74,860	2006	15,425	2007	14,435
2008	45,000	27,858	72,858	2007	14,435	2008	13,423
2009	45,000	25,810	70,810	2008	13,423	2009	12,388
2010	50,000	23,600	73,600	2009	12,388	2010	11,213
2011	55,000	21,105	76,105	2010	11,213	2011	9,893
2012	55,000	18,438	73,438	2011	9,893	2012	8,545
2013	60,000	15,590	75,590	2012	8,545	2013	7,045
2014	60,000	12,560	72,560	2013	7,045	2014	5,515
2015	65,000	9,340	74,340	2014	5,515	2015	3,825
2016	70,000	5,813	75,813	2015	3,825	2016	1,988
2017	75,000	1,988	76,988	2016	1,988	2017	-
	<u>\$ 775,000</u>	<u>\$ 346,618</u>	<u>\$ 1,121,618</u>		<u>\$ 173,309</u>		<u>\$ 173,309</u>

CITY OF CHARLOTTE

Long-Term Debt Requirements

2008 Facility Building & Site Bonds
June 30, 2009

Date of Issue	June 4, 2008
Date of Maturity	May 1, 2032
Amount Issued	\$3,000,000
Denomination of Bonds	\$5,000
Interest Rates	4.125% - 4.250%
Interest Dates	November 1 and May 1
Principal Maturity Date	May 1
Paying Agent	US Bank - Corporate and Institutional Trust

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>	<u>Interest Due On</u>			
				<u>1-Nov</u>	<u>Amount</u>	<u>1-May</u>	<u>Amount</u>
2009	20,000	108,463	128,463	2008	45,888	2009	62,575
2010	55,000	124,324	179,324	2009	62,162	2010	62,162
2011	65,000	122,056	187,056	2010	61,028	2011	61,028
2012	75,000	119,376	194,376	2011	59,688	2012	59,688
2013	85,000	116,282	201,282	2012	58,141	2013	58,141
2014	90,000	112,776	202,776	2013	56,388	2014	56,388
2015	95,000	109,062	204,062	2014	54,531	2015	54,531
2016	100,000	105,144	205,144	2015	52,572	2016	52,572
2017	105,000	101,018	206,018	2016	50,509	2017	50,509
2018	110,000	96,688	206,688	2017	48,344	2018	48,344
2019	115,000	92,150	207,150	2018	46,075	2019	46,075
2020	120,000	87,406	207,406	2019	43,703	2020	43,703
2021	125,000	82,456	207,456	2020	41,228	2021	41,228
2022	130,000	77,300	207,300	2021	38,650	2022	38,650
2023	135,000	71,938	206,938	2022	35,969	2023	35,969
2024	145,000	66,368	211,368	2023	33,184	2024	33,184
2025	150,000	60,388	210,388	2024	30,194	2025	30,194
2026	160,000	54,200	214,200	2025	27,100	2026	27,100
2027	165,000	47,600	212,600	2026	23,800	2027	23,800
2028	175,000	40,588	215,588	2027	20,294	2028	20,294
2029	180,000	33,150	213,150	2028	16,575	2029	16,575
2030	190,000	25,500	215,500	2029	12,750	2030	12,750
2031	200,000	17,426	217,426	2030	8,713	2031	8,713
2032	210,000	8,926	218,926	2031	4,463	2032	4,463
	<u>\$ 3,000,000</u>	<u>\$ 1,880,585</u>	<u>\$ 4,880,585</u>		<u>\$ 931,949</u>		<u>\$ 948,636</u>

CITY OF CHARLOTTE

Long-Term Debt Requirements

1996 County of Eaton Bonds
June 30, 2009

Date of Issue	October 1, 1996
Date of Maturity	July 1, 2011
Amount Issued	\$2,295,000
Denomination of Bonds	\$5,000
Interest Rates	4.375% - 6.375%
Interest Dates	January 1 and July 1
Principal Maturity Date	July 1
Paying Agent	US Bank - Corporate and Institutional Trust

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>	<u>Interest Due On</u>			
				<u>1-Jan</u>	<u>Amount</u>	<u>1-Jul</u>	<u>Amount</u>
1997	55,000	90,924	145,924	1997	30,308	1997	60,616
1998	110,000	117,726	227,726	1998	58,863	1998	58,863
1999	115,000	110,714	225,714	1999	55,357	1999	55,357
2000	120,000	103,382	223,382	2000	51,691	2000	51,691
2001	130,000	95,732	225,732	2001	47,866	2001	47,866
2002	135,000	87,446	222,446	2002	43,723	2002	43,723
2003	145,000	78,838	223,838	2003	39,419	2003	39,419
2004	155,000	69,596	224,596	2004	34,798	2004	34,798
2005	165,000	59,714	224,714	2005	29,857	2005	29,857
2006	175,000	50,968	225,968	2006	25,484	2006	25,484
2007	185,000	43,312	228,312	2007	21,656	2007	21,656
2008	195,000	35,218	230,218	2008	17,609	2008	17,609
2009	200,000	26,688	226,688	2009	13,344	2009	13,344
2010	205,000	17,938	222,938	2010	8,969	2010	8,969
2011	205,000	8,970	213,970	2011	4,485	2011	4,485
	<u>\$ 2,295,000</u>	<u>\$ 997,166</u>	<u>\$ 3,292,166</u>		<u>\$ 239,344</u>		<u>\$ 239,344</u>

CITY OF CHARLOTTE

Long-Term Debt Requirements

2005 Water & Sewer Revenue Refunding Bonds

June 30, 2009

Date of Issue	August 4, 2005
Date of Maturity	
Amount Issued	\$6,570,000
Denomination of Bonds	
Interest Rates	3.000% - 4.250%
Interest Dates	December 1 and June 1
Principal Maturity Date	June 1
Paying Agent	US Bank - Corporate and Institutional Trust

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>	<u>Interest Due On</u>			
				<u>1-Dec</u>	<u>Amount</u>	<u>1-Jun</u>	<u>Amount</u>
2006	40,000	213,848	253,848	2005	84,243	2006	129,605
2007	40,000	258,010	298,010	2006	129,005	2007	129,005
2008	40,000	256,810	296,810	2007	128,405	2008	128,405
2009	45,000	255,610	300,610	2008	127,805	2009	127,805
2010	325,000	254,260	579,260	2009	127,130	2010	127,130
2011	335,000	242,886	577,886	2010	121,443	2011	121,443
2012	350,000	231,160	581,160	2011	115,580	2012	115,580
2013	360,000	218,910	578,910	2012	109,455	2013	109,455
2014	375,000	206,310	581,310	2013	103,155	2014	103,155
2015	390,000	191,310	581,310	2014	95,655	2015	95,655
2016	405,000	175,710	580,710	2015	87,855	2016	87,855
2017	420,000	159,510	579,510	2016	79,755	2017	79,755
2018	435,000	142,710	577,710	2017	71,355	2018	71,355
2019	455,000	125,310	580,310	2018	62,655	2019	62,655
2020	470,000	106,882	576,882	2019	53,441	2020	53,441
2021	490,000	87,612	577,612	2020	43,806	2021	43,806
2022	510,000	67,278	577,278	2021	33,639	2022	33,639
2023	530,000	46,112	576,112	2022	23,056	2023	23,056
2024	555,000	23,588	578,588	2023	11,794	2024	11,794
	<u>\$ 6,570,000</u>	<u>\$ 3,263,826</u>	<u>\$ 9,833,826</u>		<u>\$ 1,609,232</u>		<u>\$ 1,654,594</u>

**City of Charlotte
Schedule of Operating Transfers
FY 10/11**

	<u>Fund #</u>	<u>Amount</u>
CONTRIBUTION FROM GENERAL FUND:	101	
To Major Street Fund	202	\$ 131,900
To Local Street Fund	203	162,800
To Airport Fund	280	30,000
To Building Authority Bonds 2001 Fund	311	<u>45,255</u>
		\$ 369,955
CONTRIBUTION FROM MAJOR STREET FUND	202	
To Michigan Transportation Bonds 2001 Fund	312	45,828
CONTRIBUTION FROM LOCAL STREET FUND	203	
To Michigan Transportation Bonds 2001 Fund	312	\$ 30,552
CONTRIBUTION FROM LDFA FUND	261	
To General Fund	101	\$ 17,874
CONTRIBUTION FROM RECYCLING FUND	500	
To General Fund	101	\$ 7,040
CONTRIBUTION FROM WATER & SEWER FUND	510	
To General Fund	101	\$ 367,500
To Building Authority Bonds 2001 Fund	311	<u>22,290</u>
		\$ 389,790
CONTRIBUTION FROM MOTOR VEHICLE POOL	601	
To General Fund	101	\$ 44,300

City of Charlotte
Ten Year History of Revenues & Expenditures

	<i>F-Y-E</i> 2000	<i>F-Y-E</i> 2001	<i>F-Y-E</i> 2002	<i>F-Y-E</i> 2003	<i>F-Y-E</i> 2004	<i>F-Y-E</i> 2005	<i>F-Y-E</i> 2006	<i>F-Y-E</i> 2007	<i>F-Y-E</i> 2008	<i>F-Y-E</i> 2009
REVENUE HISTORY										
101 General Fund										
Taxes	1,811,247	1,995,490	2,239,586	2,419,327	2,500,705	2,648,761	2,742,872	2,939,421	3,083,511	3,234,421
Licenses and Permits	92,777	96,282	66,440	70,640	124,241	59,018	55,985	90,065	115,929	71,916
Intergovernmental	1,126,789	1,068,226	1,089,832	1,132,280	1,154,921	1,296,082	1,198,841	999,671	906,560	924,291
Charges for Services	266,113	218,713	253,258	231,706	273,456	207,947	210,051	229,701	273,285	302,187
Fines and Forfeits	33,421	42,392	29,039	29,270	33,293	29,075	29,207	31,532	33,183	36,438
All Other Revenues	124,124	137,655	120,827	454,934	155,889	151,023	116,920	218,523	257,486	442,178
Total General Fund	3,454,471	3,558,758	3,798,982	4,338,157	4,242,505	4,391,906	4,353,876	4,508,913	4,669,954	5,011,431
Other Funds										
202 Major Street Fund	466,443	411,857	422,456	411,230	435,377	405,053	466,160	439,177	897,902	1,890,129
203 Local Street Fund	145,382	184,229	210,800	178,408	258,726	179,282	190,690	179,337	165,565	164,395
230 Drug Enforcement Fund	808	172	163	2,382	1,979	4,575	2,279	3,960	787	196
240 Police Training Fund	2,691	4,389	3,723	4,000	3,978	4,229	4,336	4,157	4,200	3,817
260 D.D.A. Fund	83,191	64,134	34,683	37,289	33,639	39,996	47,312	57,976	56,358	60,098
261 L.D.F.A Fund	57,604	68,595	330,007	147,648	180,246	171,834	190,889	198,842	190,975	137,607
270 Industrial Park	34,445	15,728	20,562	19,836	4,167	43,148	9,307	106,360	9,240	3,166
290 Grant Fund	-	-	-	-	-	135,367	-	450,000	217,275	67,258
411 Building Fund	4,783	1,068	-	-	-	-	-	-	3,001,377	16,684
412 Building Fund (DPW Construction)	-	8,531	28,567	4,001	-	-	-	-	-	-
413 Street Construction Fund	-	-	-	31,449	-	-	-	-	-	-
500 Trash & Recycling Fund	44,785	43,479	45,360	53,483	43,763	33,698	41,492	44,885	64,265	69,718
510 Water and Sewer Fund	2,393,478	2,732,541	3,033,211	2,836,711	2,894,910	2,844,639	2,888,877	3,085,048	3,061,302	2,706,116
511 W&S Bond Proceeds	8,293,183	-	-	-	-	-	-	-	-	-
601 Motor Vehicle Pool Fund	247,594	317,471	328,406	306,464	352,669	338,655	317,344	371,182	448,768	499,842
602 Administrative Services	1,033,431	1,091,287	1,074,631	-	-	-	-	-	-	-
603 Retirement Benefits	43,939	45,987	113,683	-	-	-	-	-	-	-
604 Health Insurance Poo	295,591	363,107	414,178	-	-	-	-	-	-	-
Total Other Funds	13,147,348	5,352,575	6,060,430	4,032,901	4,209,454	4,200,476	4,158,686	4,940,924	8,118,014	5,619,026
Grand Total All Funds	16,601,819	8,911,333	9,859,412	8,371,058	8,451,959	8,592,382	8,512,562	9,449,837	12,787,968	10,630,457

Fund 250 is presented in Fund 202 & 203 in FY 1999 and on, Funds 540 & 550 are part of Fund 510 in FY 1999 and on.

Funds 602, 603, and 604 are presented in the General Fund in FY 2003 and on.

NOTE: This chart is not a complete representation of each fund. Please see the CAFR which also considers transfers and other items.

City of Charlotte
Ten Year History of Revenues & Expenditures

	<i>F-Y-E</i> 2000	<i>F-Y-E</i> 2001	<i>F-Y-E</i> 2002	<i>F-Y-E</i> 2003	<i>F-Y-E</i> 2004	<i>F-Y-E</i> 2005	<i>F-Y-E</i> 2006	<i>F-Y-E</i> 2007	<i>F-Y-E</i> 2008	<i>F-Y-E</i> 2009
EXPENSE HISTORY										
101 General Fund										
General Government	109,644	88,372	108,316	791,925	528,737	605,052	595,040	550,204	609,412	622,713
Public Safety	2,152,420	2,378,560	2,371,088	2,373,452	2,297,432	2,400,658	2,486,594	2,504,585	2,775,401	2,783,567
Public Works	603,958	602,912	704,625	656,756	632,550	616,390	632,981	661,187	665,856	601,881
Community Service	238,330	195,282	207,478	337,481	293,785	246,343	256,463	277,055	278,712	292,532
Capital Outlay	-	-	-	-	899,150	484,274	212,746	83,404	142,391	185,664
Debt Service	<u>25,009</u>	<u>14,147</u>	<u>11,613</u>	<u>11,613</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>138,682</u>	<u>-</u>
Total General Fund	3,129,361	3,279,273	3,403,120	4,171,227	4,651,654	4,352,717	4,183,824	4,076,435	4,610,454	4,486,357
202 Major Street Fund										
Construction	360,520	-	-	161,662	8,150	547	27,637	76,543	555,359	-
Street Maintenance	364,203	183,854	120,988	95,082	102,482	73,912	69,109	341,298	237,356	1,780,512
Administration	77,308	91,583	104,474	78,335	76,467	76,851	81,010	71,319	72,548	77,162
Trunkline Maintenance	<u>28,808</u>	<u>29,265</u>	<u>22,159</u>	<u>16,525</u>	<u>14,638</u>	<u>18,727</u>	<u>16,256</u>	<u>19,234</u>	<u>23,147</u>	<u>28,326</u>
Total Major Street	830,839	304,702	247,621	351,604	201,737	170,037	194,012	508,394	888,410	1,886,000
203 Local Street Fund										
Construction	N/A	N/A	310	312	189,412	1,103	6,469	82,402	-	-
Street Maintenance	N/A	N/A	162,709	142,899	140,881	142,089	125,684	195,436	169,200	183,427
Administration	<u>N/A</u>	<u>N/A</u>	<u>106,982</u>	<u>77,222</u>	<u>80,303</u>	<u>82,238</u>	<u>85,681</u>	<u>133,631</u>	<u>77,081</u>	<u>81,897</u>
Total Local Street	405,642	369,637	270,001	220,433	410,596	225,430	217,834	411,469	246,281	265,324
230 Police Drug Enforcement Fund	-	500	-	200	2,250	-	5,231	2,925	1,848	-
240 Police Training Fund	6,291	8,045	7,710	5,215	7,956	4,535	4,186	3,979	3,785	4,364
260 D.D.A. Fund	60,079	74,749	88,455	26,236	14,441	75,271	25,357	21,377	26,558	51,031
261 L.D.F.A Fund	-	122,053	229,542	248	-	70,036	27,921	38,326	23,109	23,104
270 Industrial Park	104,729	60,450	40,817	53,765	41,447	35,025	41,673	42,152	43,127	45,976
290 Grant Fund	-	-	-	-	-	170,824	-	513,760	173,436	163,771
310 G.O. Bond 1994 (DDA)	23,575	-	-	-	-	-	-	-	-	-
311 Building Authority Bonds 2001	-	-	68,245	66,950	70,620	69,060	67,460	70,821	68,930	71,995
312 Michigan Transportation Bonds	-	-	-	71,521	70,165	73,645	71,975	75,135	73,133	71,085
330 2008 Facility Bldg. G.O. Bond	-	-	-	-	-	-	-	-	-	129,464
411 Building Fund	-	-	-	-	-	-	-	-	1,220,855	1,268,468
412 Building Fund (DPW Construction)	-	282,353	909,932	20,623	4,001	-	-	-	-	-
413 Street Construction Fund	-	-	-	721,945	-	-	-	-	-	-
500 Trash & Recycling	44,152	43,699	44,076	45,861	55,816	49,196	49,590	44,846	46,995	54,790

City of Charlotte
Ten Year History of Revenues & Expenditures

	<i>F-Y-E</i> 2000	<i>F-Y-E</i> 2001	<i>F-Y-E</i> 2002	<i>F-Y-E</i> 2003	<i>F-Y-E</i> 2004	<i>F-Y-E</i> 2005	<i>F-Y-E</i> 2006	<i>F-Y-E</i> 2007	<i>F-Y-E</i> 2008	<i>F-Y-E</i> 2009
510 Water and Sewer Fund										
Sewer Administration	945,494	1,091,130	673,690	1,142,619	1,475,426	1,484,042	1,484,042	1,450,475	1,456,136	1,419,386
Sewer Collection	134,995	151,047	181,597	142,593	168,520	165,564	165,564	179,499	178,253	212,958
Sewer Treatment	304,062	293,995	365,644	312,995	318,915	310,738	310,738	382,059	425,035	447,451
Water Administration	252,384	341,129	280,079	337,054	454,249	483,388	483,088	461,723	491,567	526,262
Water Distribution	124,576	142,189	137,501	106,037	126,462	143,243	143,243	160,812	148,112	172,233
Water Power and Pumping	221,638	176,652	190,463	165,005	158,967	173,055	173,055	188,154	210,843	213,717
W&S Imp & Extension	126,765	114,313	99,921	409,403	79,645	29,068	29,068	32,685	24,409	30,350
W&S Replacement	<u>67,558</u>	<u>14,118</u>	<u>43,087</u>	<u>97,643</u>	<u>31,296</u>	<u>22,770</u>	<u>23,346</u>	<u>47,909</u>	<u>107,467</u>	<u>89,712</u>
Total Water and Sewer	2,177,472	2,324,573	1,971,982	2,713,349	2,813,480	2,811,868	2,812,144	2,903,315	3,041,822	3,112,068
511 W&S Bond Proceeds	1,295,939	4,696,409	-	-	-	-	-	-	-	-
601 Motor Vehicle Pool Fund	296,263	285,941	306,353	311,327	353,565	347,283	375,796	353,882	391,393	375,190
602 Administrative Services	977,001	993,399	1,135,865	-	-	-	-	-	-	-
603 Retirement Benefits	97,904	120,500	118,120	-	-	-	-	-	-	-
604 Health Insurance Benefits	372,039	377,250	457,895	-	-	-	-	-	-	-
Grand Total All Funds	9,821,286	13,343,533	9,569,735	9,000,937	9,108,324	8,680,357	8,294,837	9,478,285	11,106,417	12,274,311

Fund 250 is presented in Fund 202 & 203 in FY 1999 and on, Funds 540 & 550 are part of Fund 510 in FY 1999 and on.

NOTE: This chart is not a complete representation of each fund. Please see the CAFR which also considers transfers and other items.