

City of Charlotte
Park Board Meeting Minutes
October 7, 2008

The meeting was called to order at 7:00 p.m.

Present: Doug Hull, Dave Skidmore, Chris Burt, Brian Lautzenheiser, Amy Schoonover

Absent: Karen Holtz

Guests: Jim Cross, CPS Community Recreation Director

Minutes of the September 2, 2008 meeting were reviewed and approved.

III Old Business

- A. The Tree Board reviewed the memo from Bryan Myrkle regarding the trees downtown. They concur with the report and ask that the Forester's recommendations be followed. The board was asked about a resident wanting to cut down two catalpa trees in the right-of-way in front of his residence. While it was once on the approved tree list, it was recommended that it be removed due to the dropping of the large seed pods and other debris. Amy was directed to send the resident a letter saying that if he wished to pay to have the trees removed, he can do so. They also request that they replant at least one tree from the approved list.
- B. The DPW has been working with some contractors and Gale Briggs trying to get the hockey rink project going this fall. All the parties agree that the concrete shouldn't be poured until the spring due to the type of finish used. Kevin Weissenborn is supposed to be discussing this with the City Manager and the city council.
- C. The disc golf tee boxes and basket bases are installed. Dave Skidmore and others have been helping with the layout and signage. We will be having another ribbon cutting ceremony once everything is in place. The Board will be invited. The Eaton Co Parks and Recreation Mini-Grant reimbursement request has been submitted. Jim Cross indicated that he didn't know if the Bohms' would be contacting him regarding the league next year. Doug Hull indicated if that is the case, there needs to be an agreement in place for the use of City Parks if they will be charging money for the league. This would need to be done before the league is started.
- D. Nothing new to report on the Boundless Playground.
- E. A conceptual design has been submitted to the Rotary Board for the new restrooms and pavilion at Lincoln Park. They are planning the next fundraiser which will most likely be a silent auction, not the traditional art auction. The Board wishes to express their gratitude to the Rotary Club.
- F. The Board worked through the Capital Improvement list of projects. The Board felt that it is necessary to first spend some money on maintenance of our existing equipment before any more is purchased. They felt that \$10,000 should be budgeted per year for maintenance. The projects were placed in order by the Board. Amy will prepare the

final document for their review and approval.

IV New Business

- A. Amy met with some folks from Eaton Federal, HGB, and the DNR who are interested in a trail in Bennett Park along the newly relocated Battle Creek Drain. The Step by Step group will be doing some work on this project. The DNR may be able to do some clearing next summer when they're working on the channel.
- B. A memo from the City Manager was presented regarding the status of the City and Townships' progress on the recreation issue.
- C. Doug and Jim attended the Eaton County Parks and Recreation visioning session on October 6th. They indicated that the younger crowd was under-represented.
- D. The next round of Eaton County Parks and Recreation Mini-Grants will be out soon. The Board directed Amy to make application for the Bocce Ball courts at Lincoln Park. Benches should also be included for the participants.
- E. The Board is still looking for a student liaison.

The meeting was adjourned at 8:30 p.m.