

**COUNCIL PROCEEDINGS**  
**Regular Meeting**  
**Monday, July 13, 2009**

**CALL TO ORDER:** By Mayor Shaughnessy Monday, July 13, 2009 at 7:00 p.m.

**PRESENT:** Councilmembers Arnold, Baker, Cuttle, Weissenborn, Mayor Pro-Tem Smith, Mayor Shaughnessy, City Attorney Tom Hitch and City Manager Guetschow

**ABSENT:** Councilmember Lewis.

The invocation was offered by Mayor Shaughnessy, followed by the pledge of allegiance.

**APPROVAL OF MINUTES FOR REGULAR MEETING OF JUNE 22, 2009:** Motion by Councilmember Arnold, second by Baker to approve the minutes of June 22, 2009, as presented. Carried. 6 Yeas. 0 Nays.

**EXCUSE ABSENT MEMBERS:** Motion by Mayor Pro-Tem Smith, second by Cuttle to excuse Councilmember Lewis. Carried. 6 Yeas. 0 Nays.

**PUBLIC COMMENT:** None.

**CHARLOTTE HIGH SCHOOL LIAISON:** No Report

**APPROVAL OF AGENDA:** Motion by Councilmember Baker, second by Arnold to approve the agenda, as presented. Carried. 6 Yeas. 0 Nays.

**APPROVAL OF CONSENT AGENDA:**

A. Approve vote for unopposed candidate, Larry Nielsen, for Michigan Municipal League Worker's Compensation Fund Trustee.

- B. Adopt Records Retention Schedules #1, #23, #24, and #26 as developed by the Michigan Department of History, Arts & Library and recommended by the Michigan Municipal League.
- C. Adopt Proposal for Actuarial Valuation for Retiree Health Care Plan.
- D. Adopt proposal for 2009 Road Reconstruction Program
- E. Proclamation Honoring Agatha M. Halbeisen's 100<sup>th</sup> Birthday
- F. Claims and Accounts – Total Claims - \$359,040.90

**APPROVAL OF CONSENT AGENDA:** Motion by Mayor Pro Tem Smith, second by Arnold to approve the consent agenda. Carried. 6 Yeas. 0 Nays.

**ITEMS OF BUSINESS:**

- A. **Consider Approval of Contract with Michigan Department of Transportation regarding Fitch H. Beach Airport**  
City Manager Guetschow explained that the contract is for the planned rehabilitation project for the airport taxiways and taxi streets. It is recommended that an appendix 1-C be added to Appendix F regarding the city's obligations in regard to the Runway Protection Zones.  
**Motion by Councilmember Baker, second by Mayor Pro Tem Smith to adopt the contract with the Michigan Department of Transportation adding an Appendix 1-C regarding the city's obligations in regard to the Runway Protection Zones as recommended by Attorney Hitch. 5 Yeas. 1 Nay (Arnold)**
- B. **Consider Approval of Contract with Michigan Department of Transportation regarding State Trunkline Maintenance Contract October 1, 2009 through September 30, 2014**  
City Manager Guetschow explained that this contract allows the City to be reimbursed for work performed on the State Trunklines (Lawrence Ave and Cochran Ave.).

**Motion by Councilmember Arnold, second by Smith to approve the contract with MDOT for State Trunkline Maintenance as written. Carried. 6 Yeas. 0 Nays.**

**C. Consider Resolution authorizing a charter amendment concerning City Attorney attendance at council meetings**

City Manager Guetschow indicated that this amendment to the charter would make it optional for the City Attorney to attend council meetings. The City Manager, the mayor or two council members could request that the attorney attend the meeting. Since this is a charter amendment it would need to be placed on the ballot.

**Motion by Councilmember Weissenborn, second by Arnold to change the wording in the charter amendment in four (4) places each where it refers to the Mayor, City Manager or two council members to “the Mayor or the City Manager or two council members”. Carried. 6 Yeas. 0 Nays.**

**Motion by Mayor Pro-Tem Smith, second by Cuttle to approve the resolution authorizing a charter amendment with the proposed changes to the language. Carried. 6 Yeas. 0 Nays.**

**D. Consider Council policy regarding insurance requirements for contractors and events**

City Manager Guetschow explained that in lieu of the current requirements of \$500,000 insurance requirements for contractors and special events, that has been in place for some time, it is recommended by the risk management office that it be raised to \$1 million.

**Motion by Arnold, second by Weissenborn to adopt the new insurance requirements of \$1 million dollars. Carried. 6 Yeas. 0 Nays**

**COMMUNICATIONS AND COMMITTEE REPORTS:**

**CITY ATTORNEY REPORT:** Attorney Hitch summarized his written report for Council.

**CITY MANAGER REPORT:** City Manager Guetschow reviewed the information in his written report. He stated that he will be presenting further budget cuts for the current fiscal year in August. The city assessor’s office has moved to the second floor and the Fire Department Secretary will be relocating to the main office.

**COMMENTS ON REPORTS:**

Councilmember Arnold requested that Chief Callahan prepare a report on costs associated with special events such as the fair, Celebrate Charlotte and Frontier Days.

**COUNCILMEMBER COMMITTEE REPORTS:**

Councilmember Baker stated that the channel has been opened on the Battle Creek Watershed Project. The project is moving along very well.

Councilmember Arnold stated that the Recreation Committee met in June and reviewed the intergovernmental agreement. Representatives from CJO, disc golf, AYSO and the trail bike group attended. It was very helpful to bring together all of these groups. The next meeting of the Recreation Committee will be on Wednesday, July 29<sup>th</sup> at 7 P.M. at the Eaton Township Hall.

Councilmember Weissenborn stated that Bellevue has a very good recreational program and it may be possible to invite them to a recreation meeting. The City/Township/CPS committee met and identified what makes a positive and attractive community.

Mayor Pro-Tem Smith stated that Planning Commission was last Tuesday however he did not attend.

Councilmember Cuttle stated that he is not currently on a committee; however he looks forward to getting back involved with the walkability group.

**PUBLIC COMMENT:** None

**MAYOR AND COUNCIL COMMENTS:**

Mayor Pro Tem Smith announced that the VFW held a ride for fallen heroes last Saturday and he would like to thank everyone who attended.

Councilmember Weissenborn inquired as to if the City replaces the lawn after sidewalk repairs have been made.

City Manager Guetschow stated that he believes that the City does reseed the lawn; however the property owner is required to water it.

Councilmember Arnold commented that he also had visited the River project and it is very nice. It will be a gem to the park and he would like to thank everyone working on that project.

Councilmember Baker stated that they are planning to plant some type of trout in the river. She would like to congratulate Agatha Halbeisen on her 100<sup>th</sup> birthday. She encourages everyone to visit the Eaton County Fair this week.

Mayor Shaughnessy reminds everyone to visit the fair. She stated that the US Secretary of Agriculture along with Debbie Stabenow and Mark Schauer was at the Country Mill yesterday. It was the first time the Secretary of Agriculture has been in Charlotte in 40 years. She also reminded Councilmembers that there will be a public hearing for the DDA district for snow removal at the next council meeting.

**There being no further business, the meeting was adjourned at 8:20 p.m.**

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Deb Shaughnessy, Mayor

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Ginger L. Terpstra, Deputy City Clerk