

COUNCIL PROCEEDINGS
Regular Meeting
Monday, June 14, 2010

CALL TO ORDER: By Mayor Deleski Smith Monday, June 14, 2010, at 7:00 p.m.

PRESENT: Councilmembers Arnold (at 7:12 p.m.), Cuttle, Kruger, Sanders, Weissenborn, Mayor Pro-Tem Baker, Mayor Smith and City Manager Guetschow

ABSENT: None

The invocation was offered by Mayor Smith, followed by the pledge of allegiance led by Boy Scouts Troop 45.

APPROVAL OF MINUTES FOR THE REGULAR MEETING OF MAY 24: Motion by Councilmember Sanders, second by Baker to approve the minutes of the regular meeting of May 24, 2010, as presented. Carried. 6 Yeas. 0 Nays. 1 Absent (Arnold).

EXCUSE ABSENT MEMBERS: None

PUBLIC COMMENT: None

CHARLOTTE HIGH SCHOOL LIAISON: No Report

APPROVAL OF AGENDA: Motion by Councilmember Weissenborn, second by Kruger to approve the agenda, as presented. Carried. 6 Yeas. 0 Nays. 1 Absent (Arnold).

Motion by Councilmember Kruger, second by Sanders to amend the consent agenda moving item 10C “Approve Traffic Control Order 2010-01, setting the speed limit on West Shepherd Street between Lincoln Street and the railroad tracks at 35 MPH, effective

when signs are erected” to the Regular Business agenda item 11B. Carried. 6 Yeas. 0 Nays. 1 Absent (Arnold).

APPROVAL OF CONSENT AGENDA:

A. Approve Proclamation naming July 2010 as Safe Storage and Disposal of Medications Month

Whereas, pharmaceutical medications, including antibiotics, mood stabilizers, and hormones can be found in the drinking water of 41 million Americans because they have been placed in landfills, poured in the sink, or flushed down the toilet; and,

Whereas, drugs in our homes that aren’t safely stored and secured could be taken by our children and teens to get high; and

Whereas, the 2008 Michigan Profile for Healthy Youth (MiPHY) results show that 7.8% of Eaton County 7th grade students and 9.5% of 11th grade students reported using a prescription drug to get high in the past 30 days, and 14% of the 11th graders took painkillers for non-medical purposes in the past 30 days; and,

Whereas, unnecessary and accidental deaths and poisonings have occurred in Eaton County by adults and youth; and

Whereas, properly disposing of waste medicines through Eaton County Department of Resource Recovery’s medicine take-back program is an action that can be taken now to reduce the amount of medicines entering the environment and keep them out of the hands of our children and teens; and

Whereas, medicine take-back programs are more economical than trying to capture these waste medicines through wastewater treatment or environmental clean-up; and,

Whereas, Eaton County Resource Recovery Department collected 399 pounds of medications in 2009, and has four scheduled medicine take-back opportunities in Delta Township and Charlotte in 2010; and,

Whereas, the Eaton County Substance Abuse Advisory Group (ECSAAG), the General Federation of Women's Clubs-Charlotte, and Eaton County Department of Resource Recovery have partnered to encourage safe storage and disposal of medications in Eaton County;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Charlotte City Council hereby proclaims July 2010 as Safe Storage and Disposal of Medications in Charlotte Month
2. The Charlotte City Council call upon all citizens, parents, youth, governmental agencies, public and private institutions, businesses and workplaces, Hayes Green Beach Hospital, and schools in Charlotte to support ECSAAG initiatives and other local efforts to safely store and dispose of medications to reduce deaths and poisoning and protect our environment from unused medications.

BE IT FURTHER RESOLVED, that the Clerk of the City of Charlotte is requested to forward copies of this adopted resolution to the ECSAAG in support of their effort to safely store and dispose of medications in the City of Charlotte.

- B. Approve Resolution Authorizing Celebrate Charlotte Festivities June 17 – 20, 2010.

WHEREAS the Celebrate Charlotte Festival 2010 is a community based, organized event that is to be held June 17 to 20, 2010; and

WHEREAS, the Celebrate Charlotte Festival Committee is responsible for organizing these events that contribute to community wide fellowship, benevolence, welfare; and

WHEREAS, the Committee in conjunction with City Administration, have planned events that require the use and closure of certain public facilities, streets and right of ways; and

WHEREAS, the Committee has received the necessary permissions from the Michigan Department of Transportation to make use of state trunklines for those events that require said permissions; and

WHEREAS, the Committee has requested that the Charlotte City Council approve the following requests and conditions, including assistance with street closures:

1. Closure of South Cochran Avenue to through traffic from 5 p.m. to 10 p.m. on Thursday, June 17, 2010 in the 100 and 200 blocks, and expanding south as needed to Henry Street for the Cars for Caring car show in support of SIREN/Eaton Shelter.
2. Closure of the 100 block of North Bostwick Avenue from 9 a.m. to 5 p.m. on Saturday, June 19, 2010 for fire department games and exhibitions, with an alternate location of the 100 block of West Harris Street authorized in the event of a funeral at Burkhead-Green Funeral Home.
3. Authorization for the use of Fitch H. Beach Municipal Airport for hot air balloon ascensions and associated activities on the morning and evening of June 19, as well as the morning of June 20, 2010. Authorization also given for the annual Father's Day Fly-In and Lions Club Pancake Breakfast at the airport the morning of June 20.

4. Authorization for the use of the Lincoln Park Skatepark from 3 p.m. to 9 p.m. for the annual skate and BMX competition and associated activities that include music, food and children's games.
5. Authorization for the city to supply whatever closing signs and barricades it has available for the street closures. Other signs will be the responsibility of the event committee.
6. Authorization for the city Department of Public Works to place the required barricades as needed and designated by the Charlotte Police Department.
7. Authorization for the Charlotte Police Department to provide assistance for traffic diversion as necessary for the Cars for Caring car show on Thursday, June 17, 2010.

WHEREAS, the City Council of the City of Charlotte determines these temporary street closings and other conditions are in the best interests of the community.

NOW, THEREFORE, BE IT RESOLVED, that these street closures at the specified times be granted and carried out in accordance with those permissions issued by the Michigan Department of Transportation; and

BE IT ALSO RESOLVED, that the city Department of Public Works and Charlotte Police Department provide the authorized assistance as outlined above

- C. Appoint Sally Starkweather to the Camp Frances Board for a term expiring 5/15/2013

- D. Approve casting a vote for William J Bamber for the Michigan Townships Participating Plan Board of Directors in Zone 9.
- E. Approve Recommendation by the Finance Director for a Mitel 330 Telephone System from Great Lakes Telecom in the amount of \$27,177.69, to be paid from remaining proceeds of the 2008 Facility Building and Site Bonds
- F. Claims and Accounts – Total Claims - \$535,013.79

APPROVAL OF CONSENT AGENDA: Motion by Councilmember Kruger, second by Weissenborn to approve the consent agenda, as amended. Carried. 6 Yeas. 0 Nays. 1 Absent (Arnold).

Councilmember Arnold arrived at 7:12 p.m.

ITEMS OF BUSINESS:

- A. **Consider Adoption of 2010/2011 Fiscal Year Budget Resolution**

City Manager Guetschow gave some introductory comments regarding the proposed 2010/2011 FY Budget. The items Council requested at the previous meeting are enclosed in the budget documentation. The following audience member spoke:

Curtis Bristol, Charlotte Police Department, 111 E. Lawrence Avenue (residing outside the City) expressed appreciation for the situation Council is in. Urged them to help keep Charlotte a safe and positive community, so that people want to move here.

Discussion was held regarding Police Department staffing levels, what number of officers Council believes is necessary to retain the level of services the public expects and at what point do we have to start eliminating valuable services such as the school liaison officer. One of the officers scheduled to be laid off if the City Manager's budget is approved has

already found other employment. He is scheduled to begin June 27th. That will leave the Police Department with 17 sworn personnel. One of the Sergeants has agreed to investigate the possibility of early retirement, a preliminary cost analysis has been completed for that and is presented to council this evening.

Discussion was held regarding the millage available to the City to levy. The revised five-year plan presented to Council by Finance Director Mossner is prepared with approximately 56% of the available mills being levied (.4798) and 17 sworn personnel in the police department. It also includes all amendments made at the May 24th council meeting.

Motion by Councilmember Weissenborn, second by Baker to maintain the millage rate that is in the budget presented by the City Manager. Carried. 4 Yeas. 3 Nays. (Kruger, Arnold, Smith)

Recessed at 8:37 p.m.

Reconvened at 8:47 p.m.

Motion by Councilmember Arnold, second by Kruger to take no action on the early retirement proposal at this time. Carried. 6 Yeas. 1 Nay. (Sanders)

Motion by Councilmember Kruger, second by Baker to assess .36 mills of the millage available to levy. Failed. 2 Yeas. 5 Nays (Arnold, Weissenborn, Baker, Sanders, Cuttle)

Motion by Councilmember Arnold, second by Kruger to amend the City Manager's proposed budget to include an additional millage levied of .4798 mills and the Police Department budget be amended to reflect the reduction

of one police officer, rather than two. Carried. 6 Yeas. 1 Nay (Weissenborn).

Councilmember Cuttle offered the following resolution and moved its adoption:

WHEREAS, in accordance with the provisions of the City Charter, the City Manager on April 12, 2010 submitted to this Council a recommended budget for the City of Charlotte, Michigan for the fiscal year commencing July 1, 2010 and ending June 30, 2011; and

WHEREAS, this Council has considered the financial needs of the City of Charlotte for its efficient operations during the coming fiscal year and has reviewed the recommended budget submitted by the City Manager, and

WHEREAS, in accordance with state statute, the Council did after proper notice, conduct public hearings on the proposed budget on May 10, 2010, at which public hearing all objections and comments on the proposed budget were considered.

NOW THEREFORE BE IT RESOLVED, that the estimated revenues for the fiscal year commencing July 1, 2010 and ending June 30, 2011 are hereby approved by the Charlotte City Council as follows:

REVENUES

Fund #	Fund Name	Amount	Draw from (Increase to) Fund Balance/Net Assets	Total
101	General Fund			
	Taxes	3,333,900		
	Licenses & Permits	32,275		
	Intergovernmental	677,000		
	Charges for Services	356,000		
	Fines & Forfeitures	30,500		
	Other Revenue	132,000		
	Operating Transfers	436,714		
	Loan Proceeds	87,000		
202	Major Street Fund	511,100	(67,247)	443,853
203	Local Street Fund	317,800	106,437	424,237
230	Police Drug Enforcement Fund	200	500	700
240	Act 302 Police Training Fund	3,681	2,319	6,000
260	DDA Fund	71,095	58	71,153
261	LDFA Fund	101,500	260,850	362,350
270	Economic Development Fund	-	50,820	50,820
280	Airport Fund	111,500	(514)	110,986
311	Building Authority Bonds 2001 Fund	67,545	-	67,545
312	Michigan Transportation Bonds 2001 Fund	76,380	-	76,380
330	2008 Facility Building & Site Bonds	189,800	(1,744)	188,056
411	Building Fund	-	36,238	36,238
500	Recycling Fund	51,750	34,170	85,920
510	Water & Sewer Fund	3,683,355	150,106	3,833,461
	Water Revenue	1,414,010		
	Sewer Revenue	2,255,145		
	Other Revenue	14,200		
601	Motor Vehicle Fund	438,000	108,553	546,553
	Total Revenues	\$ 10,709,095	\$ 1,129,073	\$ 11,838,168

AND BE IT FURTHER RESOLVED, that the expenditures and expenses for the fiscal year commencing July 1, 2010 and ending June 30, 2011 are as follows:

EXPENDITURES

Fund #	Fund Name	Amount
101	General Fund	\$ 5,533,916
	General Government	1,023,557
	Public Safety	3,034,865
	Public Works	847,705
	Community & Economic Development	102,144
	Recreation & Culture	155,690
	Operating Transfers	369,955
202	Major Street Fund	443,853
203	Local Street Fund	424,237
230	Police Drug Enforcement Fund	700
240	Act 302 Police Training Fund	6,000
260	DDA Fund	71,153
261	LDFA Fund	362,350
270	Industrial Park Fund	50,820
280	Airport Fund	110,986
311	Building Authority Bonds 2001 Fund	67,545
312	Michigan Transportation Bonds 2001 Fund	76,380
330	2008 Facility Building & Site Bonds	188,056
411	Building Fund	36,238
500	Recycling Fund	85,920
510	Water & Sewer Fund	3,833,461
601	Motor Vehicle Fund	546,553
	Total Expenditures	\$ 11,838,168

AND BE IT FURTHER RESOLVED, that 13.9144 mills be levied on the taxable valuation as equalized for general operating requirements of the City of Charlotte;

AND BE IT FURTHER RESOLVED, that .80 mills be levied on the taxable valuation as equalized to cover the principal and interest payments of the 2008 Building Facility & Site bonds due November 2010 and May 2011. The issuing of these bonds was approved through a ballot proposal by the City of Charlotte electorate on November 6, 2007;

AND BE IT FURTHER RESOLVED, that all taxes and special assessments levied on the City tax roll be assessed a 1% property tax administration fee;

AND BE IT FURTHER RESOLVED, that the City Manager be authorized to grant wage increases for all non-union employees within the budget appropriations and the wage schedule;

AND BE IT FURTHER RESOLVED, that the City Council adopt the following policy as recommended by the City Manager:

- 1) City Council reserve the following funds of the City:

Fund #	Fund Name	Amount
101	General Fund	\$ 360,000
	Retiree Health Insurance	200,000
	Prepays & Inventory	160,000
261	LDFA Fund - MEDC Debt Obligation	93,834
	Total	<u>\$ 453,834</u>

AND BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to make budgetary transfers within a Fund or between funding centers within a Fund, if they exist, and that all other transfers be approved only by further action of the City Council, pursuant to the provisions of the Michigan Uniform Budget Act.

Second by Sanders. Carried. 6 Yeas. 1 Nay (Weissenborn).

B. Consider Traffic Control Order 2010-01, setting the speed limit on West Shepherd Street between Lincoln Street and the railroad tracks at 35 MPH, effective when signs are erected

Councilmembers indicated that they have received a letter from a resident of Shepherd Street expressing concern regarding the posting of the speed limit to 35 mph. Council would like a more detailed explanation of how staff came to the decision to ask for the posting and what precipitated the traffic study. This item will be on the June 28th agenda.

COMMUNICATIONS AND COMMITTEE REPORTS:

CITY MANAGER REPORT: The City Manager commented on the City Attorney report, updating them on the most recent actions in the Crittenden matter. He also made brief comments on his report regarding the demolition of 220 W. Shaw Street.

COUNCILMEMBER COMMITTEE REPORTS:

Councilmember Baker announced that Step by Step will meet June 15th at 7 am at Bigby Coffee.

Councilmember Arnold invited the public to attend the Recreation Cooperative meeting on June 30th at 7 pm at the Eaton Township Hall.

Councilmember Kruger attended the June 1st meeting of the Planning Commission in which they gave site plan approval to Hayes Green Beach Hospital to begin a \$17 million renovation of the former Feldpausch/CVS Building.

Mayor Smith announced that the City/Township Focus Group will be beginning planning sessions this week.

PUBLIC COMMENT: Victor Braatz, 614 South Bostwick, Executive Director of the Recovery Network announced the 4th Annual 5K Run/Walk which will be held in Bennett Park on June 20th. He appreciates Councils support and recognition of Recovery month. Mr. Braatz thanked Sgt. Bristol for having a positive impact on his life.

Zack Story, 4859 Valley Highway (Carmel Township), appreciates the way council proceeded through the budget, he knows it was difficult and was glad that Police Department staffing will remain at 17 officers. He thinks that the City still faces problems down the road and may have to consider levying the remainder of the mills available and make personnel cuts.

MAYOR AND COUNCIL COMMENTS:

Councilmember Weissenborn thanked Mr. Braatz for his service to the community and thanked Sgt. Bristol for taking him on a tour of the City.

Councilmember Kruger welcomed and thanked Zack Story for attending the meeting.

Councilmember Arnold thanked and applauded his fellow councilmembers for their professionalism. Requested that staff take

a look at Southridge Park. He feels it is not being properly mowed. He is also somewhat disappointed that some of the festivities for Celebrate Charlotte are being moved away from Downtown. He believes that downtown is a vital part of Charlotte and it should be highlighted.

Mayor Pro Tem Baker attended the Michigan Municipal League Region 2 meeting in Quincy entitled “21st Century Communities” and believes the City of Charlotte fits the definition.

Councilmember Cuttle reiterated that Step by Step is Tuesday, June 15th at Bigby Coffee at 7 am.

Mayor Smith thanked the Women’s Club for planting the downtown flowers and the American Legion and VFW for their work in organizing the Local Troop Deployment Party held on June 9, 2010. He congratulated the DARE graduates and thanked the City Manager and Council for the donations made to the Tree Memorial Garden on behalf of his daughter, Ruth Pridgeon.

There being no further business, the meeting was adjourned at 10:07 p.m.

Deleski R. Smith, Mayor

Michelle M. King, City Clerk