



**City of Charlotte**

111 E. Lawrence Ave.  
 Charlotte, MI 48813  
 (517) 543-8830  
 Fax (517) 543-8845

Kevin Fullerton, Fire Chief  
 Building/Zoning Official

LeRoy Hummel, Fire Captain  
 Building/Fire/Zoning Inspector

**RESOLUTION**

WHEREAS, fees to be paid for new construction, alteration, removal, demolition or other building operations, along with fences, swimming pools, signs, rezonings, board of appeal requests, etc. are to be established by resolution of the City Council, and

WHEREAS, fees have not been adjusted for some time,

NOW THEREFORE BE IT RESOLVED that fees for permits, requests, etc. be as follows:

Occupancy permit.....	15.00
Fence Permit.....	10.00
Swimming Pool Permit (above or in ground).....	25.00
Demolition permit (residential or commercial).....	25.00
Moving Permit (residential or commercial).....	100.00
Roof permit (complete or partial).....	25.00
Insulation permit (complete building or partial).....	25.00
Siding permit (complete building or partial).....	25.00
Window - (one or more windows).....	20.00
Sign permit.....	20.00
Construction permits:	
Minimum permit.....	15.00
All other permits will be \$15.00 for the first \$1000. and \$5.00 for each additional \$1000.	
Permit renewal.....	5.00
Act 425 Agreement.....	100.00
Rezoning.....	150.00
Rezone with master plan change.....	200.00
Board of Appeals hearing.....	75.00
Site plans, including planned development Districts.....	100.00
Special Condition use.....	100.00
Class A Non-conforming use.....	100.00
Plan Review:	
Commercial and large buildings.....	75.00
Residential and small buildings.....	25.00
Department of Social Services and other requested inspections.....	25.00 plus mileage if outside city
Reinspection of the Above.....	15.00 plus mileage if outside city
Subdivision review fees as follows:	
Conventional Subdivision Plats.....	250.00 plus \$2.00 per lot
Subdivision Open Space Plan.....	250.00 plus \$2.00 per lot
Multiple Family Residential Plat.....	250.00 plus \$2.00 per individual dwelling unit

Effective Date: 10-21-96

# BUILDING PERMIT APPLICATION

CITY OF CHARLOTTE  
Fire/Building Dept.  
111 East Lawrence Ave.  
Charlotte, Michigan 48813  
(517) 543-8830

Date ..... 20 ..... Prop. Code No .....

Job Location ..... Zoning District .....

Applicant ..... Address .....

Permit for ..... Type Const. .... Use Group .....

Building width ..... ft. Length ..... ft. Height ..... ft. Total sq. ft .....

Front yards ..... Side yards ..... & ..... Rear yard ..... Print Yes No

Remarks .....

Code .....

Estimated cost \$ ..... Permit fees \$ .....

Builders License Number ..... Expiration Date .....

Federal employer ID number ..... MESC employer number .....

Worker's Comp. Insurance Carrier .....

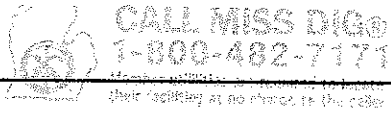
Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts 1972, being Section 125. 1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subject to civil fines.

Owner ..... Agent .....

I hereby certify that I have been authorized by the owner to make this permit application. The aboved signed assumes responsibility to arrange for all required inspections and to complete the work according to the State Construction Building Code and the City of Charlotte Zoning Ordinance.

Building Dept. by .....

Separate Permits are required for Plumbing, Heating, and Electrical.



Work Shall NOT proceed until the inspector has approved the various stages of construction.

**Inspections Required**

- 1. Footings-ready to place concrete
- 2. Before covering structural members (ready for drywall)
- 3. Final inspection

Permit will become Null and Void if construction work is not started within six months of date the Permit is issued as noted above.

Structure must not be occupied or used until Certificate of Use & Occupancy has been granted.

Permit Holder is responsible for establishing all property lines and Right of Ways.

This card to be kept posted until Final Inspection.

**POST THIS CARD SO IT IS VISIBLE FROM STREET**