

COUNCIL PROCEEDINGS
Regular Meeting
Tuesday, May 26, 2009

CALL TO ORDER: By Mayor Shaughnessy on Tuesday, May 26, 2009 at 7:00 p.m.

PRESENT: Councilmembers Arnold at 7:04 p.m., Baker, Lewis, Weissenborn, Mayor Pro-Tem Smith, Mayor Shaughnessy, City Attorney Tom Hitch and City Manager Guetschow

ABSENT: None

The invocation was offered by Mayor Pro Tem Smith, followed by the pledge of allegiance.

APPROVAL OF MINUTES FOR REGULAR MEETING OF MAY 11, 2009: Motion by Councilmember Lewis, second by Baker to approve the minutes of May 11, 2009, as presented. Carried. 5 Yeas. 0 Nays. 1 Absent (Arnold)

EXCUSE ABSENT MEMBERS: Councilmember Arnold will be late, due to a schedule conflict.

PUBLIC COMMENT: None

CHARLOTTE HIGH SCHOOL LIAISON: No Report

APPROVAL OF AGENDA: Motion by Mayor Pro Tem Smith, second by Baker to approve the agenda, moving item 10) A. “Approve Resolution to recognize the Charlotte Public Schools Education Foundation as a non-profit organization for the purpose of obtaining a gaming license” to item 11) E. Carried. 5 Yeas. 0 Nays. 1 Absent. (Arnold)

Councilmember Arnold arrived at 7:04 p.m.

APPROVAL OF CONSENT AGENDA:

- A. Appoint Mary Jean Baker as Council Representative to the Airport Advisory Board.
- B. Re-appoint Chris Burt, Karen Holtz and Doug Hull to the Park Advisory Board, terms expiring 5/30/2012.
- C. Claims and Accounts – Total Claims - \$256,403.13.

APPROVAL OF CONSENT AGENDA: Motion by Councilmember Lewis, second by Smith, to approve the consent agenda. Carried. 6 Yeas. 0 Nays.

ITEMS OF BUSINESS:

- A. **Presentation of Design Standards by Patti Abent, Charlotte Planning Commission**

The Design Standards Committee consisted of Councilmember Bill Arnold, Fire Captain/Building Inspector Leroy Hummel and Planning Commission Chair Patti Abent. The Design Standards were developed at the request of City Council to act as guidelines and strong recommendations for new businesses and developments coming into the City to follow. Although they will not become ordinance, they will be part of the Site Plan Review process and developers will be requested to adhere to the design standards as much as practically possible. Since they will not be a requirement, it is hoped that the City will develop some type of incentive for developers to follow the standards, using the success with CVS as an example of how the Planning Commission, Building Department and contractors can work together to create a development that fits cohesively into our community.

- B. **Presentation by Bryan Myrkle and Mark Cosgrove Regarding Airport Operations and Activities**

Bryan Myrkle, Charlotte Community Development Director, introduced Mark Cosgrove, one of the principals for Charlotte Air Services, the Fitch Beach Airport Fixed Base Operator. They discussed the improvements that have been made at the airport in the past year, as well as future improvements. Fuel sales have increased and so has airport usage. There is a waiting list of people to lease hangars, and they have heard many good comments about the improvements at the airport. The FBO has some other ideas for additional services to increase usage.

Gayland Tennis is stepping down as the Airport Manager, he has donated his time to the airport for many years and his contributions are greatly appreciated. However, the airport needs a manager, and currently, neither the City Manager, nor the Community Development Director have the certification necessary to step in and do it. Mr. Cosgrove has committed to acting as the airport manager for \$10,000 per year. Mr. Myrkle feels that this is logical and cost effective, since they have found no one else willing to donate their time. A comparison of comparable airports around the state has been done and included in the Council packet.

Councilmember Baker is the new Council representative to the Airport Advisory board and she will meet with the FBO monthly to create a report to give to City Council.

C. Consider Proposals from FTC&H for Review and Update of Wastewater Treatment Policies

City Manager Guetschow indicated that, several weeks ago, Council approved a general contract with FTC&H, with the understanding that each individual project would come to City Council for approval of the funds. The proposals before Council are to assist in preparing a Mercury Pollutant Mitigation Plan and an Industrial Pretreatment Program for the Wastewater Treatment Plant.

Motion by Councilmember Weissenborn, second by Smith to approve contracts with FTC& H for the preparation of a Mercury Pollutant Mitigation Plan and an Industrial Pretreatment Program for the Wastewater Treatment Plant. Carried. 6 Yeas. 0 Nays.

D. Consider Approval of 2009/2010 Fiscal Year Budget Resolution

City Manager Guetschow explained that pursuant to Councils request, the Saturday drop off for yard waste is included in the budget. The impact is relatively small, it will decrease the projected fund balance by about \$6,000, but fund balance will remain at about 21%. The budget also includes \$10,000 for the airport manager; a contract will be brought back to Council for consideration at a future date. The resolution continues the millage rate at 13.4346 plus .75 for the West Side Fire Station.

Mayor Pro Tem Smith offered the following resolution and moved its adoption:

WHEREAS, in accordance with the provisions of the City Charter, the City Manager on April 13, 2009 submitted to this Council a recommended budget for the City of Charlotte, Michigan for the fiscal year commencing July 1, 2009 and ending June 30, 2010; and

WHEREAS, this Council has considered the financial needs of the City of Charlotte for its efficient operations during the coming fiscal year and has reviewed the recommended budget submitted by the City Manager, and

WHEREAS, in accordance with state statute, the Council did after proper notice, conduct public hearings on the proposed budget on May 11, 2009, at which public hearing all objections and comments on the proposed budget were considered.

NOW THEREFORE BE IT RESOLVED, that the estimated revenues for the fiscal year commencing July 1, 2009 and ending June 30, 2010 are hereby approved by the Charlotte City Council as follows:

REVENUES

Fund #	Fund Name	Amount	(Increase to) Fund Balance/Net Assets	Total
101	General Fund	\$ 5,366,290	\$ 252,048	\$ 5,618,338
	Taxes	3,324,900		
	Licenses & Permits	54,300		
	Intergovernmental	890,000		
	Charges for Services	372,500		
	Fines & Forfeitures	35,300		
	Other Revenue	182,950		
	Operating Transfers	418,840		
	Loan Proceeds	87,500		
202	Major Street Fund	514,580	(136,250)	378,330
203	Local Street Fund	312,700	124,820	437,520
230	Police Drug Enforcement Fund	150	-	150
240	Act 302 Police Training Fund	5,200	(1,200)	4,000
260	DDA Fund	60,000	9,230	69,230
261	LDFA Fund	120,000	260,224	380,224
270	Economic Development Fund	1,500	54,555	56,055
290	Federal & State Grants Fund	491,000	-	491,000
311	Building Authority Bonds 2001 Fund	67,795	-	67,795
312	Michigan Transportation Bonds 2001 Fund	73,875	-	73,875
330	2008 Facility Building & Site Bonds	185,000	(4,676)	
411	Building Fund	500	100,055	100,555
500	Recycling Fund	43,200	10,060	53,260
510	Water & Sewer Fund	2,786,700	924,045	3,710,745
	Water Revenue	951,100		
	Sewer Revenue	1,801,600		
	Other Revenue	34,000		
601	Motor Vehicle Fund	405,700	87,920	493,620
	Total Revenues	\$ 10,434,190	\$ 1,680,831	\$ 11,934,697

AND BE IT FURTHER RESOLVED, that the expenditures and expenses for the fiscal year commencing July 1, 2009 and ending June 30, 2010 are as follows:

EXPENDITURES

Fund #	Fund Name	Amount
101	General Fund	\$ 5,618,338
	General Government	1,016,240
	Public Safety	3,148,795
	Public Works	777,463
	Community & Economic Development	108,380
	Recreation & Culture	227,200
	Operating Transfers	340,260
202	Major Street Fund	378,330
203	Local Street Fund	437,520
230	Police Drug Enforcement Fund	150
240	Act 302 Police Training Fund	4,000
260	DDA Fund	69,230
261	LDFA Fund	380,224
270	Industrial Park Fund	56,055
290	Federal & State Grants Fund	491,000
311	Building Authority Bonds 2001 Fund	67,795
312	Michigan Transportation Bonds 2001 Fund	73,875
330	2008 Facility Building & Site Bonds	180,324
411	Building Fund	100,555
500	Recycling Fund	53,260
510	Water & Sewer Fund	3,710,745
601	Motor Vehicle Fund	493,620
	Total Expenditures	\$ 12,115,021

AND BE IT FURTHER RESOLVED, that 13.4346 mills be levied on the taxable valuation as equalized for general operating requirements of the City of Charlotte;

AND BE IT FURTHER RESOLVED, that .75 mills be levied on the taxable valuation as equalized to cover the principal and interest payments of the 2008 Building Facility & Site bonds due November 2009 and May 2010. The issuing of these bonds was approved through a ballot proposal by the City of Charlotte electorate on November 6, 2007;

AND BE IT FURTHER RESOLVED, that all taxes and special assessments levied on the City tax roll be assessed a 1% property tax administration fee;

E. Consider Approval of a Resolution to Recognize the Charlotte Public Schools Foundation as a Non-Profit Organization for the Purpose of Obtaining a Gaming License

Motion by Councilmember Weissenborn, second by Baker to adopt Resolution 2009-09, recognizing the Charlotte Public Schools Education Foundation as a Non-Profit organization in the City of Charlotte. Carried. 5 Yeas. 0 Nays. 1 Abstain (Smith).

COMMUNICATIONS AND COMMITTEE REPORTS:

CITY ATTORNEY REPORT: Attorney Hitch summarized his written report for Council.

CITY MANAGER REPORT: City Manager Guetschow reviewed the information in his written report.

COUNCILMEMBER COMMITTEE REPORTS:

Councilmember Arnold indicated that the Charlotte Area Recreation Council (CARC) will meet on May 27, 2009 at 7:00 p.m. in the Eaton Township Hall.

Mayor Pro Tem Smith attended the Charlotte Planning Commission meeting on May 12, 2009. Four issues came before the Commission. American Fleet Remarketing withdrew their request for a Conditional Use at 124 N. Cochran. They have another location they prefer on Lawrence Avenue. The First Congregational Church received site plan approval for what appears to be a very nice expansion. TNT Fireworks was given temporary use permits to sell fire works in Meijer's and Wal-Mart parking lots from June 20 through July 6.

COMMENTS ON OTHER REPORTS:

Councilmember Arnold asked if the DPW does the mowing for weed cutting violations, or does the City contract it out? He is interested in a cost analysis to consider the possibility of contracting it out to free up our DPW staff for more pressing matters. He also asked about the Community Development Directors report and if staff is creating a Special Assessment District for snow removal in the DDA.

PUBLIC COMMENT: Patti Abent, 716 Wing Court, Planning Commission Chairperson, clarified for the City Council that the alternate site on Lawrence Avenue that American Fleet Remarketing has chosen is in a residential district that the Master Plan indicates should stay residential, and that the Planning Commission has conveyed that to the company.

MAYOR AND COUNCIL COMMENTS:

Councilmember Smith commended Lucy Barnes for the work she has done collecting toys for Christmas Kiddies. He also thanked the VFW, American Legion, and especially John Loucks for very nice the Memorial Day festivities. Can-Do will meet at 7 a.m. May 27th, in the Spartan Room of the Charlotte Library.

Councilmember Weissenborn announced 8th grade graduation is May 27th at the Charlotte Performing Arts Center at 7 p.m. He also indicated that he would like to resign his seat from Charlotte Area Recreation Council, because it is getting more difficult for him to attend those meetings.

Councilmember Arnold thanked the City Manager and Staff for a well thought out and nicely presented budget. He also acknowledged the great contributions made by Gayland Tennis at the Airport, and thanked him for his years of service to the City.

Councilmember Lewis inquired about the schedule for filling the vacancy on City Council.

Mayor Shaughnessy announced that representatives from the City of Hastings will be in Charlotte tomorrow beginning at 8:30 a.m. for Mayor Exchange Day.

There being no further business, the meeting was adjourned at 8:55 p.m.

Deb Shaughnessy, Mayor

Michelle M. King, City Clerk