

**CITY OF CHARLOTTE
ASSESSING DEPARTMENT
CHARLOTTE, MI 48813
515-543-8844**

POVERTY EXEMPTION APPLICATION FOR 2009

(UNDER MCL 211.7u - NEW REQUIREMENTS)
USING 12-31-2008 INCOME STANDARDS FOR 2009

It is recommended that you read this application before you fill it out. In some instances you may not qualify.

NEW POVERTY EXEMPTION REQUIREMENTS EFFECTIVE 1994

PA 390 of 1994 states that the poverty exemption shall not be granted to property owned by a corporation.

Starting 1995, PA 390 of 1994 states that the **governing body** of the local assessing unit shall determine the policies and guidelines that the local assessing unit will use when deciding whether to grant poverty exemptions.

PA 390 requires that the poverty exemption guidelines include the asset levels of the entire household. The determination of the amount of the asset levels is left to the discretion of the local governing body. Local governing bodies are required by the Act to set income and asset levels for their poverty exemption guidelines.

In order to qualify for the poverty exemption, the claimant must meet **all** of the tests set by the local governing body.

PA 390 requires that local assessing units make available to the public their policies and guidelines for the granting of poverty exemptions. The Board of Review shall follow the policies and guidelines of the local assessing unit when granting or denying a poverty exemption. The same standards shall apply to each claimant in the unit for the assessment year.

PA 390 requires that the poverty exemption guidelines set by the governing body of the local assessing unit include income and asset level. The Act further requires that the income levels NOT be set lower than the federal poverty income standards.

PARTIAL POVERTY EXEMPTIONS:

Beginning in 1995, PA 390 of 1994 authorizes partial poverty exemptions. A partial poverty exemption is an exemption of only a part of the taxable value of the property rather than the entire taxable value.

FILING FOR THE POVERTY EXEMPTION:

In order to be eligible for the poverty exemption, the claimant must do all of the following **on an annual basis**:

- 1) Own and occupy as a homestead the property for which the exemption is requested.
- 2) File a Claim with the supervisor/assessor or board of review after January 1, but before the day prior to the last day of the Board of Review on a form provided by the local assessing unit.
- 3) Provide Federal and State income tax returns for all persons residing in the homestead including any property tax credit returns.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is being requested, if requested.
- 6) Meet the federal poverty income standards adopted by the governing body of the local assessing unit.
- 7) Meet the asset levels set by the governing body of the local assessing unit.

A claimant may Request a Poverty Exemption and Appeal the Property's Assessment to the Board of Review in the current year.

FEDERAL POVERTY INCOME STANDARDS:

The following are the federal poverty income standards that the United States Office of Management and Budget recommend that federal departments and agencies use. ***The City of Charlotte*** has adopted these Income Levels for the basis of granting "Poverty Exemptions." These amounts are adjusted annually.

To be eligible for a poverty exemption in the City of Charlotte FOR 2009 your gross income may NOT exceed these guidelines. If your gross income exceeds the levels listed below you do not qualify for a Poverty Exemption:

1 person under 65 years.....	\$ 10,400
1 person 65 years and over.....	\$ 10,400
2 persons with householder under 65 years.....	\$ 14,000
2 persons with householder 65 years and over....	\$ 14,000
3 persons.....	\$ 17,600
4 persons.....	\$ 21,200
5 persons.....	\$ 24,800

6 persons.....	\$ 28,400
7 persons.....	\$ 32,000
8 persons.....	\$ 35,600
For Each Additional Person add.....	\$ 3,600

MAXIMUM ASSET STANDARDS TO BE ELIGIBLE FOR A POVERTY EXEMPTION
(PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall include an asset level test)

The City of Charlotte has adopted the following MAXIMUM ASSET STANDARDS for a household to be eligible for a POVERTY EXEMPTION. The below asset levels DO NOT include the value of your homestead. (Per Tribunal ruling 08-13-97, Docket #236230, and the equity of the homestead should not be included within the asset test to be valid. (Asset levels are increased by the CPI each year. 2009 is 4.4%)

1 person under 65 years.....	\$ 24,000
1 person 65 years and over.....	\$ 24,000
2 persons under 65 years.....	\$ 29,800
2 persons with householder over 65.....	\$ 29,800
3 persons.....	\$ 35,500
4 persons.....	\$ 41,100
5 persons.....	\$ 46,900
6 persons.....	\$ 52,600
7 persons.....	\$ 58,400
8 persons.....	\$ 64,100
9 persons or more.....	\$ 69,400

If your household assets exceed this amount you are NOT eligible for a POVERTY EXEMPTION.

APPLICATION

Please fill out the following forms to be considered for a poverty exemption by the City of Charlotte Board of Review.

Hardship Exemption Application

I, _____, being the owner and resident of the property listed below, apply for tax relief under MCL 211.7u of the General property Tax Act, (the real and personal property of persons who, in the judgment of the supervisor and board of review, by reason of poverty are unable to contribute toward the public charges, are exempt from taxation under this act).

Property Code Number _____

Property Address: _____ Phone () _____

Marital Status: _____

Age of Applicant: _____ Age of Spouse: _____

Number of Dependents: _____ Age of Dependents: _____

Have you applied for Homestead Property Tax Credit this Year? _____

How much was your Property Tax Credit? _____

I also swear that this property is my, "Homestead Property or qualified agricultural property," as defined in MCL 211.dd.

ATTACH A COPY OF 1040 CR AND FEDERAL OR STATE INCOME TAX RETURN, IF FILED FOR THE CURRENT YEAR.

INCOME SUMMARY

List all income from salaries, Social Security, rents, pensions, unemployment compensation, disability, government pensions, workers' compensation, dividends, claims and judgments from lawsuits, alimony, child support and any other source such as rental income.

Name of Employer: _____

Address: _____

Phone No. () _____

(Column A)	
Source of Income	Annual Income

LIST ALL PERSONS LIVING IN HOUSEHOLD:

(Column A)					
Last Name	First Name	Age	Relationship To Claimant	Place of Employment	Annual Contribution to Family Income

Total Gross Annual Income from Column "A": _____

EXPENSE SUMMARY

REAL ESTATE: Is home paid for? _____ Unpaid balance: _____
 Name of Mortgage Co. _____ Monthly Payment: _____
 How long have you lived at this residence? _____
 Do you own, or are you buying any other property? _____
 If so, list below:

(Column B)

Property Address	Assessed Value	Total Annual P & I & Tax Payment

PERSONAL DEBTS:

(Column B)

Creditor	Purpose of Debt	Date of Debt	Original Balance	Balance Owed	Annual Payments

AVERAGE ANNUAL EXPENSES:

(Column B)

Type	Annual Cost
Utilities (water,sewer,gas,elec)	
Food	
Phone	
Clothing	
Auto Expense	
Insurance	

Total Annual Expenses from Column "B": _____

(Subtract Total of Column B from Total of Column A to Determine Net Income)

Net Income: _____

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ASSEST SUMMARY

SAVINGS AND INVESTMENTS: List all savings owned by you or your spouse, including savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds or similar investments.

(Column C)

Name of Financial Institution or Investments	Amount on Deposit	Name on Account	Value of Investment

LIFE INSURANCE: List all policies held by you and your spouse.

(Column C)

Insured	Amount of Policy	Amt. Paid Monthly	Paid Up Policy	Name of Beneficiary	Cash Value Of Policy

MOTOR VEHICLES OWNED:

(Column C)

Make	Year	Balance Owed	Cash Value	Net Value

OTHER ASSETS: List all other assets and their value that are owned or controlled by you. (For example, boats, coin collection, antiques, silver)

(Column C)

Type of Asset	Value	Owner

Total Assets From “Column C”: _____

Is the total asset valuation at or below the “Maximum Asset Standards” listed above?

Yes: _____ No: _____

FINAL SUMMARY TO DETERMINE ELIGIBILITY

1) **Total Gross Income:** _____

2) **Total Net Income:** _____

3) **Total Assets:** _____

NOTICE: Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

NOTICE: a copy of your latest federal income tax return, state income tax return (MI-1040) and your Homestead Property Tax Credit claim (MI-1040CR 1,2,3 or 4) must be attached as proof of income.

NOTE: Do not sign until witnessed by the supervisor, assessor or board of review.

STATE OF MICHIGAN

COUNTY OF _____

The undersigned, being duly sworn, deposes and says that the statements made in the foregoing application are true and that he/she has no money, income or property other than mentioned herein.

Petitioner

Subscribed and sworn this _____ day of _____, 20 _____

Assessor, Supervisor, Board of Review Member or Notary Public

This Application must be returned no later than the second Tuesday in December to the Board of Review of _____.

Address: _____

FOR BOARD OF REVIEW USE

Disposition by Board of Review Date _____

Denied: ___ Approved: ___ Assessment reduced to _____

Supervisor _____ Chairperson _____ Second Member _____ Third Member _____

Decisions may be appealed to Michigan Tax Tribunal